

CCS Statewide Meeting – QA/QI Session Questions

1. Where can the sample CCS Toolkit documents be found?

Response: The sample CCS Toolkit documents can be found on the Wisconsin County Human Service Association website

<https://wchsa.org/wchsa-committees/behavioral-health/ccs-toolkit/>

2. Are there requirements for how often the assessment is updated?

Response: DHS 36.17(3) (3) Service plan review. The service plan for each consumer shall be reviewed and updated as the needs of the consumer change or at least every 6 months. A service plan that is based on an abbreviated assessment shall be reviewed and updated upon the expiration of the abbreviated assessment or before that time if the needs of the consumer change. The review shall include an assessment of the progress toward goals and consumer satisfaction with services.

3. Does the assessment summary also need to be updated on a required regular basis?

Response: DHS 36.16(6) Assessment summary. The assessment shall be documented in an assessment summary that shall be prepared by a member of the recovery team and shall include all of the following:

(a) The period of time within which the assessment was conducted. Each meeting date shall be included.

(b) The information on which outcomes and service recommendations are based.

(c) Desired outcomes and measurable goals desired by the consumer.

(d) The names and relationship to the consumer of all individuals who participated in the assessment process.

(e) Significant differences of opinion, if any, which are not resolved among members of the recovery team.

(f) Signatures of persons present at meetings being summarized.

4. Are the questions 1 – 10 on the assessment in the substance abuse section based on any standardized screening tool?

Response: The questions 1-10 in the assessment under the substance abuse section incorporates The Drug Abuse Screening Test (DAST-10) screening tool.

5. If a provider is trained in CCS, do they need to complete another 20 hours of training for another CCS County Provider / Region?

Response: DHS 36 does not identify that a provider needs to complete an additional 20 hours of training; though, it is the County, Tribe, and/or Region's responsibility to verify and compare training that has been completed and documentation needs to be provided. The provider must complete any additional required orientation and trainings as identified within DHS 36.12 and what is required by the County, Tribe, and/or Region. The County, Tribe, and/or Region should have policies and procedures around Orientation and Training. www.dhs.gov

6. Instead of MHP or SAP signatures, should it be MHP and/or SAP?

Response: DHS 36.17(2m)(c) The completed service plan shall be signed by the consumer, a mental health or substance abuse professional and the service facilitator. Best practice would

suggest that a mental health professional and substance use professional would sign, if both mental health and substance abuse treatment services are being provided.

7. Is a Physician's signature required on the service plan?

Response: DHS 36.17(2m)(c) The completed service plan shall be signed by the consumer, a mental health or substance abuse professional and the service facilitator.

8. Contracted CCS Providers furnish necessary clinical supervision to their CCS workers in accordance with DHS 36. What is the responsibility of the certified CCS program to monitor, if necessary provide documentation confirming this clinical supervision?

Response: It is the responsibility of the County, Tribe, and/or Region to ensure that supervision is provided and that supervision meets the requirements of DHS 3611. The County, Tribe, and/or Region should have policies and procedures around Supervision and Clinical Collaboration to ensure requirements are being met.

9. Where does the consent for treatment fall into these forms?

Response: In accordance with DHS 36.18(3)(g) and DHS 94.03(1)(a-g).

10. Can a Nurse Practitioner working under the direction of a physician sign the prescription for treatment?

Response: No, the Physician Prescription must be signed by a Physician. Under Section 49.43(9), Wisconsin Statutes, a physician "means a person licensed to practice medicine and surgery, and includes graduates of osteopathic colleges holding an unlimited license to practice medicine and surgery." DHS 101.03(123), Wisconsin Administrative Code, expands on the definition. It states a physician "means a person licensed under ch. 448, Stats., to practice medicine and surgery, including a graduate of an osteopathic college who holds an unlimited license to practice medicine and surgery."