

## 2019-2021 Preventive Health and Health Services (PHHS) Block Grant Contracting Process Modification

On March 12, 2020, Governor Tony Evers declared a public health emergency in Wisconsin due to the Coronavirus Disease 2019 (COVID-19) pandemic. This emergency has caused significant challenges throughout the state, and has placed an enormous strain on resources (workforce, supplies, and funding) on local and tribal health departments.

While the Department of Health Services (DHS), Division of Public Health (DPH) had previously “pre-negotiated” PHHS Block Grant objectives and activities with local and tribal health departments in an effort to develop the annual work plan, the lack of resource capacities at both the local and state level make pre-negotiation unfeasible at this time.

The following changes will be implemented for Federal Fiscal Year (FFY) 2020 pre-negotiation and final contract negotiation:

1. [FFY20 Allocations](#) are posted on the [PHHS Block Grant SharePoint site](#) under Links.
2. The Wisconsin PHHS Block Grant Coordinator will write into the annual work plan information about how activities will be negotiated in the fall, pending health departments returning to normal operations.
3. A remote public hearing and PHHS Block Grant Advisory Committee will be held by June 2020.
4. The FFY20 work plan will be submitted to the CDC no later than July 1, 2020.
5. By August 31, 2021, DPH will reassess the situation and send follow-up information about planned contract negotiations.
6. October 1, 2020 – new contracts will start.
7. Fall 2020 – Amendments to the statewide consolidated contract will be sent via DocuSign; funds will be added to the health department CARS profiles.

What Changes	What Stays the Same
<ul style="list-style-type: none"><li>• No pre-negotiation phase for FFY2020 (typically completed by mid-April).</li><li>• FFY20 PHHS Block Grant work plan will describe how local and tribal objectives will be selected/negotiated in fall 2020.</li><li>• PHHS Block Grant Advisory Committee may be asked to provide feedback on the FFY20 work plan via e-mail or other means.</li><li>• LTHDs will copy their <a href="#">DPH contract monitor</a> on all CARS expense report submissions.</li><li>• PHHS Block Grant Data Collection InfoPath form will not be utilized for pre-negotiation.</li><li>• The number and type of template objectives offered in fall 2020 may change depending on status of response effort.</li></ul>	<ul style="list-style-type: none"><li>• Local and Tribal Health Departments will receive an annual allocation, which has been <a href="#">calculated for FFY20</a>.</li><li>• LTHDs will sign a contract amendment to their <a href="#">2020 state consolidated contract</a> to add their PHHS Block Grant funds in fall 2020.</li><li>• PHHS Block Grant funds will be added to LTHD CARS profiles after signing the contract amendment.</li><li>• LTHDs will continue to draw down funds via CARS expense reports (copying <a href="#">DPH contract monitor</a>—see left).</li><li>• DPH contract monitors will provide technical assistance as needed in contract negotiation, reporting, and implementation of activities.</li><li>• Required public hearing and PHHS Block Grant Advisory Committee meeting will be held before July.</li><li>• PHHS Block Grant Advisory Committee will provide input to the FFY20 work plan before July.</li><li>• Allowable and unallowable use of funds remains the same.</li><li>• End-of-year progress report will be required.</li></ul>

If you have any questions about this change in process, please reach out to your DPH contract monitor. A list of assigned contract monitors can be found in the [FFY20 PHHS Block Grant Allocation chart](#) saved on [this SharePoint site](#) under Links.