

Highways and Traffic Management Team - Autumn 2016 Events:

“Connection, Communication and Change”

We are holding three events this autumn for people from every aspect of HTMT to attend.

The dates are: **Monday 17 October, Tuesday 18 October, Thursday 3 November**

The focus of these events is:

Connection:

Providing an opportunity for us to get together and improve our understanding of the roles and responsibilities of each group, team and sub-team.

Communication:

Providing an opportunity to let each other know about the work we do, projects that are ongoing, provide information to each other so we know and understand what is going on throughout the service and know how to get involved to share our knowledge and skills.

Change:

The implementation of the new Term Maintenance Contract is undoubtedly the biggest change that faces the service and these events will provide information on how this affects you. The events also provide an opportunity to highlight other changes that are ongoing or on the horizon. It will also confirm how we should manage implementation of change in order to maximise benefit and minimise disruption and uncertainty.



Getting Involved – as a team or as an individual:

To make the events successful we are reliant on people from each team getting involved; there's a lot to do to make them happen. Each team manager has been asked to think about what their team can contribute to the event in terms of the theme: "Connection, Communication and Change". What work does your team want to showcase and explain to others? What project would help to have input from colleagues? What have you learnt that you can share with others?

So if you would like to contribute your skills, knowledge and enthusiasm to help put these events together, please speak with your manager and get in touch with me as soon as possible with your ideas.

Format: The events will have a mixture of:

- theatre-style presentations
- interactive exercises
- mini-workshops
- information and consultation displays from various teams.

There will be plenty of opportunity to meet colleagues from across the service and to get involved. Whilst some elements by necessity will be formal presentations, these will not dominate the day.

Event team: Do you have great organisation skills or creative skills? Are you happy to lend some muscle? I need a few people to help with the practicalities for each event; preparing materials (posters, handouts, quiz etc) early morning setting up, organising refreshments, keeping things moving along during the day, tidying up at the end. So if you can lend your help to any aspect on one or all of the events, please I'd really love to hear from you soon!

Venue: The events will all be at Kentisbeare Village Hall, EX15 2AB (not far from M5).

Attendance: There is an allocation of spaces for each group in order to ensure a mixed attendance from across the service on each of the three days. Your manager will circulate the spreadsheet for you to sign up. Some people, in particular those with management responsibilities, are expected to attend – your group manager will confirm this to you.

Refreshments: A finger buffet lunch will be provided. Like many other events organised this year, this is DIY in terms of refreshments – so it's a case of everyone mucking in and doing their bit please.

Laura Gadd, Performance Manager – 01392 383000