



Washington Office of Superintendent of
PUBLIC INSTRUCTION

Professional Certification
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**2024–25 Continuing Education Clock Hour Credit Form 1125:
General In-Service Registration**

This form is used to verify attendance at an approved clock hour offering outlined in [RCW 28A.410.277](#) and Section II below. This form must be retained by the individual as verification of attendance, and it is the individual’s responsibility to maintain accurate records for compliance with certification regulations. **DO NOT USE THIS FORM IF YOU ARE RECEIVING COLLEGE CREDIT FOR THIS INSERVICE PROGRAM.**

Section I: Participant Information

Legal Name (Last, First, Middle):		Other Name(s):	
Date of Birth:	Washington Certificate Number:	Phone:	Email:
Home Address (Street, City, State, Zip Code):			

Section II: In-Service Provider and Clock Hour Information

Title of In-Service Offering:			
Total Number of Clock Hours Available:	Total Number of Clock Hours Earned:	First Day of In-Service:	Last Day of In-Service:
<i>If the in-service offering includes STEM hours, please indicate the number of hours offered below. If none, leave blank.</i>			
STEM	Yes	No	If yes, how many hours?
Approved Provider Name (Agency Granting Clock Hours):			Agency/Organization Phone Number:
Approved Provider Address (Street, City, State, Zip Code):			
Sponsoring Provider In-Service Contact Person:		Phone Number:	

Section III: Participant Affidavit

I, _____, swear/affirm that I earned the number of clock hours listed on this form for actual attendance at this in-service. I am not applying for college/university credit for this program. Additionally, I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. The intentional misrepresentation of a material fact in this form subjects the holder to revocation of his/her certificate pursuant to [Chapter 181-85 WAC](#). This form should be retained by the holder for possible dispute ([WAC 181-85-085](#)).

_____ Signature of Participant	_____ Date
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