

# Program Improvement Updates

## Disproportionality Workbooks due May 1 from Identified LEAs

Local Education Agencies (LEAs) identified as having disproportionality or significant disproportionality by race/ethnicity concerning the identification, placement, and/or discipline of students with IEPs were notified via email on September 11, 2023. The email notification included the Disproportionality Workbook, which is required to be completed and submitted to [WISM](#) **no later than May 1, 2024**.

The Disproportionality Workbook includes an LEA self-review of policies, procedures, and practices; identification of potential root cause(s) for the disproportionality; and the steps the LEA is taking to address the disproportionality. For LEAs identified as having significant disproportionality, the Workbook includes the LEA's plan for implementing Comprehensive Coordinated Early Intervening Services (CCEIS) using 15% of the LEA's federal IDEA funds. LEAs that are not identified as having significant disproportionality could voluntarily choose to use up to 15% of federal IDEA funds to provide Coordinated Early Intervening Services (CEIS) using the template provided in the Disproportionality Workbook.

If you have any questions about the Disproportionality Workbook, please contact the [WISM team](#) or join our weekly office hours (see below).

## OSPI Special Education Data, Fiscal, and Program Office Hours

Please join us if you have questions or would like to talk about any topics related to Program Improvement, including, but not limited to:

- Correction of non-compliance (formerly known as iGrants Form Package 442)
- Disproportionality and significant disproportionality
- Coordinated Early Intervening Services (CEIS) and Comprehensive Coordinated Early Intervening Services (CCEIS)
- WISM Systems Analysis reviews (including onsite visits, desk reviews, and self-assessments)
- Annual determinations

Special Education Data, Fiscal, and Program office hours are held via Zoom at 1–1:30 pm every Wednesday. During these office hours, participants can chat about current issues and ask questions. Breakout rooms will be available as needed for discussions on specific topics. [Zoom link to join the meeting](#).

If you have any questions regarding the Special Education Data, Fiscal, and Program office hours, please contact [the WISM team](#) or [the special education data team](#).

