

Fiscal & Data Updates

Special Education November Federal Child Count

The November Federal Special Education Child Count Application located in the Education Data System (EDS) will open November 1, 2023. District staff will have until December 11, 2023, to verify and submit their district's November 2023 federal child count. The data populating the application comes directly from CEDARS submissions. Any changes to the data must be completed through a CEDARS submission. For information on how students are included or excluded from this report, please see the [User Guide](#). If you have any CEDARS questions, please contact OSPI Student Information by [email](#).

To certify the report (starting November 1), please follow the instructions in the [User Guide](#). The certification page must then be printed, signed, and mailed to the address listed on the form. School districts reporting no special education students must still go into the application, indicate zero students, and submit a signed certification page.

As the data is received and verified, an automated confirmation of receipt email will be generated acknowledging submission of the data report. If an auto-generated email is not received, review the submission steps outlined in the [User Guide](#) to ensure submission was completed. The Special Education Data Team will no longer be sending an additional confirmation email.

For a complete listing of LRE Codes for the 2023–24 school year, please refer to CEDARS Appendix W for definitions and examples. Additionally, an updated Decision Tree for determining early childhood LRE codes has been posted to the OSPI website. The Child Count User Guide is available on the [Federal Data Collection Forms web page](#) of the OSPI Special Education website. If you have questions, please contact the [special education data email](#).

Special Education Personnel Employed & Contracted

The Special Education Personnel Employed (Including Contracted) Data Report for the 2023–24 school year is due to the OSPI Special Education office no later than 5 pm December 11, 2023. This one-page Excel template reports special education staff employed or contracted (regardless of funding source) that are needed to serve special education students in the district. This form can be accessed on the [Federal Data Collection Forms web page](#). Instructions are embedded within the Excel workbook. **Do not modify the template or delete worksheets.** Email the completed report to the [special education data email](#).

Secondary Transition IEP (Indicator B-13) Data Application

All states are required by the federal Office of Special Education Programs (OSEP) to collect and report data on the percentage of students turning 16 and older whose IEP contains all of the



required secondary transition components (Indicator B-13). These include age-appropriate transition assessment, measurable post-secondary goals, transition services, course(s) of study, student invitation to the IEP meeting, and agency invitation when an outside agency is providing or paying for an IEP transition service.

Currently, OSPI collects this information through monitoring activities and IEPs submitted for Safety Net reimbursement. However, this method does not enable the state to meet its reporting requirements for Indicator B-13. Therefore, Washington will be moving to a statewide data collection for Indicator B-13 beginning in the 2024–25 school year.

The Indicator B-13 report will be submitted by districts through the Special Education Reporting application in the Education Data System (EDS), which will open in February 2025 and be due at the end of the 2024–25 school year. More information about completing the application, including recorded walkthroughs and open office hours, will be provided.

This application also captures data required under [Senate Bill 5790](#) (passed in the 2022 legislative session) to share, when family consent is given, student information to Washington State Transition and post-school services agencies.

OSPI will be working with a small number of districts to pilot the B-13 reporting application in the spring of 2024. If your district is interested in participating in the pilot, please email WISM@k12.wa.us.

Safety Net

LEAs who received awards in federal funds for Safety Net **must** complete and submit Form Package 123 to OSPI prior to November 15th, which is the last month to submit claims for the 2022–23 fiscal year.

Maintenance of Effort

LEA Maintenance of Effort calculator is available. [The calculator is located on our website under the Tools & Templates section](#). Email questions to [the Special Education Fiscal team](#).

Electronic Grant Management System (EGMS)

EGMS office hours will be offered [Tuesdays at 10–11 am](#) and [Thursdays at 1–2 pm](#).

Grant Applications

Thank you for your patience as we work through reviewing and approving grant applications. Email questions to [the Special Education Fiscal team](#).

Private School Participation

If the LEA used IDEA Part B funds for Private School Participation in 2022–23, the LEA must upload Private School Participation expenditure detail report as reported in the LEA's year-end

closing records. The expenditure detail report, preferably a transaction recap, should include the amount spent for allowable activities at the program/activity/object level for the entire 2022–23 school year. **This expenditure detail must be uploaded to EGMS on the Files & Forms tab.** Email questions to [Lynne Truitt](#).