

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *E/K0139 Exercise Design and Development*

FY 2022 Course Dates:

Dates	Location	Travel Dates
February 14-15, 2022	EMI	February 13 & 18, 2022
June 20-21, 2022	EMI	June 19 & 24, 2022

Virtual Offerings of Exercise Design and Development course:

Dates	Location	Time
January 24-27, 2022	Virtual – Adobe Connect	8:30 a.m. – 12:30 p.m. ET
August 1-4, 2022	Virtual – Adobe Connect	8:30 a.m. – 12:30 p.m. ET

Course Length:

This course is two (2) days in length, eight (8) hours each day or four (4) days, four (4) hours each day for the virtual offerings. This is the first of a two-part course being delivered consecutively (E0050). If you apply for the in-person E0139 please also apply for E0050 (there is no virtual offering of 0050 at this time). If you only wish to attend ONE, you will be responsible for your own transportation to and from EMI.

Location:

Emergency Management Institute (EMI) National Emergency Training Center (NETC) Emmitsburg, Maryland

Course Description:

This course is designed to expand your knowledge of exercise design and development consistent with the Homeland Security Exercise and Evaluation Program (HSEEP) doctrine.

- Categorize the types of exercises defined by HSEEP and understand the differences and commonalities.
- Demonstrate the basic components of an exercise program and examine how those components support exercise development.
- Describe the audience and purpose of the key exercise design and development planning documents, develop those products in class as part of Exercise Planning Team.

TRAINING OPPORTUNITY

Target Audience:

Ideal candidates will have 1-3 years' experience designing and conducting emergency management exercises consistent with the HSEEP Doctrine.

Prerequisites:

- E/L/K0146 Homeland Security Exercise and Evaluation Program (HSEEP)
- IS-120.c An Introduction to Exercises

How to Apply:

Apply for this course at [National Emergency Training Center Online Admissions Application](https://training.fema.gov/netc_online_admissions) (https://training.fema.gov/netc_online_admissions)

Applications must include completion certificates of IS-120 *An Introduction to Exercises* and E/K/L0146 HSEEP as attachments. Applications should be routed to your State Training Officer (STO) for approval. Federal applicants, please route to your FEMA Regional Training Manager. Upon acceptance into the course, NETC Admissions will email the student.

Travel and Housing Information:

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter and Welcome Package outlining travel information, NETC shuttle services, lodging, and other logistics. Scan the QR Code below, or [click the link for a PDF copy of the NETC Welcome Package online](http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf):



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a shuttle seat. Details for the above are in the Welcome Package.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using the FEMA Student Identification (SID) number.

How do I obtain my FEMA SID number?

1. To register, go to [Student Identification System](https://cdp.dhs.gov/femasid). (<https://cdp.dhs.gov/femasid>)
2. Click on the "Register for a FEMA SID" button on screen.
3. Follow the instructions and provide the necessary information to create your account.
4. You will receive an email with your SID number. You should save this number in a secure location.

Point of Contact:

DHS/FEMA/EMI/Integrated Emergency Management Branch (IEMB) FEMA-EMI-IEMB@fema.dhs.gov, Mark Moure, mark.moure@fema.dhs.gov

TRAINING OPPORTUNITY