

Incentive Interest form

Please fill out this form to provide DBHR with more information about your agency and level of interest in either participating as a Supported Employment (SE) or Supportive Housing (SH) fidelity reviewer (along with the DBHR Trainer) or your agency's interest in receiving a fidelity review.

Maximum consideration payable for participation in the FCS Cross-Site Learning Collaborative is **\$7,500 for option #1** (sending reviewers) or **\$7,500 for option #2** (hosting a review and sending a reviewer) or **\$5,000 for option #3** (host a follow-up review) and shall be inclusive of all expenses and indirect costs.

Note: Follow-Up Reviews are available to agencies which have already participated in a baseline review.

1

Contact information

Agency Name:

Contact name

Email

For option #2 or #3, Address of location to be reviewed (agency contracting address will be entered on Contractor Intake form)

Address line 1

Address line 2 (Optional)

City

State

ZIP Code

Unique Entity Identifier (UEI) formally DUNS #

Statewide Vendor Number

Mark all that apply:

☐ Licensed Community Behavioral Health Agency

☐ Clubhouse

☐ Government Agency

☐ Employment and or Housing Provider

☐ FQHC

☐ Non-Profit Community Based Organization

☐ Peer Run Organization

☐ Other:

2

Agency information

Does your agency provide FCS services to individuals with serious mental health and/or co-occurring (mental health and substance use) disorders?

☐ Yes

☐ No

Due to the funding source only agencies that serve individuals with mental health and/or co-occurring disorders will be awarded contracts.

In order to identify which learning collaborative you are interested in please indicate which FCS service your Agency is interested in improving the quality of services on.

☐ Supported Employment

☐ Supportive Housing

Have you or someone from your staff participated in a fidelity reviewer's (FR) training? *Contracts will not be distributed to agencies that have not completed a fidelity reviewer's training. Additional trainings will be offered throughout the 2022-2023 calendar years and your agency can be added to the queue once the FR training is completed.*

Yes. If so, please fill out the information below:

Date attended:

Name of trainee:

No, Will attend future training event

Please indicate how long your Agency has been providing any type of SE or SH Services?

Date of your agency's fully executed contract with Amerigroup to provide FCS services

3

Select your option

Option #1—Participate on fidelity review teams

By agreeing to participate as a reviewer you are committing to being part of a team that will participate in two fidelity reviews across Washington. This time commitment can be up to 30 hours per review. In addition to fidelity reviews, participants are also expected to:

- Participate in pre-planning call(s) for the fidelity review
- Prep work for the review such as chart reviews, marketing materials, etc.
- Travel to other agencies if social distancing measures allow for it (Travel coordination will occur within your own organization and is part of the reimbursement costs associated with this project)
- Provide consensus input on scoring
- Write sections of the draft fidelity review report

Option #2—host baseline fidelity review and send staff to participate on one fidelity review team

By agreeing to participate in an internal fidelity review; your agency is committing to hosting a multiple day fidelity review with a team of individuals from other regions across Washington. In addition, assign one individual staff to participate in one fidelity review for purposes of learning the principles of EBP associated with PSH or IPS SE services. During this period of time, you are expected to:


- Participate in a pre-planning call(s) for the fidelity review
- Ensure a method to share personal health information needed for the Fidelity Review
- Schedule interviews with personnel, participants, and key stakeholders pertinent to the fidelity review
- Provide a schedule with interviewee names to lead DBHR reviewer **at least two weeks prior** to the review
- Provide agency materials that support the components of the fidelity review **at least two weeks prior** to the fidelity review
- Other activities outlined in option #1.


Option #3—host follow up fidelity review


By agreeing to host a follow-up Fidelity Review your agency is committing to a multiple day fidelity review with a team of individuals from other regions across Washington. The follow up reviews are provided to agencies who have completed a baseline review between 2022-2023

- Participate in a pre-planning call(s) for the fidelity review
- Schedule interviews with personnel, consumers, and key stakeholders pertinent to the fidelity review
- Provide a schedule with interview names to state trainer **at least two weeks prior** to the review
- Provide agency materials that support the components of the fidelity review **at least two weeks prior** to the fidelity review.

Select an option for participation. Maximum consideration payable for participation in the FCS Cross-Site Learning Collaborative is \$7,500 for option #1 or \$7,500 for option #2 or \$5,000 for option #3 and shall be inclusive of all expenses and indirect costs.

 **Option 1:** Send staff to two cross-site fidelity reviews or

 **Option 2:** Host a fidelity review at your agency (at the site of your choosing) and send one staff to a fidelity review at a different agency.

 **Option 3:** Host a follow-up fidelity review at your agency where the baseline review was conducted.

We would prefer to complete this option:

☐ In Person

☐ Virtual

☐ Hybrid (Supported Employment)

☐ No Preference

Please submit this completed form to: HCAEmpAssist@hca.wa.gov

