

Housekeeper

WAGE: \$15.00 - \$16.00 per hour

Overview

To clean hotel guestrooms and common areas as required under the supervision of the Housekeeping Manager or designated supervisor, and to promote a positive environment for both employees and hotel guests.

Responsibilities

- Keeps common areas clean at all times using standard procedures in cleaning and maintenance (including vacuum, wiping, mopping, polishing, etc.) of guestrooms, offices, and common areas.
- Ensures that guestrooms are safe, comfortable and are maintained in an attractive manner and that guest's personal items are safeguarded.
- Cleans up spills, soiled areas, and other conditions as observed or directed.
- Ensures that equipment and supply carts are adequately maintained and supplied.
- Ensure that cleaning assignments are followed and completed according to best demonstrated practices.
- Maintains knowledge of correct equipment operation.
- Ensure that the lighting and other in-room equipment is in proper working order.
- Clean storage and exterior areas as directed.
- Ensure that laundry is completed according to best demonstrated practices.
- Always keep laundry areas clean using standard procedures in cleaning and maintenance (including vacuum, wiping, mopping, polishing, etc.) of guestrooms, offices, and common areas.
- Follows instructions on proper laundry procedures to include washing, drying, and folding.
- Cleans up spills, soiled areas, and other conditions as observed or directed.
- Coordinate daily housekeeping services with other departments.