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## August 14, 2025 Business Meeting Agenda

Time: 9:00 AM  
Location: [Zoom: https://us02web.zoom.us/j/86309299195](https://us02web.zoom.us/j/86309299195)  
Or One tap mobile :  
+12532158782,,86309299195# US (Tacoma)  
+12532050468,,86309299195# US  
Or Telephone:  
Dial (for higher quality, dial a number based on your current location):  
+1 253 215 8782 US (Tacoma)  
+1 253 205 0468 US  
**In Person:** Labor & Industries  
[7273 Linderson Way S.W., Tumwater, WA 98501](https://7273lindersonway.tumwater.wa.us)  
Contact: Haleigh Mauldin, Program Consultant, 360-890-0720 and  
[Haleigh.Mauldin@doh.wa.gov](mailto:Haleigh.Mauldin@doh.wa.gov) or  
Commission Office: [wspqac@doh.wa.gov](mailto:wspqac@doh.wa.gov)

No registration needed. All attendees will join the call with their audio connection muted.

***The times on the agenda for this meeting are approximate and subject to change.*** The commission may need to adjust times or order of agenda items. The commission may take final action on any matter listed on the agenda, and/or on any matter added to the agenda in a regular meeting. The commission may meet in an executive session closed to the public for any reason listed in RCW 42.30.110 and may take final action in the public portion of the meeting following an executive session. The reason for the executive session and duration will be announced prior to the start of the executive session. The commission may meet in a closed session during this meeting for any reason listed in RCW 42.30.140, including but not limited to deliberations on enforcement (quasi-judicial) matters.

This meeting is being recorded for the Department of Health, Pharmacy Quality Assurance Commission's Official Rulemaking file and for future reference.

**9:00 am**

- 1. Call to Order Action**
  - 1.1. Meeting Agenda Approval – August 14, 2025**
  - 1.2. Meeting Minutes Approval – June 26, 2025**

**9:10 am**

2. **Consent Agenda** Items listed under the consent agenda are considered routine and necessary commission matters and will be approved by a single motion of the commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda. *Information/Action*
  - 2.1. Correspondence
    - 2.1.1. National Precursor Log Exchange Monthly Dashboard – June and July
  - 2.2. Ancillary Utilization Plans Approval
    - 2.2.1. Genoa Healthcare
    - 2.2.2. Guardian Pharmacy
    - 2.2.3. Horizon Pharmacy
    - 2.2.4. Klickitat Valley Health
    - 2.2.5. Rosauers Pharmacy
    - 2.2.6. Skagit Regional Cancer Care Center at Smokey Point
    - 2.2.7. West Olympia Pharmacy
  - 2.3. Pharmacy Technician Training Program Approval
    - 2.3.1. Fred Hutchinson Cancer Center South Lake Union
    - 2.3.2. Fiesta Pharmacy
  - 2.4. Regular Agenda Items Pulled from 2.1, 2.2, or 2.3. The commission will discuss items removed from the consent agenda and placed on the regular agenda for separate discussion.

**9:30 am**

3. **Rulemaking for Suspicious Orders and Zero Reports**
  - 3.1. **PUBLIC HEARING** The commission will hold a public hearing on the rulemaking to propose amending WACs 246-945-585 and 246-945-590 to clarify expectations for wholesalers submitting suspicious orders and zero reports to the commission.
  - 3.2. Approval of Comment Responses and Authorization to File CR-103 (Suspicious Orders and Zero Reports)

**10:30 am**

4. **Rulemaking for Pharmacy Modifications and Remodels**
  - 4.1. **PUBLIC HEARING** The commission will hold a public hearing on the rulemaking to propose amending WAC 246-945-230 to clarify when pharmaceutical firms need to submit a modification or remodel application and what constitutes a modification or remodel.
  - 4.2. Approval of Comment Responses and Authorization to File CR-103 (Modifications and Remodels)

**11:00 am Lunch**

**11:30 am**

5. **Presentations** The commission will hear from presenters on topics of interest. *Information*
  - 5.1. Department of Labor and Industries Presentation
  - 5.2. Training on the Open Public Meetings Act and Robert's Rules of Order
  - 5.3. Commission Budget Report

**1:00 pm**

6. **Old Business** The commission will discuss, for clarification or decision, ongoing topics, and issues from previous meetings. *Information/Action*

- 6.1. Annual Review of Commission Delegation Agreements
- 6.2. Health Care Entities and Ancillary Personnel
  - Overview of Statutory Framework Regarding HCEs and Ancillary Personnel
  - HCE Self-Inspection Worksheet
  - Rulemaking Authorization

**2:00 pm**

7. **New Business** The commission will review items of interest related to pharmacy practice for discussion, clarification, information, or action by or on behalf of the commission. *Action*

- 7.1. Update Incorporations by Reference
- 7.2. Third Party Inspection Program Request for Nonresident Pharmacies: The Accreditation Commission for Health Care

**2:30 pm**

8. **Strategic Plan** The commission will review aspects of the 2024-2026 Strategic Plan.  
*Information/Action*

- 8.1. Implementation Plan Update
- 8.2. Performance Measures from Joint Operating Agreement
- 8.3. Review Bylaws

**2:45 pm**

9. **Rules and Legislation Updates** *Information/Action*.

- 9.1. Rule Petition: Prescription Transfers
- 9.2. Rule Authorization: Tamper-Resistant Prescription Pads or Paper
- 9.3. Rule Workshop: Utilization of Pharmacy Ancillary Personnel
- 9.4. Rule Workshop: Medication Assistance Expansion SHB 1720
- 9.5. Rule Workshop: Disciplinary Action Reporting Time Frames

**3:45 pm**

10. **Open Forum** (10 minutes) *Information Only* The purpose of open forum is to provide the public an opportunity to address the commission on issues of significance to or affecting the practice of pharmacy. Discussion items may not relate to topics for which a hearing has or will be scheduled, or which are under investigation.

**3:55 pm**

11. **Commission Member Reports** *Information*

- 11.1. Open Discussion Related to Items or Issues Relevant to Commission Business/Pharmacy Practice

**4:10 pm**

12. **Staff Reports** *Information*

- 12.1.** Executive Director – Marlee O’Neill
- 12.2.** Deputy Director – Lindsay Trant-Sinclair
- 12.3.** Pharmacist Supervisor – Si Bui
- 12.4.** Assistant Attorney General – Christopher Gerard

**4:20 pm**

- 13. Summary of Meeting Action Items** Commissioners and staff will revisit action items identified during today’s business meeting.

**4:25 pm**

Business Meeting Adjourned

## **Pharmacy Quality Assurance Commission**

### **Mission Statement**

The mission of the Pharmacy Quality Assurance Commission is to promote public health and safety by establishing the highest standards in the practice of pharmacy and to advocate for patient safety through effective communication with the public, profession, Department of Health, Governor, and the Legislature.

### **Vision Statement**

The Washington State Pharmacy Quality Assurance Commission leads in creating a climate for the patient-focused practice of pharmacy as an integral part of an accessible, quality-based health care system. As a result, the citizens of Washington State:

- Are well informed about medications.
- Take responsibility for their health.
- Utilize pharmacists and other health care providers appropriately; and
- Experience the highest level of health and wellness.

**Next scheduled business meeting:** **October 16, 2025**

9:00 a.m.

L&I, [7273 Linderson Way S.W.](https://7273lindersonway.com)

Zoom ID# 863 0929 9195

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Pharmacy Quality Assurance Commission  
PO Box 47852 Olympia, WA 98504  
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## Commission Meeting Schedule

Agendas for the meetings listed below are made available in advance via e-mail list and the DOH website. Every attempt is made to ensure that the agenda is up-to-date. However, the commission reserves the right to change or amend agendas at the meeting. Meetings listed below are regular business meetings unless otherwise specified.

(Meeting times/locations subject to change – No registration required.)

Meeting	Date/Time	Location
Business Meeting	<b>October 16, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>December 4, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>February 5, 2026</b> 9 am – 4 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>April 2, 2026</b> 9 am – 4 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>May 28, 2026</b> 9 am – 4 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>July 23, 2026</b> 9 am – 4 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>September 17, 2026</b> 9 am – 4 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>November 5, 2026</b> 9 am – 4 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
Business Meeting	<b>December 17, 2026</b> 9 am – 1 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>