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## December 12, 2024 Business Meeting Agenda

Time: 9:00 AM  
Location: **Zoom:** <https://us02web.zoom.us/j/87143495001>  
Or One tap mobile :  
+12532158782,,87143495001# US (Tacoma)  
+12532050468,,87143495001# US  
Or Telephone:  
Dial(for higher quality, dial a number based on your current location):  
+1 253 215 8782 US (Tacoma)  
+1 253 205 0468 US  
**In Person:** Labor & Industries  
7273 Linderson Way S.W., Tumwater, WA 98501  
Contact: Julia Katz, Program Consultant, 360-791-1167 and  
[Julia.Katz@doh.wa.gov](mailto:Julia.Katz@doh.wa.gov) or  
Commission Office: [wspqac@doh.wa.gov](mailto:wspqac@doh.wa.gov)

No registration needed. **All attendees will join the call with their audio connection muted.**

***The times on the agenda for this meeting are approximate and subject to change.*** The commission may need to adjust times or order of agenda items. The commission may take final action on any matter listed on the agenda, and/or on any matter added to the agenda in a regular meeting. The commission may meet in an executive session closed to the public for any reason listed in RCW 42.30.110 and may take final action in the public portion of the meeting following an executive session. The reason for the executive session and duration will be announced prior to the start of the executive session. The commission may meet in a closed session during this meeting for any reason listed in RCW 42.30.140, including but not limited to deliberations on enforcement (quasi-judicial) matters.

This meeting is being recorded for the Department of Health, Pharmacy Quality Assurance Commission's Official Rulemaking file and for future reference.

### 9:00 am

1. **Call to Order Action**
  - 1.1. Meeting Agenda Approval – December 12, 2024
  - 1.2. Meeting Minutes Approval – October 10, 2024
  - 1.3. Meeting Minutes Approval – October 11, 2024

9:10 am

2. **Consent Agenda** Items listed under the consent agenda are considered routine and necessary commission matters and will be approved by a single motion of the commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda. *Information/Action*
  - 2.1. Correspondence
    - 2.1.1. National Precursor Log Exchange Monthly Dashboard – October and November
    - 2.1.2. Pharmaceutical Firms Application Report
  - 2.2. Ancillary Utilization Plans Approval
    - 2.2.1. Chinook Pharmacy
    - 2.2.2. Evergreen Professional Center Pharmacy
    - 2.2.3. Family Pharmacy
    - 2.2.4. Prosser Memorial Hospital Pharmacy
    - 2.2.5. Whidbey Health Community Pharmacy
  - 2.3. Pharmacy Technician Training Program Approval
    - 2.3.1. CityScript Pharmacy, LLC
    - 2.3.2. Doctors Pharmacy LLC
    - 2.3.3. Peninsula Community Health Services
    - 2.3.4. QuickRX LLC (Brewster Pharmacy)
    - 2.3.5. Skyline Hospital Pharmacy
    - 2.3.6. Sumas Drug
  - 2.4. Regular Agenda Items Pulled from 2.1, 2.2, or 2.3. The commission will discuss items removed from the consent agenda and placed on the regular agenda for separate discussion.

9:30 am

3. **Rulemaking for Medication Assistance**
  - 3.1. **PUBLIC HEARING** The commission and the Department of Health (DOH) will hold a public rule hearing on the rulemaking to propose adding WACs 246-945-710, 246-945-712, 246-945-714, 246-945-716, and 246-945-718 in chapter 246-945 WAC to establish standards for the practice of medication assistance.
  - 3.2. Approval of Comment Responses and Authorization to file CR-103P (Medication Assistance).

10:00 am

4. **Presentations** The commission will hear from presenters on topics of interest. *Information*
  - 4.1. Presentation by Health Systems Quality Assurance (HSQA) Legislative Team
  - 4.2. Presentation and Demonstration of Health Care Enforcement and Licensing Management System (HELMS)
  - 4.3. Presentation from the Office of Investigative and Legal Services (OILS)
  - 4.4. Presentation on Washington Recovery Assistance Program for Pharmacy (WRAPP)

12:00 pm

5. **New Business** The commission will review items of interest related to pharmacy practice for discussion, clarification, information, or action by or on behalf of the commission. *Action*
  - 5.1. Guidance Document on Inspection Requirement for Modifications or Remodels and WAC 246-945-230

- 5.2. Policy Statement on Commission Approved Examinations and WACs 246-945-205 and WAC 246-945-165
- 5.3. Update Signature Authority Delegation

**12:45 pm**

- 6. **Strategic Plan** The commission will review aspects of the 2024-2026 Strategic Plan.  
*Information/Action*
  - 6.1. Annual Review of Commission Bylaws
  - 6.2. Strategic Plan Implementation Update

**1:30 pm**

- 7. **Rules Updates** *Information/Action*
  - 7.1. Refresher on the Rules Process and Rules Tracker Spreadsheet
  - 7.2. Emergency Rule Refile Request for Medication Assistance
  - 7.3. Overview of State Regulation on Kratom
  - 7.4. Update on Permanent Facility Closure Requirements
  - 7.5. Rules Workshop: Utilization of Ancillary Personnel
  - 7.6. Rules Workshop: Uniform Facilities Enforcement Framework
  - 7.7. Rules Workshop: Alternate Distribution Models

**3:00 pm**

- 8. **Open Forum** (10 minutes) *Information Only* The purpose of open forum is to provide the public an opportunity to address the commission on issues of significance to or affecting the practice of pharmacy. Discussion items may not relate to topics for which a hearing has or will be scheduled, or which are under investigation.

**3:10 pm**

- 9. **Commission Member Reports** *Information*
  - 9.1. Legislative Task Force Report Out
  - 9.2. Open Discussion Related to Items or Issues Relevant to Commission Business/Pharmacy Practice

**3:30 pm**

- 10. **Staff Reports** *Information*
  - 10.1. Executive Director – Marlee O’Neill
  - 10.2. Deputy Director – Lindsay Trant-Sinclair
  - 10.3. Pharmacist Supervisor – Si Bui
  - 10.4. Assistant Attorney General – Christopher Gerard

**3:40 pm**

- 11. **Summary of Meeting Action Items** Commissioners and staff will revisit action items identified during today’s business meeting.

**3:45 pm**

Business Meeting Adjourned

## Pharmacy Quality Assurance Commission

### Mission Statement

The mission of the Pharmacy Quality Assurance Commission is to promote public health and safety by establishing the highest standards in the practice of pharmacy and to advocate for patient safety through effective communication with the public, profession, Department of Health, Governor, and the Legislature.

### Vision Statement

The Washington State Pharmacy Quality Assurance Commission leads in creating a climate for the patient-focused practice of pharmacy as an integral part of an accessible, quality-based health care system. As a result, the citizens of Washington State:

- Are well informed about medications.
- Take responsibility for their health.
- Utilize pharmacists and other health care providers appropriately; and
- Experience the highest level of health and wellness.

**Next scheduled business meeting:**      **February 6, 2025**  
9:00 a.m.  
Labor & Industries (L&I) and  
Zoom ID# [871 4349 5001](#)

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## Commission Meeting Schedule

Agendas for the meetings listed below are made available in advance via e-mail list and the DOH website. Every attempt is made to ensure that the agenda is up-to-date. However, the commission reserves the right to change or amend agendas at the meeting. Meetings listed below are regular business meetings unless otherwise specified.

(Meeting times/locations subject to change – No registration required.)

Meeting	Date/Time	Location
<b>PQAC Weekly Legislative Calls</b>	Weekly through legislative session beginning <b>January 3, 2025</b> 12 pm – 1 pm	<a href="#">Zoom # 890 1330 6617</a> and Department of Health, 111 Israel Rd SE, TC2 #140
<b>Business Meeting</b>	<b>February 6, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
<b>Business Meeting</b>	<b>March 27, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and Capital Region ESD113, <a href="#">6005 Tyee Dr. S.W.</a>
<b>Business Meeting</b>	<b>June 26, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and Capital Region ESD113, <a href="#">6005 Tyee Dr. S.W.</a>
<b>Business Meeting</b>	<b>August 14, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
<b>Business Meeting</b>	<b>October 16, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>
<b>Business Meeting</b>	<b>December 4, 2025</b> 9 am – 3 pm	<a href="#">Zoom # 863 0929 9195</a> and L&I, <a href="#">7273 Linderson Way S.W.</a>