



**WASHINGTON STATE**  
**CHIROPRACTIC QUALITY ASSURANCE COMMISSION**  
**BUSINESS MEETING AGENDA**  
**July 13, 2023 – 9:00 a.m.**

**This is a public meeting to be held in-person and online.**

**Department of Labor and Industries Conference Center**  
**7273 Linderson Way SW**  
**Tumwater, WA 98501**  
**(Directions [Link](#))**

**Or join on your computer or mobile app**

[Click here to join the meeting](#)

**or call in (audio only)**

[+1 564-999-2000,435331560#](tel:+15649992000435331560#)

Phone Conference ID: 435 331 560#

**Commission Members:**

Dana Clum, DC, Chair, Jas Walia, DC, Vice-Chair, Vanessa Wise, DC, Vice-Chair, Susan Bogni, MPA, Executive Committee Public Member, David Folweiler, DC, Immediate Past Chair, Brian Chan, DC, Stephen Chan, DC, William Davis, DC, Michael Long, DC, Susan Jensen, JD, Public Member, Judge Julie Spector (ret.), Public Member, and Benjamin Zepeda, DC.

**Contact:**

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**Commission Mission and Purpose:** The Washington State Chiropractic Quality Assurance Commission (Commission) exists to protect the health, safety and welfare of all people of the State by ensuring that every chiropractic health provider licensed in the State meets all requirements of licensure, by administration of the disciplinary process promptly, fairly, and efficiently, and by providing regular communications with the public and profession.

**Times and Order:** The Chiropractic Quality Assurance Commission meeting will start at 9 a.m. July 13, 2023. The times on the agenda for this meeting are approximate and subject to change. The Commission may need to adjust times or order agenda items. The Commission may take final action on any matter listed on the agenda, and/or on any matter added to the agenda in a regular meeting. The Commission may meet in executive session closed to the public for any reason listed in [RCW 42.30.110](#), and may take final action in the public portion of the meeting following an executive session. The reason for the executive session and duration will be announced prior to the start of the executive session. The Commission may meet in a closed session during this meeting for any reason listed in [RCW 42.30.140](#), including but not limited to deliberations on enforcement (quasi-judicial) matters. Comments from the public in attendance will be solicited at the public comment periods identified on the agenda.

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance requests for special aids and services must be made no later than one week prior to the meeting. If you wish to receive general information about this meeting, please call the Executive Director at (360) 236- 4924. If you need assistance with special needs and services, you may leave a message with your request at (360) 236- 4052, or if calling from outside Washington State call 1-800-525-0127. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

**Continuing Education Credit:** Washington State licensed chiropractors attending this meeting may receive continuing education credit that can be used to help satisfy the annual hourly continuing education requirement in [WAC 246-808-150](#). For additional information, contact the Commission staff at [cqac@doh.wa.gov](mailto:cqac@doh.wa.gov), by calling (360) 236-2822, or by clicking here:

[CE Meeting Attendance Credit Policy.pdf](#)

**1. CALL TO ORDER – Dr. Clum, Chair**

1.1 Approval of the agenda

**2. EXECUTIVE SESSION**

2.1 The Commission will go into executive session to review the performance of the Commission’s Executive Director pursuant to RCW 42.30.110(1)(g).

**3. RETURN TO OPEN SESSION**

**4. EXECUTIVE DIRECTOR PERFORMANCE REVIEW AND GOALS MOTIONS– Dr. Clum**

4.1 The Commission will consider adopting motions regarding the Executive Director performance review and goals.

**5. MESSAGES FROM COMMISSION LEADERSHIP - Dr. Dana Clum, DC, Chair; Dr. Jas Walia, DC, Vice-Chair; Dr. Vanessa Wise, DC, Vice-Chair; Ms. Susan Bogni, MPA, Executive Committee Public Member; David Folweiler, DC, Immediate Past Chair**

5.1 Commission leadership will have the opportunity to provide comments.

**6. APPROVAL OF MEETING MINUTES – Dr. Clum**

6.1 Approval of the May 18, 2023 Commission meeting minutes

**7. ADDITIONAL COMMISSION LEADERSHIP NOMINATIONS**

7.1 At the May 18, 2023 meeting, current members of leadership were nominated for an additional year beginning July 13, 2023. Before holding the elections, Commission members will have an additional opportunity to nominate additional members for leadership positions.

**8. COMMISSION ELECTIONS**

8.1 Commission members will elect members to leadership positions for the one-year term beginning July 13, 2023.

**9. RULES WORKSHOP – Betty Moe, Regulatory Analyst**

**9.1 Chiropractic Health Equity Continuing Education Rules**

The Commission filed a CR-101 on November 1, 2022, under WSR 22-22-088 for WAC 246-808-150 and other relevant continuing education (CE) rules sections. The commission has discussed adoption of the minimum standards established in the health equity continuing education model rules, WAC 246-12-800 through WAC 246-12-830, to comply with RCW 43.70.613.

The Commission approved language to file a CR-102 during their meeting on May 18, 2023. The language approved by the Commission adopts the health equity requirements and does not change the number of CE hours that must be completed in-person.

The Commission will receive a status update on the internal review of the draft rule language. Commission members will review the new Health Equity Continuing Education page, which lists courses that have been approved. Courses will continue to be reviewed and this webpage will be updated every 6 months.

## **9.2 WAC 246-808-201 and WAC 246-808-215- Chiropractic X-Ray Technicians**

The Commission filed a CR-101 on March 24, 2023 under WSR 23-08-021. The Commission is considering adopting health equity continuing education (CE) model rules, WAC 246-12-800 through WAC 246-12-830, to comply with RCW 43.70.613 for Chiropractic X-ray Technicians the commission is also considering making changes to the requirements to obtain, maintain and reactivate a chiropractic X-ray technician credential.

The Commission will review proposed changes which include:

- Housekeeping throughout the sections.
- Providing definitions for “classroom hour” as well as ‘In-person’”.
- Changes to the number of training hours to obtain the credential.
- Changes to the examination.
- Additional exceptions for who may obtain the chiropractic X-ray technician without obtaining the required training.
- Changes to the course content requirements.
- Changes to who is eligible to teach the course.
- Proposing adopting the health equity CE model rules. The Chiropractic Quality Assurance Commission is proposing adopting the health equity model rules, WAC 246-12-800 through 246-12-830, for chiropractic X-ray technicians to comply with RCW 43.70.631.
  - The proposed rule does not change total hours, it adopts the model health equity CE rules by adding the required two hours in health equity CE every four years to the existing number of CE hours required for chiropractic X-ray technicians without changing the existing total number of CE hours required.
  - The goal of health equity CE is to equip health care workers with the skills to recognize and reduce health inequities in their daily work. The content of health equity training include instruction on skills to address structural factors such as bias, racism, and poverty that manifest as health inequities.
  - The Commission intends to approve language to allow a CR-102 to be completed for the proposed changes

## **10. BUDGET REPORT - Betty Moe, Regulatory Analyst, and Budget Committee Member - Dr. Clum, Dr. S. Chan, Dr. Davis, Dr. Long, and Judge Spector (ret.)**

- 10.1** A review of the Commission’s current budget and finances will be provided. Data requested from the last meeting regarding license counts for other professions will be shared with the Commission.

## **11. OTHER COMMISSION COMMITTEE REPORTS**

- 11.1** Training/Mentoring Committee - Meeting held on June 8th
- Members participating: Dr. Clum, Dr. Folweiler, Susan Jensen, JD, and Dr. Wise
- 11.2** Animal Manipulation Committee – Meeting held on July 10<sup>th</sup>
- Members participating: Dr. Folweiler, Susan Jensen, JD, Dr. Wise, and Dr. Waldron (Protem Member)
- 11.3** Rules Committee – Meetings held on May 25<sup>th</sup>, June 8<sup>th</sup>, and June 22<sup>nd</sup>
- Members participating: Dr. Clum, Dr. Folweiler, Susan Jensen, JD, Dr. Wise, and Judy Colenso (Protem Member)
- 11.4** Examination Committee - - Next meeting not yet scheduled
- Members participating: Dr. B. Chan, Dr. S. Chan, Dr. Davis, and Dr. Wise

## **12. 2023 NATIONAL AND STATE ACTIVITIES AND MEETINGS – Dr. Clum**

- 12.1** The Commission will discuss the following activities and meetings:
- NBCE Spring Part IV Examinations, May 20<sup>th</sup> – 21<sup>st</sup>, various locations including Portland, Oregon, attended by Dr. B. Chan and Dr. Davis
  - National Board of Chiropractic Examiners (NBCE) Part IV Test Committee, June 23-24, Greeley, Colorado, attended by Dr. Clum
  - Council on Licensure Enforcement and Regulation (CLEAR) annual conference, September 27<sup>th</sup> – 30<sup>th</sup>, Salt Lake City, Utah, to be attended by Dr. Walia and Dr. Zepeda
  - FCLB Districts I & IV meeting, October 5<sup>th</sup> – 8<sup>th</sup>, Keystone, South Dakota, to be attended by Dr. Davis and Dr. Wise
  - NBCE Fall Part IV Examinations, November 11<sup>th</sup> -12<sup>th</sup>, various locations including Portland, Oregon, to be attended by Dr. S. Chan and Dr. Wise

## **13. OVERVIEW OF THE WASHINGTON CHIROPRACTIC COLLEGE – Randy Baze, DC, Chair, WCC Board of Trustees**

- 13.1** Dr. Baze will discuss the status and plans for the new college.

## **LUNCH**

## **14. TRAINING AND RESOURCES AVAILABLE FROM THE COUNCIL ON LICENSURE, ENFORCEMENT, AND REGULATION (CLEAR) - Bob Nicoloff, Executive Director**

- 14.1** The Commission will receive an overview of CLEAR.

**15. SCOPE OF PRACTICE QUESTION FROM THE FEDERATION OF LICENSURE BOARDS**

- **Tammy Kelley, Deputy Executive Director**

**15.1** The FCLB conducts “PowerPolls” to informally survey board policies and practices across the US. A new poll requests information regarding whether “Y-strap adjustment” and “Ring Dinger Adjustment” are in the chiropractic scope of practice in Washington, [RCW 18.25.005](#).

**16. COMMISSION NEWSLETTER AND TRAINING PLANNING**

- **Tammy Kelley, Deputy Executive Director**

**16.1** The Commission will review and update the future newsletter articles list and future training topics list.

**17. STAFF REPORT AND PLANS**

- **Tammy Kelley, Deputy Executive Director, and Bob Nicoloff, Executive Director**

**17.1** Current projects and activities in the Commission office will be discussed.

**18. NEW BUSINESS REQUESTS – Commission Members**

**18.1** Commission members may request agenda items for future meetings.

**19. PUBLIC COMMENT**

**19.1** Members of the public will have an opportunity to address the Commission.

**20. CORRESPONDENCE AND REPORTS**

The following are informational items. The Commission may acknowledge receipt of the items by a single motion without discussion.

**20.1** Licensee Statistical Report as of July 3, 2023

**21. ADJOURNMENT**