March XX, 2021

TO: COVID-19 Vaccine Provider

FROM: Anne Farrell-Sheffer, Community Workforce and Partnerships Section Manager

Office of Family and Community Health Improvement

Divison of Prevention and Community Health

SUBJECT: Verification of COVID-19 Vaccine Eligibility

This letter verifies that the bearer of it is a Community Health Worker. Community Health Workers provide healthcare and resource navigation to individuals at high risk of COVID-19 exposure/transmission. Community Health Workers may be paid or unpaid workers. This individual is 1A (Tier 2) eligible for the COVID-19 vaccine based on Washington State Department of Health Interim COVID-19 Vaccine Prioritization Guidance, available at <https://www.doh.wa.gov/Portals/1/Documents/1600/coronavirus/SummaryInterimVaccineAllocationPriortization.pdf>.

Eligible groups for COVID-19 vaccine:

Phase 1A – Tiers 1 and 2

**High-risk workers in health care settings, including first responders, who are at high risk of exposure given setting and nature of work**

**Workers with elevated risk of exposure/transmission with populations at higher risk of mortality or severe morbidity**

**All other workers at risk working in health care settings**

Phase 1B – Tier 1

**All people 65 years and older**

**People 50 years and older in multigenerational households**

Please accept this verification letter and administer the vaccine. There is no expiration date for the use of this vaccine eligibility verification letter. Please note proof of employment within a healthcare setting is not a requirement for vaccine eliglitity for Community Health Workers. For further information, contact Anne Farrell-Sheffer at 360-701-8506 or [anne.farrellsheffer@doh.wa.gov](mailto:anne.farrellsheffer@doh.wa.gov).

Sincerely,

Anne Farrell-Sheffer, MPH