



STATE OF WASHINGTON

DEPARTMENT OF HEALTH

November 26, 2018

To: Interested Parties

FROM: Kendra Pitzler, Program Manager
Board of Nursing Home Administrators

SUBJECT: Open Nursing Home Administrator Position on Board of Nursing Home Administrators.

The Department of Health is looking for a nursing home administrator to fill an upcoming vacancy on the Board of Nursing Home Administrators. This position will be open on or after May 28, 2019.

We are looking for a public-spirited person willing to study the issues and to make decisions in the public's best interest. We seek candidates with diverse backgrounds and those who provide geographic representation throughout the state. Current members that will continue with the board are from King County (4), Jefferson County (1), and Clark County (1).

The requirements for this board member position, as set by law, are:

- You must currently be licensed as a nursing home administrator in Washington State.
- You must have at least four years actual experience in the administration of a licensed nursing home in Washington state immediately preceding appointment to the board.
- You may not be employed by the state or federal government.

Information about the Board and this position:

- This is a nine-member board with four licensed administrators, four health care professionals and one public member.
- The board meets in-person four times a year, currently in January, April, July & October.
- Other duties include attending phone conferences to discuss complaints and investigations, reviewing & presenting investigations, performing Administrator-in-Training site visits and may also include some telephone conference sub-committee meetings. More information is available on the [Board's web-site](#).

If you are interested in applying for an appointment to the Board of Nursing Home Administrators, please go to our website and complete the application online at:
doh.wa.gov/AboutUs/ProgramsandServices/BoardsandCommissions.aspx.

Please submit your application by January 4, 2019 as we will begin reviewing applications at that time.

We appreciate your consideration of this request. If you have any questions about serving on the Board of Nursing Home Administrators, please contact me at 360-236-4723 or at Kendra.pitzler@doh.wa.gov.