

Welcome Back Fairfax!

Greetings Fairfax Families and Friends,

Welcome to the 2026–2027 school year! I hope you have had a rejuvenating summer filled with rest, joy, and memorable moments with family and friends. As we prepare to reopen our doors, the excitement in the air is electric!

Inspired by the passion, teamwork, and global spirit of this summer's World Cup, our faculty and staff are ready to **"kick off"** an extraordinary year and score big as we champion your children toward their highest goals.

Our mission this school year centers on three powerful pillars for every Lion:

- **Feeling Connected:** We want every student and family to feel deeply rooted in our vibrant FHS community. There is no "ROAR" without all of us working together, and building meaningful, supportive relationships remains at the heart of what we do.
- **Feeling Empowered:** Through our "passion push" framework, we encourage every student to pursue advanced coursework, technical certifications, or new electives that spark their curiosity and set them up for post-secondary success—whether their path leads to college, a career, or the military.
- **Embracing Transformation:** High school is a journey, and we are dedicated to ensuring the FHS experience is truly transformative. We want our students leaving our halls as confident, capable, and compassionate leaders who look back proudly on who they became during their time as Lions.

To help your family prepare for game day, please explore our **Back-to-School Playbook** below. We have compiled all the essential, need-to-know details—from schedules and key dates to required forms and schoolwide policies—to ensure a smooth, seamless start.

Get ready to ROAR—this year is going to be absolutely PAWSome!

In partnership always,

Dr. Georgina Aye

Proud Principal, Fairfax High School

Table of Contents

Welcome Back Fairfax!	1
Table of Contents	2
Fairfax High School Information	3
Fairfax High School Vision and Mission	3
Upcoming Back to School Events	4
1st Semester Dates	5
Calendars and Schedules	5
School Days and Periods	6
Attendance and Tardies	6
Fairfax Administrative Team	7
Student Services Team	7
Students with IEPs and 504s	9
Grading Policies	9
Schedules	13
Schedule Changes	13
Cell Phone Policy	14
School Supplies and Lockers	14
Bus Schedules	14
Arrival and Dismissal Information	15
Student Parking Information	16
Required Forms for All Students	17
Emergency Care Form and the Clinic	20
Back-to-School Immunization Requirements	21
FCPS Chromebook Devices	22
New Student ID Cards	23
SIS ParentVUE Accounts	23
Schoology (Login)	24
Breakfast and Lunch	25
PTSA	25
Academy Information	26
Important Information & School Access	27
FHS Honor Code	27

Fairfax High School Information

Fairfax High School Websites

- FHS Website | [Fairfax High School](#)
- FHS Activities & Athletics | [Activities & Athletics Website](#)

Fairfax High School Instagram Sites:

- FHS | [fairfaxhighschoolroars](#)
- FHS Activities & Athletics | [ffxathletics](#)
- FHS Student Services | [fhsstudentservices](#)
- FHS Leadership | [fairfaxhslions](#)

Sign up for [Fairfax High School News and Announcements](#) emails. Dr. Aye, Fairfax HS Principal, sends the weekly update each Friday at 4:30 p.m.

Sign up for emails from the Activities Office, you can find that sign up for [Fairfax High School Athletics](#)

Fairfax High School Vision and Mission

Who We Are

- We are CHAMPIONS of an inclusive and innovative community focused on excellence, equity, and accountability.

Our Commitments

- We will celebrate and embrace the diversity of our community.
- We will ensure the social and emotional wellness needs of all students and staff are met.
- We will partner as a community to leverage opportunities and resources that maximize student growth beyond the classroom.
- We will engage students in rigorous learning and challenge them to exceed their expectations.
- We will collaborate and utilize best practices across grade levels and departments to provide equitable access and promote student success.
- We will teach the appropriate use of technology and encourage its use in the learning and innovation process.
- We will partner with families to increase engagement and learn how to best support each student.
- We will elevate student voice as part of an inclusive and innovative community that impacts change.
- We will recruit, retain, and develop a highly impactful staff that supports excellence for ALL.

Upcoming Back to School Events

We are hosting a series of events in the coming month and have a variety of opportunities for you to interact with our faculty and staff. During August, we will have the following:

 Freshman “Fresh Function” Parent Orientation Thursday, August 6 (FHS Library 6:30pm)

 Early partnership with freshman families to learn about Fairfax High School and school operations.

 New student Orientation: Thursday, August 20 from 9:30-11:30 a.m.

This event is for incoming 9th graders and new students.

 Fear the Roar Open House Jam: Thursday, August 20 from 1:30-4:30 p.m.

 All students and families are invited to stop by to meet and greet teachers, navigate the building, learn about clubs and activities, enjoy some food trucks, pick up parking passes, attend informational sessions, and also tour the building. The tech office will open for students to pick up their laptops. This is a great time for us to come together and celebrate.

 Back to School Night: Wednesday, September 16 from 6:30-8:00 pm.

 We invite you to join us to visit classes, meet teachers, and connect with FHS organizations and resources.

 Prior to visiting your child’s classes, families are invited to speak with administrators, counselors, set up a ParentVue account, etc.

 Parents will also have time to sign up for ParentVUE.

 Parents will have an opportunity to go through their child’s schedule class by class and learn about the courses. Parking will be limited and we encourage parents to carpool or walk if within walking distance. More specific details will be released closer to the event.

1st Semester Dates

-  **August 6:** Fresh Function Parent Orientation, 6:30-7:30 p.m.
-  **August 20:** Schedules available in StudentVUE and ParentVUE at 6 a.m.
-  **August 20:** Rising Freshman and New Student Orientation, 9:30 -11:30 a.m.
-  **August 20:** Fear the Roar Open House Jam, 1:30-4:30p.m.
-  **August 24:** Senior Sunrise, 6:00 a.m.
-  **August 24: First Day of School!!**
-  **August 27:** Senior Class Meeting (during Lion Time)
-  **August 31:** Junior Class Meeting (during Lion Time)
-  **September 2:** Sophomore Class Meeting (during Lion Time)
-  **September 3:** Gradebooks available in StudentVUE/ParentVUE
-  **September 4:** No School
-  **September 7:** No School, Labor Day
-  **September 8:** Freshman Class Meeting (during Lion Time)
-  **September 16:** Back to School Night, 6:30-8:15 p.m.
-  **September 18:** Underclassmen Portraits
-  **September 21:** No School, Yom Kippur
-  **September 25:** Homecoming Pep Rally
-  **September 25:** Homecoming Game
-  **September 26:** Homecoming Dance
-  **October 7:** PSAT (10th-11th Grade)/SAT (12th Grade) Day; No-School 9th grade/non-testers
-  **October 12:** Staff Development Day, Indigenous Peoples' Day
-  **October 30:** End of 1st Quarter, 2 hour Early Release
-  **November 2-3:** Teacher Workdays – Student Holidays
-  **November 9:** Winter Sports Begin
-  **November 25-27:** No School, Thanksgiving Break
-  **December 9:** Underclassmen Portraits (Makeup)
-  **December 21-January 1:** Winter Break
-  **January 18:** No School, Martin Luther King Jr. Day
-  **January 28:** End of 2nd Quarter, 2 hour Early Release
-  **May 1:** Prom
-  **June 2:** Graduation

Calendars and Schedules

[FHS Calendars and Bell Schedule](#)

[2026-27 FCPS School Calendar](#)

School Days and Periods

Students have an eight period schedule that alternates between blue (odd periods) and gray (even periods) days. On blue days, students will attend periods 1, 3, 5, and 7. On gray days, students will attend periods 2, 4, 6, and 8. Fourth period is Lion Time, also identified as “Learning Seminar” on students’ schedules, when students can access additional academic support during the school day. Lion Time aims to strengthen interpersonal relationships at Fairfax High School with the end goal of supporting each and every student throughout his or her high school experience.

Attendance and Tardies

Attendance policies and procedures will be updated on Fairfax High School’s website. Regular school attendance is one of the most important factors in helping students succeed. Every day in class counts.

- Student absences should be reported to the school in one of two ways:
 - Option 1: Directly through [ParentVUE](#)
 - **How to Use ParentVUE:** Log in to your [ParentVUE](#) account and select “Report Absence.”
 - **Where to Get Help:** Visit [FCPS’ Attendance Reporting Webpage](#) for step-by-step instructions.
 - Option 2: Phone the Attendance Line at 703-219-2211.
 - **9th and 10th grade students- Press 1**
 - **11th and 12th grade students- Press 2**
 - **Spanish Speaking Phone Line - Press 3**

If reporting by phone please include the items below in your message:

- Student’s first and last name spelled clearly and slowly
- Student ID Number
- Specific information regarding reason for absence, including, illness diagnosis or symptoms and whether or not the student has seen a physician.
- The Parent/Guardian phone number (for verification)

If you need help with the ParentVUE account, contact Maya AbdelRahim-Soboleva, Student Information Assistant, at 703-219-2233 or mabdelrahims@fcps.edu

Tardy Stations

Fairfax High School has tardy stations. We follow the SRR as we issue consequences for chronically tardy students. It is important to note that student drivers could have parking privileges revoked if they exhibit chronic tardy behavior.

Fairfax Administrative Team

The Fairfax [administrative team](#) is here to support all students! The assistant principals work along with the counselors to support students. The duties for each assistant principal for the 2026-2027 school year are outlined on [our website](#). Please do not hesitate to reach out when you have a question or concern.

<u>Grade</u>	<u>Administrator</u>	<u>Email</u>	<u>Phone</u>
Principal	Georgina Aye	vmcate@fcps.edu	703-219-2223
9	Sean Miller	slmiller1@fcps.edu	703-219-2395
10	Brian Plancich	baplancich@fcps.edu	703-219-2395
11	Berneatta Barnes	blbarnes@fcps.edu	703-219-2395
12	Troy Ketch	tketch@fcps.edu	703-219-2395
Special Education	Megan Ciccarello	mcciccarello@fcps.edu	703-219-2200
Academy	Andrea Cook	amcook@fcps.edu	703-219-2226
Director of Student Services	Ashley Anderson	abanderson@fcps.edu	703-219-2218
Director of Student Activities	Nancy Melnick	namelnik@fcps.edu	703-219-2396

Student Services Team (School Counselors and Clinicians)

Fairfax's [school counselors](#) work directly with students, teachers, and parents to provide students a supportive and caring school experience. Students and parents are encouraged to reach out to their counselor with academic concerns, questions about college and career information, or mental health concerns.

We have hired a new school counselor. In addition, we now have another Freshman Academy counselor. All 9th graders will work with two counselors. Grades 10-12 are assigned based on last name to the counselors below. Any questions, please email Ashley Anderson, Director of Student Services (abanderson@fcps.edu).

You will receive a separate communication in the coming weeks from your counselor either introducing themselves, or reintroducing themselves. We encourage you to reach out to your counselor with any questions or to introduce yourselves.

<u>Counselor</u>	<u>Caseload</u>	<u>Email</u>
Will Collins-Esswein	A-BRO	whcollinsess@fcps.edu
Nikki Bender	BRU-ER	nsbender@fcps.edu
Meg Perepiczka	ES-HO	mkperepiczka@fcps.edu
Tiffany Haddock	HU-L	tdhaddock@fcps.edu
Jeanna Squif	M-PAN	jmsquif@fcps.edu
Bertha Mensah	PAR-SH	bnmensah@fcps.edu
Tracy Hartley	SI-Z	thartley@fcps.edu
Liz Velazco	Freshman Counselor A-M	ecvelazco@fcps.edu
Laura Kaniewski	Freshman Transition Counselor	lekaniewski@fcps.edu
Mark Argueta-Contreras	504 Coordinator and Freshman Counselor N-Z	mbarguetacon@fcps.edu
Maureen Kim	College & Career Center Specialist	mhkim@fcps.edu
Brian Hasser	Social Worker	brhasser@fcps.edu
Renee Slattery	Social Worker (Part-time)	rslattery@fcps.edu
Sharyn Hunt	Psychologist	sphunt@fcps.edu
Samantha Somer	Social Psychologist (Part-time)	slsommer@fcps.edu
Dr. Mason Phillips	Systems of Support	mphillips1@fcps.edu
Robyn Lankford	Behavior Solutions Innovator	rmlankford@fcps.edu
Paola Garcia Rada	On Time Graduation Coordinator 11-12	bpgarciarada@fcps.edu
Maria Faz	On Time Graduation Coordinator 9-10	mperez@fcps.edu

Students with IEPs and 504s

If your student has an Individual Education Plan (IEP), they will be assigned a case manager for the year. The case manager is your first point of contact for any questions or concerns regarding the IEP. You should be contacted by your child's case manager by **Friday, August 21** and they will be listed on your child's schedule under the class "Mentor Assistance." There will also be an opportunity to meet your child's case manager at Back to School Night on September 16.

Important Special Education Department Contacts:

Megan Ciccarello, Assistant Principal, mcciccarello@fcps.edu, 703-219-2200

Chameka Day, Department Chair, cday@fcps.edu, 703-219-4490

Meghan Croson, Resource Teacher, mecroson@fcps.edu, 703-219-4490

If you have further questions regarding your child's IEP, you can contact the special education department chair: If your student has a 504 plan, their case manager is their school counselor and any questions or concerns should be directed to them.

Grading Policies

Fairfax High School is dedicated to creating learning environments where every student's strengths and talents are appreciated and cultivated. We are committed to ensuring instructional and grading practices that support and maximize learning opportunities. It is vital that all stakeholders clearly understand how a student's mastery of learning is entered into the gradebook and how final course marks are calculated. Student grades communicate a student's learning and current level of mastery in each course. A standards/skills based rolling gradebook is a supportive tool that guarantees multiple opportunities for students to demonstrate mastery of their learning.

Rolling Gradebook

Fairfax High School will use a standards and/or skill-based rolling gradebook. Per FCPS, a rolling gradebook is a cumulative document that determines final grades by combining all assignments and assessments; it is not an average of quarter marks. The grade posted at the end of each traditional quarter is a snapshot of a student's current progress in the course. Increased opportunities for students to show mastery is the primary benefit of a rolling gradebook.

What is a rolling gradebook (in simple terms)?

- Grades don't reset each quarter, and final grades are not an average of separate quarter grades. Instead, they build to show what a student knows right now.

Will grades look different?

- In a quarterly system, grades could “reset,” which could temporarily raise or lower averages.
- In a rolling system, grades reflect ongoing performance, which may feel more stable, but also more transparent.
- The move to a rolling gradebook is about how progress is tracked over time and recorded in SIS. Other aspects of the secondary grading Regulation 2418 remain the same.

Gradebook Definitions

At Fairfax High School, curriculum teams will use one of the following three grading models: Grade Replacement, Diminishing Averages, or a Rolling Average. The system and examples will be provided in the syllabus.

Grade Replacement

In this model, the "assignments" are within categories of specific skills. A parent or student sees exactly which academic standard or skill is causing the grade to fluctuate. The columns per skill are each represented once in each grading category.

Grades are replaced as new artifacts of learning are produced, notes are made recording the previous grade.

Example: If a student has a class with multiple standards being measured, then Attempt 1 at Standard 1 will be the grade until Attempt 2, which will then completely replace the grade. The same applies for each attempt at the same standard throughout the school year.

Diminishing Averages

In this model, the most recent evidence of a standard or skill accounts for a bigger portion of the grade than previous attempts at that skill.

Example: If a student has a class with multiple standards being measured, then Attempt 1 at Standard 1 will be the grade until Attempt 2. Attempt 2 will “weigh” more than Attempt 1 when averaging the grades. Similarly, Attempt 3 would “weigh” more than each of the previous 2 attempts when grades are averaged. The same applies for each attempt at the same standard throughout the school year.

Rolling Averages

An averaged rolling gradebook is a grading system where a student's grade is calculated by averaging together each attempt on a standard. All attempts are calculated equally.

Example: If a student has a class with multiple standards being measured, then Attempt 1 at Standard 1 will be the grade until Attempt 2, at which point those two grades are averaged. Similarly, when a student completes Attempt 3, all three are

averaged together to calculate the score for that standard. The same applies for each attempt at the same standard throughout the school year.

Rationale

Standards and Skill-Based Grading (SBG) frameworks are an approach to instruction, learning, evaluation, assessment, and grading that focuses on a student's demonstrated level of mastery for specific skills:

- **Focus on Mastery:** Standards/Skill-Based grading prioritizes knowledge over time-bound benchmarks. It encourages students to persist and work towards achieving true understanding and proficiency, rather than just aiming for a certain grade on each assignment or task.
- **Real-World Applications:** SBG aligns with the demands of the real world, where employers and higher education institutions often look for specific skills and abilities. By emphasizing growth and development of standards and/or skills and abilities over time, it better prepares students for future success.
- **Deeper Learning:** SBG allows students to delve deeper into content and challenges them by exploring advanced topics thus developing a thorough, more advanced, understanding of the material. Students are given the time and support needed to fully grasp and internalize concepts, leading to greater retention, and application of knowledge.
- **Increased Engagement:** SBG encourages active student engagement by providing ongoing feedback on each assignment that is aligned to skill and mastery achievement. Students become owners of rubrics, criteria, and concepts that will grow, develop, and strengthen their learning.
- **Skill-Based and Standard-Based Assessments:** SBG allows for a more comprehensive assessment of a student's abilities that is ongoing and eliminates some of the “one and done” exposure to skills and standards that are important to a classroom. By evaluating specific skills or standards, it provides a clearer picture of what students know and are able to do with that knowledge.
- **Meaningful Feedback:** SBG places an emphasis on providing meaningful feedback to students. Instead of assigning grades based on completion or percentage correct, it focuses on providing feedback on areas of strength and areas for growth. This allows our students to better identify and understand their progress towards mastery and take ownership of their own learning journey.
- **Flexibility and Differentiation:** SBG allows differentiated instruction, enabling educators to tailor their teaching methods and materials to meet the diverse needs of students. It allows for the use of various instructional strategies and resources, ensuring that students receive the appropriate amount of support and challenge based on their individual learning styles and abilities.

Skill / Assessment Maps

Collaborative Learning Teams use FCPS, VCCS, and College Board Curriculum Guides to identify essential standards and skills for students to learn and apply throughout each course. These skills will be explicitly taught, practiced, and assessed throughout the year. Within the gradebook and course structure teachers will share priority skills and standards for families.

Deadlines and Dates in SIS

Quarter Deadlines with a Rolling gradebook

- Quarter deadlines with a rolling gradebook represent a snapshot of how your student is currently doing in a course. Quarter grades are not averaged in order to calculate the final course grade.
- Teachers using a rolling gradebook may utilize some limited flexibility within their design around quarter deadlines. For example, if within the learning of a unit, the summative assessment is better scheduled in the first week of the next quarter, a teacher may use their discretion to move it to that quarter since they are on a rolling gradebook.
- For each snapshot marking period, teachers need to have a minimum of seven graded assignments, and 35% is the maximum amount that a single assignment can count toward the overall quarter grade.

Category Weighting, Assignment Type, and Points

FCPS courses will use a uniform gradebook design with set category weighting. Learning experiences will include a combination of process (formative) and product assessments (summative) designed intentionally by teams to align to the following categories:

Summative (Assessment) Category

- Counts as 70% of a student's overall course grade
- For Total Points diminishing average, the school's breakdown is that the most recent work accounts for 75% of the grade and the other grades account for the other 25% of the grade.
- Retakes and second chance assessments do vary based on the instructional planning. Skills that are revisited in the course will be assessed throughout the year. Skills that are only assessed once will adhere to the traditional retake policy:
 - Per FCPS guidelines, students who score a 90% or above on an initial assessment are not eligible for a reassessment.
 - To qualify for a summative assessment grade replacement, students are required to complete all related formative assessments.
 - Per FCPS guidelines, the maximum score a student may receive on a reassessment is 90%.

- Students should receive feedback on formative assignments prior to any summative assessment on the same skill.

Formative Category

- Provides students with **feedback that moves learning forward**
- Counts as 30% of a student's overall course grade
- Per FCPS guidelines, **NOT eligible** for reassessments.
- To qualify for a summative assessment grade replacement, students are required to complete all related formative assessments.
- Homework is included in this category

Schedules

Students will be able to see their schedules through **StudentVUE/ParentVUE on Thursday, August 20th, at 6:00 a.m.** Please review the important information about schedules.

- Changes as of Thursday, August 20, 2026 are based on the following:
 - Too few or too many classes, students should typically be enrolled in 7 credits
 - Inaccurate placement based on grade or course level
 - Completion of a summer course
- Students that took courses over the summer through FCPS were automatically placed in the next sequential course and/or elective they chose during academic advising.

[StudentVUE Login](#) (Use your school login credentials.)

[FCPS ParentVue Information Page](#)

[ParentVUE Login](#)

- **Need help navigating SIS Parent Account?** Watch this [helpful video](#)
- For questions or assistance, please contact Maya AbdelRahim-Soboleva, Student Information Assistant, at 703-219-2233 or mabdelrahims@fcps.edu.

Schedule Changes

We have finalized our master schedule for the upcoming school year. Our staffing decisions and the number of courses offered are based on the classes students selected during the registration period last school year. To maintain the best possible program for our students and one that is most responsive to their educational needs, schedule changes will be limited to space available. As a reminder, changes to electives were to be made by Friday, June 5, 2026.

Timeline for Schedule Changes

- **August 3 - 20:** Schedules will be adjusted if there is a school error or summer school adjustment needed. No elective changes.
- **August 21 - August 31:** No schedule changes.
- **After September 1:** School counselors will make requested schedule changes based on space availability. No elective changes. Any student requesting a schedule change will require completion of the schedule change request form, provided by the counselor, with permission from parent, student, teacher, school counselor, and administrator. If approved by the administration, schedule changes will only be processed if there is space available. For any questions you may have, contact your [child's school counselor](#).

Cell Phone Policy

Starting this school year 2026-27, high school cell phone policies have been updated for grades 9-12.

- Cell phones and personal devices (airpods, earbuds, headsets, other items connected to the internet) must be off and away for the entire school day (bell to bell). Phones must be stored in a locker or backpack during the day.
- Phone accessories are also to be silenced and away.
- Schools will respond to the violations of the policy by following normal disciplinary procedures, in accordance with the FCPS Students Rights and Responsibilities (SR&R) document.

School Supplies and Lockers

Any teacher or course that requires specific school supplies will provide a list during the first week of school. ALL students will be assigned a locker for the 26-27 school year. Locker maps will be available during open house and the first day of school. The FHS opening week schedule will provide time for students to find their lockers and practice opening them. Students can only visit their lockers before school, before and after lunch, and at the end of the day.

Bus Schedules

All parents/guardians should receive an eNotify email message directly from Fairfax County Public Schools Office of Transportation before the start of school. That email will provide details on the transportation intent process for families and how to access transportation assignments for students. Transportation assignments will become available in the next two weeks, and changes may be made up through the first weeks of school.

All parents should access their SIS ParentVue account to ensure the Transportation Intent for each student is accurate. Through your SIS ParentVue account, you can see your child's transportation assignments and intent on the "Student Info" tab. If adjustments are needed, click on "Edit Information" to make changes to your Transportation Intent. All students eligible for transportation services will be provided transportation unless the parent has stated 'NO' to the Transportation Intent.

If you would like to request a change of bus or bus stop please complete the [Request for an Exception for School Bus Services](#) form (TR-52). Transportation will review the request and notify parents of the outcome by email. If the request is approved, the email will include the student's bus assignment and transportation information. Parents should not expect a response before October 1.

Please contact the [transportation office](#) or the Fairfax HS Main Office if you have any questions about accessing your student information.

Late buses will run on Wednesday afternoons and will start on Wednesday, September 2, 2026, and the last day they run will be Wednesday, May 26, 2027. The late bus schedule will be posted outside of the Main Office and on the Fairfax HS page on Schoology. Students can also find their bus number via StudentVUE.

Arrival and Dismissal Information

Student Arrival

The building will be accessible to students starting at 7:40 a.m.

Weapons Detection System

Upon entry into the school building, all students, families and guests entering Fairfax High School will have to be screened. Please plan accordingly and be prepared to follow staff directions. Students will be advised how to successfully go through this daily process during the first weeks of school.

Student Dismissal

Dismissal is at 2:55 p.m. Students are asked to leave the building at the end of the day unless they are being supervised by an adult. Any student who wishes to stay after school must be in the supervision of a staff member.

Traffic Patterns

All drivers on campus are expected to follow all traffic laws and posted traffic signs. Please note that there is no visitor parking in the bus lane at the front of the school. Please avoid entering the bus lane during times that buses are arriving and departing.

The first week of school, traffic is traditionally heavier than normal. Allow for additional time if you are driving your student to school or your student is driving themselves to school and parking.

Kiss and Ride Pickup

When picking up or dropping off, it is important to adhere to the traffic pattern laid out below. Please do not park in any spot on campus during arrival and dismissal if you are dropping off or picking up.

Student Parking Information

Student parking is available in the numbered spots along Lion Run and in the front parking lots. There is no student parking in the lots in the back of the building. Students must park in their assigned spots and display the parking tag with the corresponding number.

Parking is a privilege and we encourage students to use it appropriately and responsibly. Students who park in spaces other than their assigned parking spots are subject to ticketing, wheel boot placement, towing, and revocation of parking privileges. Parking privileges may be suspended or revoked for excessive tardiness and other Student Rights and Responsibilities violations. Suspension and revocation of parking privileges is without refund.

If someone is parked in your assigned parking space, please park in a visitor spot and report the car to the security desk or front office.

Eligible students may purchase a parking tag beginning Friday, August 7, 2026. Students must complete an application and pay for a parking tag to be assigned a parking space. **Parking Tags will not be issued to those students with outstanding financial obligations to Fairfax High School until those obligations have been satisfied.**

Parking Tag Purchase Directions

Students will be able to pick up an FHS Parking Tag at the Open House on Thursday, August 20, 2026. In order to pick up a parking tag, students and their parents or guardians must complete the following steps:

1. While logged into your fcpsschools.net account, read the following:
 1. [FHS Parking Rules and Policies](#)
 2. [FCPS Regulation 2630 \(Use of Automobiles\)](#)
 3. [FCPS Regulation 5922 \(Revenue, Tuition, and Fees\)](#)
2. While logged into your fcpsschools.net account, complete the **Fairfax High School Parking Application Form**. This will be live on the Fairfax High School website (Student Parking page) beginning August 7th.

3. While logged into your fcpsschools.net account, follow the instructions to **Purchase FHS Parking Tag through MySchoolBucks**. This will be live on the Fairfax High School website (Student Parking page) beginning August 7th.
4. You will need to **present a valid driver's license** when picking up your parking tag.

Required Forms for All Students

Online Verification/Update Packet (OVU)

Parents can now update information for their child in one easy location. It is crucial that all families review information in ParentVue to ensure that we have up-to-date contact information and health information to best care for your child throughout the school year. To access the Online Verification Update packet you will log-in to [SIS ParentVUE](#) and click on the "Online Packets" tab in the upper right hand corner. If you are accessing via the app on your phone click on the "OLR - Online Packets" button at the top of the screen. You can access more directions and details [here](#).

Note that the OVU packet must be updated by the **enrolling parent** online. This update will ask you to verify and/or update the following pertinent information:

- Introduction Section
- Family Section
- Parent/Guardian Section
- Emergency Section
- Students Section (for each student enrolled in your family)
- Documents Section
 - In this section you can download, complete and upload the following applicable health documents for your student:
 - [Authorization for Anaphylaxis Action Plan \(SE64\)](#) - *Required for the administration of epinephrine injection(s) as directed by the licensed prescriber.*
 - [FCPS Authorization for Virginia Asthma Action Plan \(SE65\)](#) - *Required for the administration of an inhaler as directed by the licensed prescriber.*
 - [Medication Authorization \(SE 63\)](#) - *Required for the administration of over-the-counter and prescription medication, with the exception of epinephrine and inhaled medication, as directed by the licensed prescriber/parent/guardian.*
 - [Physician's Referral for Participation in Physical Education \(SE200\)](#) - *Complete if a modified physical education program is needed*

- [Specific Health Care Procedures Authorization \(SE 180\)](#) -
Complete for physical condition(s) for which the specific procedure is to be performed.
 - One additional form that is not available through the OVU packet is the Diabetes Medical Management Plan. That form can be found below.
[Diabetes Medical Management Plan Form](#)
 - You can also download the updated Health Information Report and Emergency Care Report for your student.
 - Review/Submit Section

Additional Forms - Parent Digital Consent

Families are asked to [log in to the PDC](#) using their ParentVUE credentials to complete consent forms assigned to their child. These forms must be completed by the enrolling parent. Parent Digital Consent directions can be found on the [FCPS website](#).

Forms available in the Parent Digital Consent in the 2026-2027 school year include:

- School Counseling Opt-Out
- Digital Resources Consent
 - **Required** for students to access FCPS approved digital tools in the classroom. These tools are regularly embedded into lessons across all courses and grade levels.
- SEL Screener Opt-Out
- Consent for Release of Student Records in Support of Postsecondary Applications
 - **Required** for student transcripts to be sent to any college, university, or scholarship program by FCPS
- Denial of Access to Military Recruiters
- [FCPS High School Family Life Education Opt-Out](#)
- SOL Retest Permission
- Hazel Health
- SOS Screener Opt-Out
- Early College Scholars Agreement
- Objection to Release of Information to Outside Organizations
- Objection to Release of Directory Information to the Public

Required Form: Student Rights and Responsibilities - Signature

Every year, FCPS requires parents/guardians to review, sign, and return the SR&R parent/guardian signature page acknowledging awareness of online access to and/or the opportunity to receive a printed copy of the FCPS SR&R Guide for Families.

When available, You can complete this requirement through your ParentVUE account in the Online Verification Account packet (see above). Upon login to your ParentVUE account, you will be prompted immediately to complete the SR&R signature page. Note that your name in the digital signature box must match the parent/guardian's first and last name in SIS exactly before the signature will be accepted. The prompt will repeat in ParentVue until the signature page has been completed.

Students will review this year's SR&R through their social studies course during the first week of school. We will make families aware of when these forms become available for your review and acknowledgement.

Please take a moment to review the SR&R Booklet [FCPS Student Right and Responsibilities](#) and [log into ParentVUE](#) to access and complete the SR&R Parent Signature Page.

FCPS Free and Reduced Lunch Forms

Families must submit an application and be approved to be eligible for free and reduced price meals for the 2026-27 school year.

Eligible families are encouraged to submit the Free and Reduced-Price Meal application before the first day of the 2026-27 school year. More information is on the [FCPS website](#), including forms to apply for Free or Reduced Lunch.

If you have children eligible for the federal Free and Reduced-Price Meals program, they may also be eligible to participate in other Fairfax County Public Schools (FCPS) fee-based programs without paying a fee or by paying a reduced fee to include: course fees, senior dues, etc.. You are also eligible to receive information about scholarships, classes, and services that are provided by agencies and organizations other than FCPS.

If you want your children to participate in FCPS fee-based programs on a free or reduced fee basis and receive information about other benefits for your children, you must provide written agreement allowing FCPS staff to share information about your children's meal eligibility status.

Consent to Share

You can scroll to the [bottom of the FCPS page](#) to access "[Consent to Share Information](#)" in a variety of languages. Without the "Consent to Share Information," school officials will not

be aware of your child's eligibility for free and reduced meals and will not be able to consider reducing or waiving other school related fees.

Emergency Care Form and the Clinic

The goal of the clinic is to ensure that your child will enjoy a healthy and safe school year. To proactively plan, we ask that parents update the Emergency Care Form through [SIS ParentVUE](#); there is a section for "Current Health Conditions" and "Current Medical Care Details" that will update the health information for the student.

If you need to drop off medication for your student, please fill out a [new medication authorization form](#). This is required to be filled out annually.

Medication can be dropped off August 17th, 18th, 20th, and 21st from 8am-3pm. There will be no medication drop off on Wednesday, August 19th. Once school begins, medication can be dropped off any school day from 8am-3pm. Please read below for the updated medication guidelines that specify the amount and method of medication that can be dropped off. Parents must be present for medication drop off.

If medication is needed at school or for any after FCPS sponsored activity (field trips, sports, band, drama, chorus, etc.), specific guidelines in accordance with the FCPS Medication Administration Regulation 2102 must be followed. *A Medication Authorization form MUST be on file in the Health Room for any medication administered at school OR carried by student.* Forms (for epinephrine, inhalers and medications) are available in the School Health Room or [online](#).

Medication Guidelines

To help ensure the safety of our medication administration management in Fairfax County Public Schools we will adhere to these guidelines:

- Any time you drop off or pick up a medication in the health room, a *Medication Delivery/Pick Up Form* will be completed and signed by both the parent/guardian and the School Health Aide or FCPS staff member. This form will document that all required authorizations are complete, and the number of pills or amount of medication accepted/returned. A copy of the form will be given to the parent/guardian and school administrator.
- Medications received will be verified to ensure the description of the medication on the container/packaging matches the medication in the container.
- **All medications must be in the original pharmacy container. Over the counter (OTC) medications must be in an unopened original container.** It

will no longer be acceptable for parents/guardians to bring in refills from home and place them into the container currently in the health room.

- Only a 30-day supply of medications should be brought to school. **No more than 25 tablets or pills of OTC medication should be brought to school.**
- All requirements outlined in FCPS Regulation 2102, *First Aid, Emergency Treatment and Administration of Medication for Students*, continue to apply.

Back-to-School Immunization Requirements

Make sure your child has all of their [required immunizations](#) before the first day of school. Check their immunization records to see what they might be missing. You can:

- Request immunization records online through the [Virginia Immunization Information System \(a free service\)](#).
- Get records from [other states' systems](#) if your child was immunized outside of Virginia.
- Request records from your health care provider. Some may charge for copies.

Review [school-required immunizations](#) to verify that your child is up to date. You may also submit immunization questions you may have using the “Contact - Submit a Question” button on [this site](#).

Required Immunizations

Back-to-School Immunization Requirements

Make sure your child has all of their [required immunizations](#) before the first day of school. Check their immunization records to see what they might be missing. You can:

1. Request immunization records online through the [Virginia Immunization Information System](#) (a free service).
2. If your child was immunized outside of Virginia, get records from those [states' systems](#).
3. Request records from your health care provider. Some may charge for copies.

Review [school-required immunizations](#) to verify that your child is up to date.

Required Immunizations for Rising 12th Graders

Several [immunizations](#) are required for students entering 7th and 12th grades.

- All students entering **12th grade** are to receive two doses of **Meningococcal vaccine (MenACWY)** prior to the beginning of school.

- To meet the MenACWY 12th grade requirement, one dose must be administered at age 16 or older.

As long as your child meets the age requirements listed above, they can be immunized at any time.

Where to Receive Immunizations

If your child needs an immunization, make an appointment with your family's healthcare provider or one of the following immunization events.

FCPS, in partnership with Inspire Health Alliance, will be providing [school-required immunizations](#) and optional flu shots for all FCPS students, ages 18 and under, with no out-of-pocket costs. Multiple events will take place at designated FCPS locations. Additional dates will be made available throughout the school year. Parents or guardians may [view upcoming events and schedule an appointment for their student](#). Participation is voluntary.

If you do not have a healthcare provider, visit a [Health Department clinic](#). Fairfax County Health Department (FCHD) clinics offer immunizations to all Fairfax County students, as well as those who are behind on their scheduled immunizations or need a booster.

Summer [back-to-school immunization clinics](#) are also available. Appointments are encouraged, but walk-ins are also welcome. FCHD offers [limited walk-in hours](#) for immunization services on a first-come, first-served basis. Immunizations are also available by appointment.

Inova Cares Back to School Pediatric Health Fairs provide children ages 5 and up with free school physicals and immunizations. Weekend clinics are available in July and August. These health fairs are for VA Medicaid or Uninsured Inova registered patients only. Appointments are required. Call 703-698-2550 to make an appointment. Bring vaccine records to the appointment.

Local immunization clinics and additional resources are available on the [FCPS Immunization Resources](#) webpage and from the [FCHD](#).

FCPS Chromebook Devices

All students must use their FCPS supplied Chromebook. Students will not be permitted to use their personal computing devices (Macs, PCs, laptops, tablets, smart glasses, smart watches, or any other computing or network connected devices) during the school day. Students are responsible for their FCPS Chromebook. Students must plan to bring their FCPS Chromebook fully charged to school each day. Students will be financially responsible for damaged or lost FCPS Chromebooks and chargers.

New Student ID Cards

This fall, every FCPS student will receive a student identification (ID) card as part of a divisionwide effort to [modernize school transportation](#), improve communication with families, and strengthen student safety while traveling to and from school.

Every student who rides the school bus will need to tap on and tap off the bus every day using their new student ID card. Families can help by reinforcing this new habit with their child.

All students at our school will need to wear their student ID cards throughout the school day. We will be handing out the new student ID cards the first few weeks of school. More details will be shared soon.

Learn more about the [new transportation system and student ID cards](#).

SIS ParentVUE Accounts

[SIS ParentVUE](#) is the FCPS secure solution for accessing information about your child's attendance, class performance, demographic data, and link to Schoology. Your username and password is the same for both ParentVUE and Schoology.

- SIS ParentVUE Account Provides: access to view your child's student information, including attendance, report cards, class schedules, grade book (for Middle and High School students), course history, discipline, health, and school information. It also enables you to get weekly grade reports.
- Schoology Parent Account Provides: access to view your child's courses, groups, assignments, and calendar. Parents can also check messages, adjust their notification settings, and access additional groups or courses if they are enrolled as members.

New ParentVUE Mobile App Launching July 28

On Tuesday, July 28, a new ParentVUE mobile app will become available in the Apple and Google app stores. This new app provides parents and caregivers with a more secure sign-in. The current "classic" app will remain active for about six months. Families must download the new app by December 2026 to ensure they have continued mobile access to their child's school data.

In the new app, families can enroll in [multi-factor authentication \(MFA\) for FCPS Single Sign-On](#). While enrollment is optional, we strongly recommend that everyone enable this security feature.

Learn more about [installing the new ParentVUE app](#). Parents needing assistance should submit a [Parent Support Request](#).

Need an account? Please visit us during our open houses to register for an account or contact, our Student Information Assistant, Maya AbdelRahim-Soboleva (mabdelrahims@fcps.edu).

Schoology (Login)

Visit FCPS [Schoology](#) website to learn more about what it is! **ALL CLASSROOMS will be using the Schoology calendar this year. Having a parent account will allow you to check in on updates and plan with your student for upcoming assignments and due dates.**

Students, families, and teachers throughout FCPS and in our school community will use Schoology (pronounced /SKOO-luh-jee/) as our learning management system. Schoology is a learning space that enhances communication, collaboration, and personalized learning for all.

- The **Fairfax all student Schoology page** will house information, including school-wide announcements, tech support links, and the weekly calendar. It also has the morning announcements and general / academic resources.
- The **student grade level and courses Schoology pages** have information applicable to each specific grade level and course. This includes announcements and information pertinent to the specific grade level.
- The **Fairfax parent Schoology page** has our weekly calendar, resources, and upcoming parent events listed. It also contained course registration information. Parents are also able to access their student class Schoology pages through their parent Schoology account.

All Fairfax Schoology courses accounts will be organized by unit/week, and there will be a folder for each unit and/or week of the school year.

- Each Schoology course will include, at a minimum, the following course organization of the menu of options in the order listed below:
 - Course Information, Assignments, Homework, Course Resources & Supplies, Grading Information
 - Parent/Student Communication

Breakfast and Lunch

The cafeteria will sell breakfast and lunch daily. If your student plans on purchasing food through the cafeteria, please be sure to load money on their [meal account](#) or bring cash. More information on FCPS Food Services (including payment options for meal accounts, daily menus, free and reduced meal programs, etc.) can be reviewed on the [FCPS website](#).

In addition to our normal breakfast and lunch cafeteria options, students will also have the opportunity to purchase food during “Second Chance Breakfast” on Gray days. This will be available during the passing period between the First and Second block (9:41 – 9:47).

Information on applying for Free and Reduced Lunch can also be found above under the forms section. Eligible families are encouraged to submit the Free and Reduced-Price Meal application before the first day of the 2026-27 school year. More information is on the FCPS website, including forms to [apply for Free or Reduced Lunch](#) and [Consent to Share Information](#).

Dietary Accommodations for Students

The Office of Food and Nutrition Services (FNS) wants to emphasize that it has implemented a standardized process for dietary accommodations. This ensures that FCPS students receive safe and healthy food. The [Dietary Accommodations](#) information provides step-by-step guidance for families to follow to ensure safe and appropriate food is provided to their student(s). This guidance includes needing a [Medical Dietary Accommodation Form](#) to be signed by a Licensed Health Care Provider and forwarded to FNS. For students who need a milk substitute, the [Milk Substitution Form](#) signed by a Parent/Guardian must also be on file with FNS.

Forms are to be emailed to dietary.forms.fns@fcps.edu by parents/guardians. FNS Registered Dietitians on staff will then contact the family to begin planning safe meals for their student and place an alert on the student’s file at the register.

PTSA

Are you looking for a meaningful way to stay connected with the Fairfax High School community and support our amazing students and staff? The **Fairfax High School PTSA** is currently seeking enthusiastic, dedicated volunteers to [join](#) our board and committees for the upcoming school year! We are excited to present our new [website](#)! Visit often to see all that the PTSA does for the FHS Community. Get info on membership, volunteering, and donating!! We can’t do it without your help. Check it out!

Academy Information

Students from Fairfax High School access Academy courses on-site at Fairfax and off-site at Chantilly, Falls Church, Marshall, and Edison.

Transportation

Academy shuttle information will be shared with students the week of August 11. If you have questions about your shuttle, please contact the Academy you attend or your school counselor. Shuttle information will also be posted at Student Services, the atrium of FHS and in subschools.

Schedule Questions

In order to see your Academy class in StudentVUE, scroll down past your Fairfax HS schedule and a concurrent school will appear with all Academy course information.

Contact your counselor or the Academy Counselor at your Academy for any schedule specific questions.

Contact Information

Academy	Main Number	Academy Counselor
Chantilly Academy	703-222-7460	Mr. McCoart (semccoart@fcps.edu) Ms. Porcella (haporcella@fcps.edu)
Edison Academy	703-924-8100	Ms. Deedy (cjdeedy@fcps.edu)
Fairfax Academy	703-219-2226	Mr. Donald (ladonald1@fcps.edu)
Falls Church Academy	703-207-4011	Mr. Oundee (eaoundee@fcps.edu)
Marshall Academy	703-714-5500	Ms. Rosett-Haubner (nlrosetthaub@fcps.edu)

Attendance

Academy attendance is handled separately from your base school. Please contact each Academy, in addition to your base school, for all absences. (This includes Fairfax Academy.)

Important Information & School Access

Our school office will be open daily from **8:00 a.m. to 4:00 p.m., starting August 4-15**, to answer calls and assist our community. For the safety and security of all, visitors must enter through **Door #1 (the main entrance)**. Our office personnel will buzz you in, and we require all visitors to sign in using our Visitor Management System. Please have a valid driver's license or passport ready.

FHS Honor Code

Purpose and Core Beliefs

The Fairfax High School Honor Code establishes an academic environment built upon intellectual honesty and personal integrity. This policy establishes standards of conduct for all members of the school community to sustain academic excellence, elevate student voice, and encourage the ethical utilization of innovation and technology. This code was developed with a team of invested staff and students.

The Honor Code enforces the following standard metrics:

- **Definition of Standards:** Communicates and establishes the explicit meaning and importance of intellectual honesty to all community members.
- **Support of Conduct:** Enforces the highest standards of integrity in both academic and co-curricular affairs.
- **Accountability:** Mandates clear, definitive consequences for any individual who violates these standards.
- **The Honor Council:** Operates as the official panel charged with evaluating student appeals regarding administrative decisions. The council preserves student perspective and elevates student voice when responding to integrity malpractices. Honor Council is made up of 1 administrator, 1 teacher, 1 department chair or support staff member

Violations

The following categories define actions that violate the Honor Code. All attempts to commit these acts constitute full violations, regardless of whether the attempt is successful. These categories apply fully to unauthorized interactions with Artificial Intelligence (AI).

1. Use of Technology

Students must utilize technology only as explicitly authorized by Fairfax High School staff. This policy does not encourage unauthorized use of AI, but does provide guidelines for a student who may access this technology outside of school.

- **Restrictions:** Students must not access unauthorized electronic devices during assessments.
- **Enforcement:** If an unauthorized device is seen or heard at any time (including during testing breaks), it will be confiscated immediately and processed as a formal Honor Code violation. This policy encompasses, but is not limited to: phones, tablets, laptops, smartwatches, AirPods, calculators, portable internet devices, and cameras.

2. Unauthorized Assistance

Unauthorized assistance is defined as giving or receiving an unfair advantage in any form of academic work. Prohibited acts include:

- Copying or allowing the copying of any assignment, in whole or in part.
- Utilizing work from a prior student.
- Collaborating with others on independent assignments without explicit instructor permission.
- Talking, signing, or signaling gestures during an assessment window.
- Disseminating or discussing test/quiz content during a class period, or transmitting it to members of another class.
- Submitting pre-written writing assignments when the work is designated to be produced in class.
- Accessing unauthorized study aids, notes, books, data, or electronic devices.
- Deception, sabotage of other students' projects/experiments, or taking credit for a collaborative group assignment without contributing.
- Utilizing tech generated work and resources without teacher approval or the failure to cite or credit the resource.

3. Plagiarism

Plagiarism is copying the language, structure, programming code, ideas, or thoughts of another entity and presenting it as original work. Prohibited acts include:

- Submitting an assessment, essay, or project authored in whole or in part by another peer, scholar, online source, or AI engine.
- Failing to properly document sources via works cited, bibliographies, parenthetical citations, footnotes, or endnotes.

4. Misrepresentation and Lying

Misrepresentation constitutes any verbal or written untruth. Prohibited acts include:

- Fraudulent addition, deletion, or manipulation of information on any academic work.
- Changing answers or text on an exam or assignment after it has been submitted.
- Forging official signatures or tampering with institutional records.
- Deliberately lying or withholding complete information from a faculty or staff member.

5. Academic Dishonesty (stealing)

Stealing is the unauthorized taking of another individual's academic materials. Prohibited acts include, but are not limited to:

- Taking copies of tests, quizzes, answer keys, or teacher materials.
- Taking another student's homework, notes, handouts, electronic storage devices, or academic property.

Use of Artificial Intelligence

In order to preserve student learning, the school implements a standardized tool for AI transparency and student understanding of expectations around generating their own work. .

The **FHS AI Scale** is a guideline for students who may have access to AI resources and parent approval.

Teachers will communicate with families and students if this scale is allowed or applicable on a particular assignment.

AI Level	Classification	Usage Rules and Parameters
Level 0	Zero AI Use	No AI engine or tool can be utilized on any part of the assignment.
Level 1	Minimal / Baseline AI	Restricted to technical mechanics (e.g., grammar checking, spell check) as approved by the teacher.
Level 2	Targeted Study Use	AI is permitted only for specific learning purposes, such as studying, brainstorming, or concept comprehension.
Level 3	Strategic AI Integration	AI can assist in drafts or data analysis, provided its scope is explicitly documented by the student.
Level 4	100% AI Permitted	Full AI application is authorized across the assignment and the student must document that they use AI for this purpose.

Honor Code Violations – Summative Consequences

Violations of the Honor Code can affect eligibility for after-school activities, sports, or clubs; a student must complete a designated academic restoration process as part of the process of earning back the trust of the Fairfax High School faculty and staff.

This restorative pathway requires the student to complete a targeted academic integrity course, attend an approved ethics seminar, or author a comprehensive research paper focusing on intellectual honesty and copyright metrics, which must be submitted directly to a sub-school administrator for formal review and sign-off.

When a violation occurs on a formative assessment, teachers will have discretion on how they choose to handle the situation. For violations on **summative assessments** (constituting a summative honor code violation), the following tiered disciplinary tracking framework applies. (Please note: accumulated minor referrals from formative assessments will be reviewed and considered when a student receives a major referral for a summative honor code violation.)

Tier	Grade Consequence	Behavioral Action	Extracurricular Impact
Tier 1 (First Offense)	The retake grade is averaged with the current grade, using a base grade of 50%.	The student must complete an educational module and a reflection "think sheet". Restorative Justice is available to support classroom relationships.	The violation directly impacts current or future eligibility for honor societies, clubs, or activities. Students can receive probation or be placed on activity suspension.
Tier 2 (Second Offense)	The retake grade is averaged with the current grade, using a base grade of 50%.	The student must complete a rigorous, advanced educational integrity module. Restorative Justice is available to support classroom relationships. * The module would be during detention, lunch, or after school.	Mandatory one-year probation from all honor societies or Students can be placed on a non-eligible list for sports/clubs for 1 week (may attend, but cannot participate).
Tier 3 (Repeated Offenses)	The student must submit a formal appeal to request a retake; the retake grade is averaged with a base grade of 50%.	The student must take all future assessments under direct teacher supervision for the remainder of their high school career. Restorative Justice is available to support classroom relationships.	Removal and ineligibility from any honor society formal activity and athletic suspensions ranging from 7 to 21 school days. Subsequent offenses result in escalating disciplinary actions.

Referral Process and Appeals

Within 48 hours of speaking with an administrator, the student must select one of two definitive paths:

1. **Acknowledge and Accept:** The student signs a statement confirming the violation and accepts the outlined consequences.
2. **Request an Appeal:** The student maintains that no violation occurred and formally requests an appeal through the Honor Council.
3. **AP/DE class:** If you are taking an AP or DE class, please know that we may share or file the circumstances of this referral with other entities as it relates to your current course.

Students may attach a written defense statement alongside their completed "Think Sheet". The Honor Council will review the case data and render a binding written decision.

Reporting Violations

Duty to Report The preservation of academic integrity at Fairfax High School necessitates the shared commitment and active participation of all community members. Sustaining these ethical standards is an obligation for every student. At FHS, we follow the "See Something, Say Something" principle.

Prohibited Acts and Enforcement:

- **Mandatory Disclosure:** Students are explicitly required to report any observed or known violations of the Honor Code to a faculty or staff member.
- **Complicity by Omission:** The deliberate withholding of information regarding academic misconduct inherently compromises the school's academic environment. Consequently, the failure to report an observed violation constitutes a formal violation of the Honor Code.

Teacher Responsibilities and Enforcement Protocol

This section outlines the operational requirements and mandates for Fairfax High School instructional staff when administering and enforcing the Honor Code.

1. SIS Referral Categorization Framework

Teachers must evaluate and route infractions accurately based on the assignment classification. Misclassifying an infraction undermines systemic accountability.

- **Formative Assessments & Assignments:** Any integrity infraction occurring on a formative assignment will result in a **SIS Minor Referral**. Formative tasks serve as progress benchmarks and must focus on immediate re-education. **SIS Minor referrals will be kept on record and considered if a student subsequently receives a major referral for a summative honor code violation.**
- **Summative Assessments & Assignments:** Any integrity infraction occurring on a summative assignment will result in a **SIS Major Referral**. Summative violations directly

bypass validation of student learning and mandate immediate administrative routing.

2. Mandatory Communication Protocols

An honor code infraction can heavily impact a student's academic standing. Teachers must establish transparent communication lines prior to finalizing disciplinary paperwork:

- **Student Conference:** The teacher must conduct an immediate, face-to-face dialogue with the student regarding the suspected violation. This conversation must address student misconceptions, specifically targeting occurrences where AI is incorrectly used as a shortcut or calculator alternative.
- **Parent/Guardian Notification:** The teacher must notify the student's parents or legal guardians via phone or direct digital communication within 48 hours of detecting the incident. The communication must outline the specific nature of the infraction, the immediate academic impact, and require acknowledgement. The student's designated sub-school administrator must be included in this communication.

3. Evidentiary Standards for SIS Referrals

Crucial Protocol Instruction: Levelling an Honor Code charge is a major academic accusation that impacts a student's permanent disciplinary file, eligibility for honor societies, and athletic standing. Therefore, **objective evidence is mandatory for any Student Information System (SIS) referral to be processed.** Instructors cannot submit a referral based solely on intuition, suspicion, or undocumented observations.

Before initiating an SIS referral, the teacher must collect, document, and submit concrete evidence. Required verification tracking includes:

- **For Technical/AI Violations:** Submission of version history logs (e.g., Google Docs Version History showing massive blocks of un-typed text pasted instantly), mismatched writing style comparisons, or localized documentation of blocked applications bypassed via Securly or network filters.
- **For Physical/Assistance Violations:** Photocopies of unauthorized study aids, matching duplicate student scantrons/worksheets, detailed seating arrangement records, or physical possession notes regarding confiscated unauthorized technology.