

Office of Auditor General (OAG) Audit Recommendation Follow-Up as of January 31, 2026



Audit Recommendation Follow-up as of January 31, 2026

The following presents the **quarterly** status of audit recommendations since the last follow-up presented to the Audit Committee:

Item #	Fiscal Year	Report Number	Audit Title <i>(linked to final audit report)</i>	Report Issue Date	Recommendations			
					Total	Previously Closed	Closed this Period	Outstanding
1	2024	24-1001	Food and Nutrition Services	December 2023	3	1	0	2
2	2025	25-1001	Procurement Process	March 2025	7	3	0	4
3	2025	25-1003	Critical Process Review - Hiring	June 2025	15	10	1	4
4	2025	25-1004	Construction & Renovation Contracting Process	June 2025	10	2	2	6
5	2026	26-13150	Business Process Audit - West Springfield High School	November 2025	1	0	1	0
				Total	36	16	4	16

Item #1 – Food and Nutrition Services (FNS)

Two recommendations are in process.

Management Updates:

1. **Benchmarking:** FNS is in the process of collecting data on performance to establish a baseline for year-over-year comparisons. This recommendation is due June 30, 2026.
2. **Update FNS Regulation:** FNS has updated the manual and is currently updating the regulation. This recommendation was due January 31, 2026.

The following four recommendations are in process that were due as of January 31, 2026:

Management Updates:

- 1. Revise Regulations to Align:** Department of Information Technology (DIT) removed the approval language from Regulation 6410. IT evaluation teams have drafted revisions to Regulation 6710, pending approval. Office of Procurement Services (OPS) has not yet made any regulation changes related to Finding 1 as a result. OPS and DIT continue to meet weekly to discuss changes to vendor reviews. The following actions have been taken in recent months: creation of a collaborative procurement, IT, and instructional Atlas page; Instructional Services Department (ISD) Digital Resource Review Atlas page published, including an overview of the process workflow between OPS, DIT, and ISD; OPS drafted its Atlas page, scheduled to be published in March; ISD, DIT, and OPS presented the Digital Resource Adoption process presentation to ISD leadership, with training in Spring 2026; OPS and DIT finalizing the request for proposal (RFP) process to clarify DIT's role in an RFP.
- 2. Clarify Vendor Review Requirements:** DIT updated the public website describing the enhanced IT evaluation process based on data classification and risk-based evaluations. OPS is collaborating with DIT to document vendor review requirements pending final approval of Regulation 6710.

Management Updates:

- 3. Scope Vendor Review Processes, Implement Risk Management System, and Recognize Industry Leading Certifications:** DIT updated the Vendor Acceptance Questionnaire (VAQ), reducing the number of questions and aligning with new state and federal requirements, and discontinued use of the Security Architecture Questionnaire (SAQ) and chosen the industry-accepted Higher Education Community Vendor Assessment Toolkit (HECVAT) questionnaire as the primary mechanism for assessing a vendor's cybersecurity posture. DIT procured and is in the process of implementing Audit Board to consolidate vendor assessment and IT risk management activities. The DIT Governance, Risk, and Compliance team is currently conducting User Acceptance Testing (UAT) with the vendor and anticipates the system going live in March 2026. DIT has affirmed the Digital Ecosystem Library (DEL) as the system of record for digital resources, migrating from prior independent reporting platforms for Technology Architecture and Assessment (TAA) and Office of Cybersecurity (OCS)/IT Security Office (ITSO), and is still transitioning prior affirmations from the TAA database. DIT is working to provide OPS scenario-based guidance during the RFP process for essential IT implementation standards, replacing the previous gating criteria method.

Management Updates:

- 4. Incorporate Key Performance Indicators (KPI):** OPS analyzed existing Contract Request and Management System (CRAMS) data and developed KPIs for current procurement activities and addressed the importance of timely CRAMS request submissions at the inception of all procurement engagements, through focused training and written communication. For central systems where FCPS can affirm based on publicly available information, DIT is targeting vendor assessment completion within two weeks of receiving any needed vendor input. DIT has not yet implemented AuditBoard for third-party risk management. DIT is continuing to implement additional request tracking via ClickUp management tracking tool, and iterating on identifying KPI of enterprise impact beyond simple closure rate. A full list of KPIs across DIT and OPS will be agreed upon once key workflows and processes have been established.

OAG verified and closed one recommendation:

1. **Retain Applicant Information in Systems:** HR has created the BrassRing User Guide available to hiring managers and program managers in Atlas. Training has been ongoing since January and is extending into March via the MyPDE course titled BrassRing Information Session for Hiring Managers and Program Managers.

Three recommendations are in process that were due as of January 31, 2026:

Management Updates:

1. **Centralize Instructional Hiring Processes:** School-specific openings in BrassRing will go live in February 2026, pending technical checks with the platform vendor. An executive summary and standard operating procedure document has been written and reviewed by the Chief Human Resources Officer.
2. **Regularly Cleanse Instructional Pools:** HR has not yet implemented quarterly cleansing of instructional pools.
3. **Improve Candidate Communication:** The BrassRing User Guide provides guidance on how to effectively communicate with candidates through BrassRing. However, HR has not yet implemented quarterly cleansing of instructional pools.

Item #3 – Critical Process Review – Hiring (cont'd)



One recommendation is in progress that was not due as of January 31, 2026:

Management Updates:

- 4. Implement Data Reporting Processes:** HR continues to report KPIs through data dashboards and is continuing work to streamline the use of BrassRing as an applicant tracking system to bridge the MyPath Human Capital Management (HCM) system implementation. The MyPath team/project has been reconstituted and is under the direction of DIT. HR Core functions are set to be implemented in January 2027 with recruitment functions following later in 2027.

Item #4 – Construction and Renovation Contracting Process

OAG verified and closed the following recommendations:

- 1. Establish guidelines documentation for proposed change orders (PCO) justification:** Design and Construction (D&C) established new PCO approval guidelines requiring Architect's formal written review.
- 2. Establish a formal process for construction project schedules:** D&C has updated the draft manual to clarify oversight and notification responsibilities for project delays and time extensions.

Six recommendations are in process and were due as of January 31, 2026:

Management Updates:

- 1. Implement a monitoring process to ensure compliance with contracting guidelines:** D&C completed mandatory staff training in December 2025 to enforce daily report requirements. Further training is scheduled for March 12, 2026, to ensure consistent compliance with contract specifications for project time extensions.
- 2. Implement a monitoring process for punch lists:** D&C is transitioning to automated punch list tracking via a new Kahua tool. This system will automate progress reporting and project oversight, with a targeted launch for Spring 2026.
- 3. Reevaluate the period between substantial and final completion dates:** D&C is resolving a conflict within contract documents to establish a consistent 60-day deadline for punch list completion and 60-day window between substantial and final completion is demonstrated.

Item #4 – Construction and Renovation Contracting Process (cont'd)

Management Updates:

4. **Finalize the draft manual's update:** D&C is finalizing the updated manual.
5. **Establish and document Key Performance Indicators (KPIs) and benchmarking:** D&C is transitioning to the Kahua project management platform, which will serve as the primary data source for program oversight. Once fully implemented, this system will enable the extraction of real-time data to establish formal KPIs, conduct internal and external benchmarking, and launch dynamic dashboards for performance visualization.
6. **Explore solution for creating dashboards:** D&C is leveraging the Kahua transition to develop dynamic dashboards. This approach will ensure project information is visually accessible.

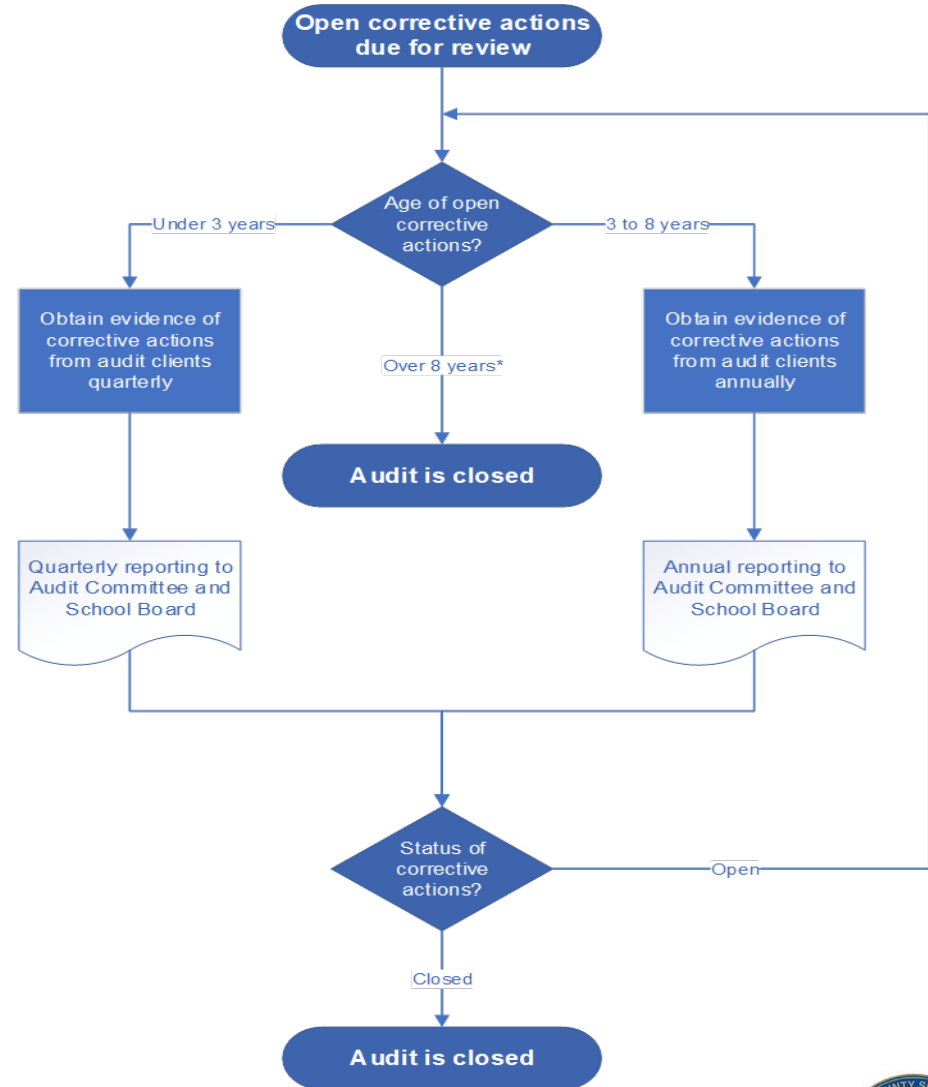
Item #5 – West Springfield High School Business Process Audit

The recommendation related to timely entry is closed. OAG reviewed a sample of ten cash receipt transactions, from November 2025 to January 2026, and found no exceptions.

- OAG will continue to follow up on open items on a quarterly basis.
- Audit Recommendation Follow-Up as of April 30, 2026, is scheduled to present at the June Audit Committee Meeting.

Audit Recommendation Follow-Up Process

- OAG conducts audit recommendation follow-up and reports results to the Audit Committee/School Board on a quarterly basis.
- If audit recommendations are open for more than three years, OAG will conduct follow-up and report to the Audit Committee/School Board on an annual basis.
- For audit recommendations open for more than eight years, the audit will be closed*.



* Per FCPS Records Management Manual and Library of Virginia, audit records are retained for 8 years after the fiscal year in which the audit report was published.