








ACCESS AND READ eMAGAZINES

Libby's eMagazines are always available, have unlimited checkouts, and you can subscribe to them!

- Tap  to search for an eMagazine title. OR
- Tap **Magazines** under **Catalog Filters** to browse all magazines.
 - You can narrow your search by using **Filters**. 
- Tap **Open Magazine** next to a cover to open the issue or
- Tap **All Issues** to show a list of past issues that you can access or
- Tap **Subscribe**, then tap the **Notify Me** smart tag to add a title to the **Magazine Rack** on your **Shelf**. Each subscription will update to show the latest issues on your device.
- Tap **Shelf**  to view **Magazine Rack** and access issues of eMagazines you subscribe to.
- To **Read**, tap the middle of the screen to open and view a page of the eMagazine. Swipe left or right to turn pages. Tap the middle of the screen to show the navigation bar. Look for **< Back** in the upper left corner to return to Libby.
- To open a screen-friendly layout of a page or article, tap the middle of the screen to hide the navigation bar. Tap **Article(s)**. If there are multiple articles on a page, tap the one you want from the list to view it. When you are finished reading the article, tap **Done** to return to the eMagazine.

~ TIPS! ~

- Check out and download titles from **Libby** rather than checking them out from our regular catalog.
- Tap **Shelf**  to view **Loans, Holds, Timeline** and **Notices**; you can then tap **Actions** to **Synchronize Shelf, Read Books With..., Change Download Rules** and **Suspend all Holds**.
- In **Shelf**,  means a title is downloaded on your device for offline use. Any item with  only streams when connected to the internet.
- Tap **Menu**  to add cards from additional library systems, manage your cards, check settings and manage your information. Scroll down to find a link to Libby's Help site.
- Accessibility tips: bit.ly/fcpllibacc.
- Go to Libby's help page for more help: help.libbyapp.com/.
- Returning an item early? Tap the image of a flower bouquet for a surprise!

Libby App

eBooks, eAudiobooks and eMagazines



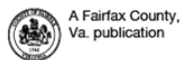
You may borrow 10 items and have up to 15 holds at a time.

The **Libby app** and libbyapp.com can be used interchangeably.

There is a supplementary handout for using Libby with Kindle. Please ask!

WHAT YOU WILL NEED

- **Libby, by OverDrive** app or libbyapp.com.
- Valid Fairfax County library card and password (PIN). Use the card's barcode, not your username.
- Internet Connection
 - Android 7.1+ or iOS 10+
 - Latest version of Chrome, Safari, Firefox or Edge for libbyapp.com.



Fairfax County Public Library
12000 Government Center Parkway
Suite 324
Fairfax, VA 22035
www.fairfaxcounty.gov/library

To request reasonable ADA accommodations or alternative format of materials, call 703-324-8380 or TTY 703-324-8365

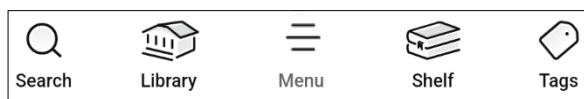


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ONE-TIME APP INSTALLATION

1. Download and open **Libby**, by **OverDrive** from your app store or open libbyapp.com in any browser.
2. **Do you have a library card? > Yes.**
3. Tap **Search For A Library**: enter your **zip code**. Tap **Fairfax County Public Library**.
4. Tap **Sign In With My Card**, enter your library card number and password. Tap **Sign In** to use Libby.

ICONS IN LIBBY'S FOOTER



SEARCH

Tap to search. Then:

- Type a title in the search box, or
- Select options below **Catalog Filters** to browse or limit your search.
Tap for more filters. Tap to return to the main search page.

CAN'T FIND WHAT YOU WANT?

Deep Search broadens your search and will include titles that your libraries do *not* have. You can make recommendations for purchase from these search results.

- **Deep Search** is automatically applied when results are not found in any of your libraries.
- After searching for an item, you can enable **Deep Search** from the list of **Filters** to see the enhanced list of results.

- If none of your linked libraries owns a title in the list of results, **Notify Me** appears next to the cover; tap it and on the next screen, tap the **Notify Me** smart tag.
- To see your **Smart Tags**, tap **Tags** in Libby's footer menu at the bottom of your screen. Tap **Notify Me** to see titles you have recommended for purchase.
- Libby will only notify you *if* any of your linked libraries purchase a title.

BORROW AND READ OR LISTEN

- Tap **Borrow** on available titles. Tap **Borrow** again to confirm.
- Tap **Open In** or **Open Audiobook** to read. You can also **Keep Browsing** or **Go to Shelf**.
- If prompted, tap **Read With...**, and choose between **Kindle** and **Libby**.
- Tap **Shelf** to open a list of your borrowed titles.
- Once an eBook is open, tap left or right to turn pages.
- Tap the middle of the screen and use the icons at the top to change **font size** and **lighting** or adjust **playback speed** and set a **sleep timer**.
- Tap **< Back** to return to your **Shelf**.

HOLDS

If all copies are out, place a hold on a title.

- Tap **Place Hold**. Tap **Place Hold** to confirm.
- Once notified, choose one of the following from within Libby:
 - **Borrow** the title within three days.
 - **Deliver Later** to stay at the top of the holds list and borrow later.
 - **Manage Hold** to cancel.

If no action is taken within three days, your hold will automatically be suspended one time for seven days. If no action is taken a second time, the hold will be automatically canceled.

RENEW

- The option to renew becomes available three days before a title is set to expire.
- From **Shelf** or notification, tap **Expiring soon. Renew? OR**
- Tap **Manage Loan**, tap **Renew Loan**, then **Renew. Place a Hold** to request it again if others are waiting for it.

RETURN

- Items are returned automatically.
- Items can be returned early from your **Shelf** when using Libby or libbyapp.com. Tap **Manage Loan**, tap **Return Early**, then **Return**. **Kindle** items can be returned from your Kindle device or Kindle app.