

## Parent Liaison

### Hourly, \$17.16 per Hour

**Description:** Serves as a liaison among families, community, and school staff; facilitates communication and provides FCPS information and resources to families; encourages family engagement in student's education and connects families to what their children are learning, builds relationships with and among families, staff members, and community members; promotes understanding of families' cultural diversity; provides information about and connects families to human services; and ensures families feel welcome, trusted, and valued at the school.

**Qualifications:** Any combination of education, and experience equivalent to graduation from high school plus one year paid or volunteer working with families within a school, community program or outreach program. Two years (2) of relevant experience preferred. Knowledge of school and community programs, organizations, services and resources; familiarity with the needs of children from diverse issues of parenting; strong organizational skills; proficiency with technology. Ability to communicate orally and in writing; ability to develop and maintain effective working relationships with families, school staff members, and community members from diverse socioeconomic groups; ability to maintain confidentiality; ability to work flexible and evening hours; and fluency in another language may be required for some positions based on school needs.

Please forward your resume to Elise Fasick at [emfasick@fcps.edu](mailto:emfasick@fcps.edu) or call the office at 703-319-2464. If you are interested in a more limited role simply supporting translation, please reach out as well.