

RETAKES NOTIFICATION

Victor O'Neill Studios will soon be at your school to photograph the underclassmen makeup session.

Please issue passes for students who may meet the criteria below as necessary.

- Any student who was absent for the original photo session.
- Any new enrollment or transfer student since the original photo session.
- Any student who was dissatisfied with their original portrait package. Please be prepared to hand the old package to the photography staff. Students **must return their old package** to the photographer in order to receive a new package. Please communicate this information to students.
- Any student who did not purchase on the original session is welcome to purchase at this time.
- Any Faculty/ Staff not photographed at the original photo session.
- Any student who did NOT receive an ID card at the original session.
- Any student who has incorrect/missing data on their ID card from the original session.
- Unless approved by a school administrator, we will not re-photograph an ID/YB only if the student is simply unhappy with their photo.

Feel free to contact our office with any questions or concerns.