

HMS Library Curbside Pickups Begin Monday, September 21

The library will begin lending physical items again soon! Here are the steps:

You: Place A Hold

Each student may put up to 3 books on hold using these [instructions](#).

We: Get it Ready

- A librarian will safely check out books to students as they become available, then place and seal each student's book(s) in a bag labeled with the student's first and last name.
- A librarian will notify each student by email when their book(s) are ready and send them a [link to our Curbside Pickup sign up sheet](#).

You: Reserve Your Pickup Time

Starting on 9/21, **pickups will be Mondays from 11 - 2, with a limit of 3 students per 15 minute block.** Once students have heard from a librarian that their items are ready, they can choose their pickup time on the [sign up sheet](#) by typing their name in an available block. **Please ONLY put your name in a slot not already claimed by another person.** *Note: Librarians can make alternate pickup arrangements as necessary via email.*

You: Pickup

On pickup day, bagged books will be placed on a table outside of door 6 at the back of the building according to the sign up sheet.

- Students can walk, or be driven by a parent, to pick up their book(s) from the table at door 6.
- A librarian will be available at door 6 to offer assistance as needed.

You: Return Items So Others Can Use Them Too

- Returned items can be placed on a 2nd cart labelled "Returns" as students come to pick up their new books. (Returned books can also be placed in a bin inside the front door during regular business hours, M-F.)
- Returned items are quarantined for one week, then become available again..

Need more information? Please contact:

Kathy Brinkman (kmbrinkman1@fcps.edu or kmbrinkman1@fcpschools.net)

Cindy Carlson (cbscarlson1@fcps.edu or cbscarlson1@fcpschools.net)