

ATTENDANCE GUIDANCE SY2020-2021

OCT 2020

FACE-TO-FACE (BRICK & MORTAR SETTING)	VIRTUAL	ASYNCHRONOUS
Traditional School Hours: Students physically attend school for any portion of the day = PRESENT (No daily code needed)	Non-Traditional School Hours: Students attend school for any portion of the day by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = PRESENT (No daily code needed)	Non-Traditional School Hours: Students attend school for any portion of the day by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = PRESENT (No daily code needed)
Traditional School Hours: Students physically attend school for any portion of the day but arrive late (after roll call) = PRESENT AND TARDY (Daily code: T-Tardy)	Non-Traditional School Hours: Students <u>do not</u> attend school for any portion of the day by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = ABSENT (Daily code: Z-Locally Unexcused, U-Unexcused, E-Excused, or S-Suspension)	Non-Traditional School Hours: Students <u>do not</u> attend school for any portion of the day by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = ABSENT (Daily code: Z-Locally Unexcused, U-Unexcused, E-Excused, or S-Suspension)
Traditional School Hours: Students <u>do not</u> physically attend school for any portion of the day = ABSENT (Daily code: Z-Locally Unexcused, U-Unexcused, E-Excused, or S-Suspension)	OPTIONAL: Students make contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. <u>after traditional school hours</u> = PRESENT AND TARDY (Daily code: T-Tardy)	SECONDARY E/O SCHEDULE: Students make contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. for a class <u>not scheduled that day</u> = PRESENT (No daily code needed) and PRESENT for that class period the day before or day after
SECONDARY PERIOD ATTENDANCE (Policy regulation JED-R) <ul style="list-style-type: none"> Students physically attend class for 75% of the class period = PRESENT (No class attendance data entry needed) Students physically attend class for 75% of the class period but arrive late (after roll call) = PRESENT AND TARDY (Class Attendance Code: T-Tardy) Students physically attend class for less than 75% of the class period = ABSENT (Class Attendance Code: A-Absent, S-Suspension, U-Unexcused, E-Excused) <p><i>Teachers must submit attendance daily for each class</i></p>	SECONDARY PERIOD ATTENDANCE <ul style="list-style-type: none"> During the class period, students attend by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = PRESENT (No class attendance data entry needed) Students attend class by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. <u>after class on the same school day</u> = PRESENT AND TARDY (Class Attendance Code: T-Tardy) Students <u>do not</u> attend class by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = ABSENT (Class Attendance Code: A-Absent, S-Suspension, U-Unexcused, E-Excused) <p><i>Teachers must submit attendance daily for each class</i></p>	SECONDARY PERIOD ATTENDANCE <ul style="list-style-type: none"> Students attend by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = PRESENT (No class attendance data entry needed) Students <u>do not</u> attend by making contact via online platform, Student Vue, emailed assignment, uploaded assignment, phone conference, text message pertaining to class/assignment, etc. = ABSENT (Class Attendance Code: A-Absent, S-Suspension, U-Unexcused, E-Excused) <p><i>Teachers must submit attendance daily for each class</i></p>