



**VIRGINIA  
IS FOR  
LEARNERS**

**James F. Lane, Ed.D.**  
Superintendent of Public Instruction

---

## **SUPERINTENDENT'S EMAIL**

**Contact:** Maggie Clemmons 804-225-4387

DATE: March 11, 2020

TO: Division Superintendents

FROM: James F. Lane, Ed.D., Superintendent of Public Instruction

SUPT'S EMAIL: High School Senior Internship Opportunity

---

We frequently receive requests to disseminate information regarding student opportunities. The Central Intelligence Agency would like to share information about their Undergraduate Scholarship Program, a student internship opportunity for high school seniors.

The Undergraduate Scholarship Program is a financial needs based initiative that offers undergraduate students an unmatched experience in a diverse and inclusive environment. Undergraduate students, serving as scholarship recipients with the CIA, attend an accredited college/university on a full-time basis and work during summer breaks at the Agency. While working at the CIA, students will be exposed to real intelligence challenges while performing meaningful work that relates to your college major. An IT major, for example, might be given increasingly complex projects involving sophisticated computer systems. An engineering major might help produce a piece of state-of-the-art equipment. A finance major could be involved in developing and analyzing budgets for a worldwide operation, while a foreign language major might be instrumental in translating documents for US policymakers. An international relations major might brief a senior policymaker and, as a final example, a human resources major could have the opportunity to develop and implement personnel policies and procedures.

If selected as a scholarship recipient, a student will receive a wide array of benefits, including:

- Tuition assistance up to \$18,000 per calendar year for tuition, mandatory fees and books (up to \$25,000 for STEM students)
- Year-round salary (starting at \$31,456 and increases each year with the program)
- Benefits package (vacation and sick leave, healthcare/life insurance/retirement options)

- Access to a CIA housing coordinator to assist in locating housing within the Washington Metro area

Because the CIA invests in scholarship recipients, accepting an offer means continued employment with the Agency for a specified timeframe. Scholarship recipients are required to work at the Agency after college graduation for a period equal to 1.5 times the length of the college sponsorship the recipient received from CIA. Students who leave earlier are required to reimburse the US government for their tuition. All positions require relocation to the Washington, DC Metropolitan area during summer work tours. For additional information regarding qualifications and ways to apply, please visit the [CIA website](#). If you have questions about the Undergraduate Scholarship Program, please reach out to Erica, CIA Student Programs Outreach Coordinator, via email [ERICAWB@ucia.gov](mailto:ERICAWB@ucia.gov).