LIVE WEBINAR

KNOW YOUR GI BILL: WORK STUDY PROGRAMS

June 4, 2025 | 1:00 p.m. ET

Learn how the GI Bill can help you get paid for part-time work while you achieve your education goals.



EDUCATION SERVICE
GI BILL PROGRAMS



Courtney White

Supervisory Veterans Claims Examiner

Education Service



Marit Solem

Management & Program Analyst

Education Service

EDUCATION SERVICE
GI BILL PROGRAMS

A Veterans Administration (VA) tax exempt education benefit paid to students for performing VA-related activities at an approved work-study site.

- Am I eligible?
- Approved Education Benefits Programs
- How do I get these benefits?
- Where can I get a job through the work-study program?
- How much will I earn?
- How will I get paid?
- When and how much can I work?
- Testimonials
- Q & A

Am I eligible?

All of these must be true:

- You're enrolled at least 3/4-time in a college degree, vocational school, or professional program, **and**
- You can finish the work-study contract while you still qualify for education benefits, **and**
- You're using an approved VA education benefits program to pay for your education or training



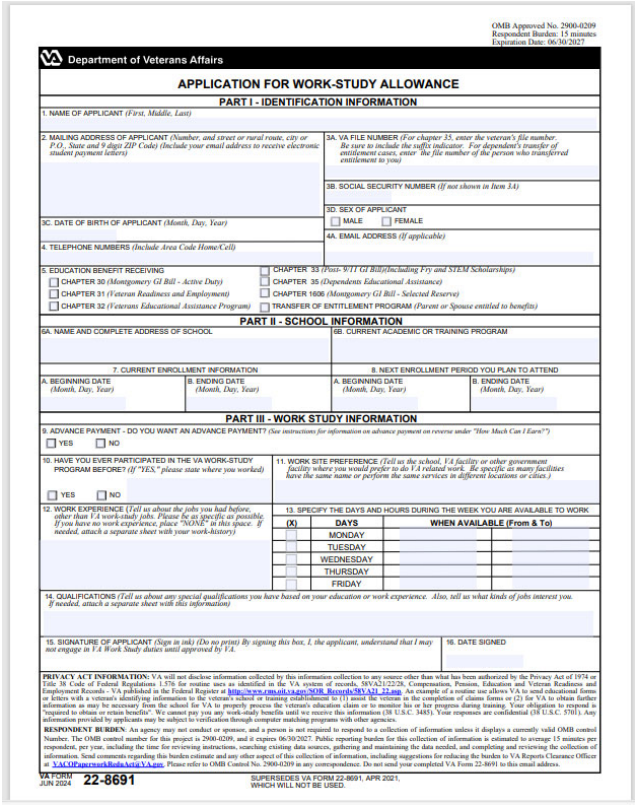
Approved Education Benefit Programs

- Chapter 33
- Chapter 30
- Chapter 1606
- Chapter 32
- Chapter 35
- Chapter 31
- STEM

How do I get these benefits?

You'll need to apply for the work-study program by filling out an application for work-study allowance (VA Form 22-8691).

Get VA Form 22-8691 to download



OMB Approved No. 2900-0209
Respondent Burden: 15 minutes
Expiration Date: 06/30/2027

Department of Veterans Affairs

APPLICATION FOR WORK-STUDY ALLOWANCE

PART I - IDENTIFICATION INFORMATION

1. NAME OF APPLICANT *(First, Middle, Last)*

2. MAILING ADDRESS OF APPLICANT *(Number, and street or rural route, city or P.O., State and 9 digit ZIP Code) (Include your email address to receive electronic student payment letters)*

3A. VA FILE NUMBER *(For chapter 35, enter the veteran's file number. Be sure to include the suffix indicator. For dependent's transfer of entitlement cases, enter the file number of the person who transferred entitlement to you)*

3B. SOCIAL SECURITY NUMBER *(If not shown in Item 3A)*

3C. DATE OF BIRTH OF APPLICANT *(Month, Day, Year)*

3D. SEX OF APPLICANT
☐ MALE ☐ FEMALE

4. TELEPHONE NUMBERS *(Include Area Code Home/Cell)*

4A. EMAIL ADDRESS *(If applicable)*

5. EDUCATION BENEFIT RECEIVING
☐ CHAPTER 30 *(Montgomery GI Bill - Active Duty)*
☐ CHAPTER 31 *(Veteran Readiness and Employment)*
☐ CHAPTER 32 *(Veterans Educational Assistance Program)*
☐ CHAPTER 33 *(Post- 9/11 GI Bill)(Including Fry and STEM Scholarships)*
☐ CHAPTER 35 *(Dependents Educational Assistance)*
☐ CHAPTER 1606 *(Montgomery GI Bill - Selected Reserve)*
☐ TRANSFER OF ENTITLEMENT PROGRAM *(Parent or Spouse entitled to benefits)*

PART II - SCHOOL INFORMATION

6A. NAME AND COMPLETE ADDRESS OF SCHOOL

6B. CURRENT ACADEMIC OR TRAINING PROGRAM

7. CURRENT ENROLLMENT INFORMATION
A. BEGINNING DATE *(Month, Day, Year)*
B. ENDING DATE *(Month, Day, Year)*

8. NEXT ENROLLMENT PERIOD YOU PLAN TO ATTEND
A. BEGINNING DATE *(Month, Day, Year)*
B. ENDING DATE *(Month, Day, Year)*

PART III - WORK STUDY INFORMATION

9. ADVANCE PAYMENT - DO YOU WANT AN ADVANCE PAYMENT? *(See instructions for information on advance payment on reverse under "How Much Can I Earn?")*
☐ YES ☐ NO

10. HAVE YOU EVER PARTICIPATED IN THE VA WORK-STUDY PROGRAM BEFORE? *(If "YES," please state where you worked)*
☐ YES ☐ NO

11. WORK SITE PREFERENCE *(Tell us the school, VA facility or other government facility where you would prefer to do VA related work. Be specific as many facilities have the same name or perform the same services in different locations or cities.)*

12. WORK EXPERIENCE *(Tell us about the jobs you had before, other than VA work-study jobs. Please be as specific as possible. If you have no work experience, place "NONE" in this space. If needed, attach a separate sheet with your work-history)*

13. SPECIFY THE DAYS AND HOURS DURING THE WEEK YOU ARE AVAILABLE TO WORK

(X)	DAYS	WHEN AVAILABLE (From & To)	
☐	MONDAY		
☐	TUESDAY		
☐	WEDNESDAY		
☐	THURSDAY		
☐	FRIDAY		

14. QUALIFICATIONS *(Tell us about any special qualifications you have based on your education or work experience. Also, tell us what kinds of jobs interest you. If needed, attach a separate sheet with this information)*

15. SIGNATURE OF APPLICANT *(Sign in ink) (Do no print) By signing this box, I, the applicant, understand that I may not engage in VA Work Study duties until approved by VA.*

16. DATE SIGNED

PRIVACY ACT INFORMATION: VA will not disclose information collected by this information collection to any source other than what has been authorized by the Privacy Act of 1974 or Title 38 Code of Federal Regulations 1.576 for routine uses as identified in the VA system of records, 58VA21/22/28, Compensation, Pension, Education and Veteran Readiness and Employment Records - VA published in the Federal Register at http://www.rms.oit.va.gov/SOR_Records/58VA21_22.asp. An example of a routine use allows VA to send educational forms or letters with a veteran's identifying information to the veteran's school or training establishment to (1) assist the veteran in the completion of claims forms or (2) for VA to obtain further information as may be necessary from the school for VA to properly process the veteran's education claim or to monitor his or her progress during training. Your obligation to respond is "required to obtain or retain benefits". We cannot pay you any work-study benefits until we receive this information (38 U.S.C. 3483). Your responses are confidential (38 U.S.C. 5701). Any information provided by applicants may be subject to verification through computer matching programs with other agencies.

RESPONDENT BURDEN: An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control Number. The OMB control number for this project is 2900-0209, and it expires 06/30/2027. Public reporting burden for this collection of information is estimated to average 15 minutes per respondent, per year, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate and any other aspect of this collection of information, including suggestions for reducing the burden to VA Reports Clearance Officer at VACOPaperworkReduAct@VA.gov. Please refer to OMB Control No. 2900-0209 in any correspondence. Do not send your completed VA Form 22-8691 to this email address.

VA FORM JUN 2024 **22-8691** SUPERSEDES VA FORM 22-8691, APR 2021, WHICH WILL NOT BE USED.

Where can I get a job through the VA work-study program?

- VA facilities
- Educational facilities
- State agencies
- Other non-VA facilities



VA Facilities

- A VA regional office
- A VA health care facility like a medical or outpatient center
- A VA data processing center
- A VA central office location
- VA cemetery



Education Facilities

- A college, university, or other institution of higher learning with programs approved for VA benefits
- Facilities that offer non-college degree programs



State Agencies

- A state Veterans agency or department
- A state approving agency for VA education benefits



Other non-VA facilities

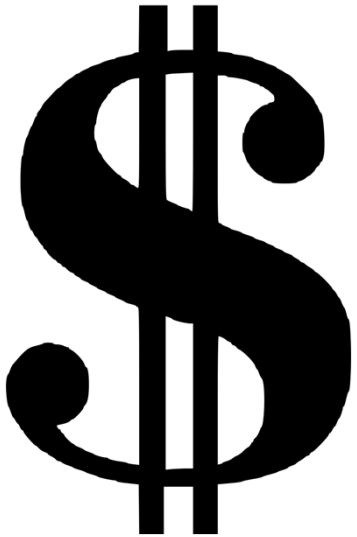
- A Veterans Service Organization (VSO)
- A national cemetery or state Veterans cemetery
- A Congressional office



Note: If you use Montgomery GI Bill Selected Reserve benefits, you can also work at a location of the Department of Homeland Security, Defense Department, or National Guard.

How much will I earn?

You'll earn an hourly wage that's the same as the federal minimum wage or your state minimum wage, whichever is greater. If your school usually pays students more for the job you're doing, they may pay you the difference between the amount we pay and their usual rate.



How will I get paid?

You may choose to get paid in advance for 40% of the hours in your work-study agreement, or for 50 hours, whichever is less. After you've worked the hours covered by your first payment, we'll pay you each time you finish 50 hours of service or every other week, whichever comes first.



When and how much can I work?

You can work during or between enrollment periods.

You can work up to 30 days before, or up to 30 days after your contract approval hours are determined by the number of weeks of the qualifying enrollment period. The maximum allowable hours would be 25 times the number of weeks in your enrollment period.

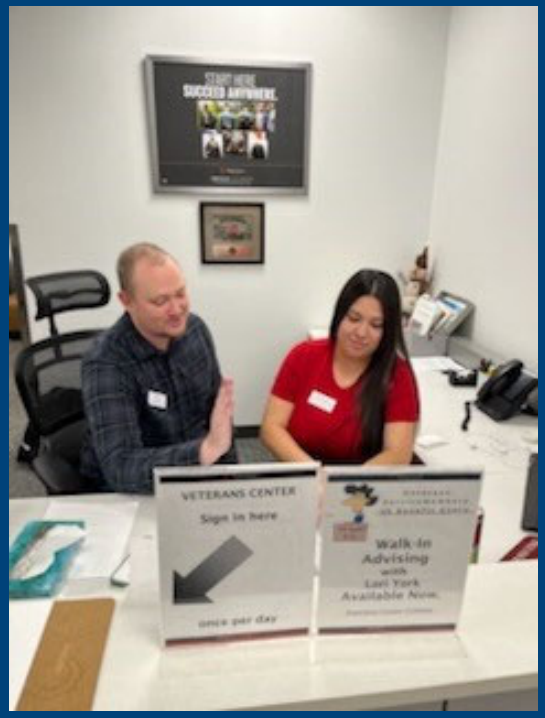
Note: Approved hours can be reduced based on when your application is received by VA. You are not permitted to work until your facility has received your work-study contract enrollment period.

.

Example: If you're enrolled for a semester that lasts for 15 weeks, you can work up to 375 hours for that enrollment period.

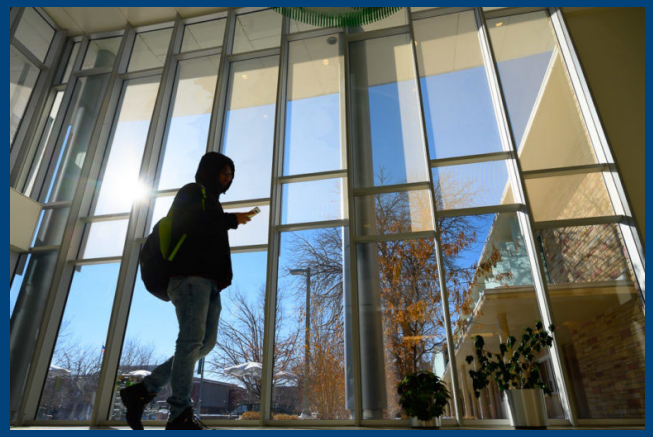


Work Study Testimonials



Alexandra Signorello and Daniel Moore

Normandale Community College



Keira Myers

Colorado State University

Work Study Testimonials

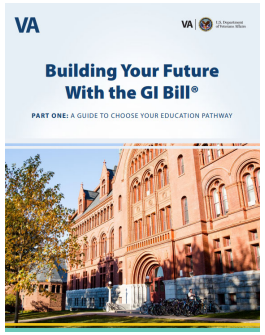


Patrick Grube

Questions & Answers

Student Resources

Building Your Future With the GI Bill®



This series assist GI Bill® students in navigating their education pathways, using benefits and finding employment:

[Part One: A Guide to Choose Your Education Pathway]

[Part Two: A Guide to Understanding Your Benefits]

[Part Three: A Guide to Navigating your Career]

Stay up to date on GI Bill® benefits

@GIBillEducation

Email

www.benefits.va.gov/gibill

https://ask.va.gov/

1-888-GIBILL-1 (1-888-442-4551). For students outside the U.S., call 001-918-781-5678

Work Study Website