



Executive Allocations Projections Template

(Response Due: December 19, 2025)

Agency Instructions: Please address applicable sections and obtain the appropriate signatures (Agency Head/ Inspector General or designee at the Chief Human Capital Officer or above). *Return this request to OPM no later than December 19, 2025 at Allocation-management@opm.gov.*

For additional information or questions, please contact Tiana Harris at Tiana.Harris@opm.gov or Angela Champion at Angela.Champion@opm.gov.

Department or Agency Name:

Section 1 – Changes in Existing Allocations

Indicate in the table below the agency's adjustment of existing SES/SL/ST allocations as a result of agency reorganization and workforce reshaping.

Allocation Type	Current Allocations	# of Abolished Positions (Actual)	# of Abolished Positions (Planned)	Proposed Future Allocations
Example	100	15	12	73
SES				

Allocation Type	Current Allocations	# of Abolished Positions (Actual)	# of Abolished Positions (Planned)	Proposed Future Allocations
Example	50	10	6	34
SL				
ST				

Section 2 – Certification and Authorization by Agency Head or Designee

The agency acknowledges that a comprehensive review of the agency's executive allocations was conducted and assessed against agency mission, workforce reshaping, and operational efficiency requirements. Additionally, this submission is made in consultation with the agency's human capital, financial, and operational executives.

Approving Official Signature:

Name and Title:

(Type/Print name and title of Agency Head, Inspector General, or Designee)

Agency Point of Contact

Name (Primary):

Email:

Name (Alternate):

Email: