



2024 Virtual Federal Benefits Training Event Class Descriptions

TSP Overview – August 6, 2024, 1:00 pm – 3:00 pm EST

The session will focus on what participants can do to take full advantage of the TSP, including recent updates to the plan. We will discuss TSP contributions, the core TSP investment funds, beneficiary designations, and how to manage your TSP account throughout your career.

DFAS Payroll – August 7, 2024, 1:00 pm – 3:00 pm EST

An overview of the Civilian Payroll processing of Retirement applications, to include Preliminary Disability retirements. General information regarding the processing of Federal Erroneous Retirement Coverage Corrections Act (FERCCA) and Retirement Code Changes (RCC). Summary of Military Service Deposits (MSD): who is eligible, benefits of buying back time, and how to apply. Lastly an explanation of Unpaid Compensation and how beneficiaries can claim any monies due to a deceased employee.

Benefits for Those Called to Active Duty – August 8, 2024, 1:00 pm – 3:00 pm EST

The class is designed to equip human resources personnel with essential information pertaining the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA). Topics addressed in this course included military definitions, USERRA guidelines, military deposits, benefits during and after military absence, such as FHEB, FEGLI, FSAFEDs, and more will provide clarity on administering retirement and insurance benefits. This workshop is ideal for human resources professionals with a foundational knowledge of retirement and insurance benefits, who want to ensure proper administration for personnel on active military duty.

Services Online – August 13, 2024, 1:00 pm – 3:00 pm EST

Helping Retirees navigate their retirement using OPM web tools. We will provide an overview of Services Online, including linking your account to login.gov, the OPM website, Support Center, and calculators and tools.

FMLA, Paid Parental Leave, and Parental Bereavement Leave – August 14, 2024, 1:00 pm – 3:00 pm EST

The Federal leave landscape is dynamic and highly interactive, which can leave benefits specialists with an uneasy feeling when new entitlements are created. What are these programs' major

features? Who is eligible for them? For what purposes can (and can't) they be used? How do they interact with each other? And where can I find the information I need to answer all my questions?

The newest leave entitlements are Paid Parental Leave (PPL), offered under the Family and Medical Leave (FMLA) entitlement, and Parental Bereavement Leave (PBL), a new stand-alone entitlement. Participate in this training and come away with confidence, having acquired a solid overview of these Federal leave programs and their interaction with other leave programs. Come learn from OPM's Leave Policy team in OPM's Pay and Leave office, the team that writes all leave regulations and guidance.

In addition to an overview of the programs, topics will include the interaction of FMLA/Paid Parental Leave and other leave programs, including sick leave for recovery following childbirth; delayed eligibility for FMLA/PPL for employees not yet FMLA eligible when a child is born or placed; how military service affects entitlement to and use of FMLA/PPL, FMLA/PPL for custody of a non-biological baby or older child; and FMLA/PPL and PPL when an employee transfers or separates.

FEHB Basics – August 15, 2024, 1:00 pm – 3:00 pm EST

The FEHB Basics session will provide basic FEHB information about eligibility, enrollment, forms, and the resources and references available to agency HR personnel who are new to Employee Benefits.

FERS LEO/FF – August 20, 2024, 1:00 pm – 3:00 pm EST

This course is designed for human resource and staffing professionals responsible for understanding and applying the specific rules associated with special retirement provisions for Law Enforcement Officers (LEO) and Firefighters (FF). Participants will learn to make individual credit determinations, as well as certify eligibility under these provisions.

Retirement Application Processing – August 21, 2024, 1:00 pm – 3:00 pm EST

Human Resources professionals attending this class should have a basic understanding of the Federal retirement program and application process. This class will review the retirement application forms and the importance of a healthy retirement application package. In this course, you will learn the responsibilities of human resources, payroll, and OPM, the case workflow from the agency to OPM, common situations that delay annuity payments, and recommendations to improve retirement application processing.

Court Ordered Benefits – August 22, 2024, 1:00 pm – 3:00 pm EST

If a Federal employee has a former spouse, their retirement case will most likely go through the Court Ordered Benefits Branch prior to finalization of their retirement annuity. OPM administers Court Order Benefits for former spouses, legally separated spouses, and children. Court Order Benefits affect CSRS and FERS annuities, refunds of retirement contributions and survivor benefits. Court Order Benefits can also affect FEHB and FEGLI. These and many other topics are discussed in this workshop. This workshop is for human resource professionals who need to know the basics for processing and working with employees who have Court Ordered Benefits.

Death in Service Cases – August 27, 2024, 1:00 pm – 3:00 pm EST

When an employee dies, there are a number of factors that determine which benefits are payable and there are different entities that are responsible for paying out each of those benefits. This class will provide an overview of the various survivor benefits and eligibility requirements. In this course, you will learn the actions an agency should take upon receiving notice of an employee's death, the survivor forms and documentation required for the various benefits, what is included in a complete death-in-service package for OPM, and what actions OPM takes upon receipt of a complete package.

FEHB for Advanced Benefits Professionals: LWOP – August 28, 2024, 1:00 pm – 3:00 pm EST

This session will review the opportunities and affects, and benefits staff responsibilities, in response to LWOP situations.

Veterans Leave – August 29, 2024, 1:00 pm – 3:00 pm EST

The Wounded Warriors Federal Leave Act of 2015 (Public Law 114-75, November 5, 2015, effective date November 5, 2016) created the disabled veteran leave entitlement (DVL). DVL is available to any Federal employee hired on or after November 5, 2016, who is a veteran with a service-connected disability rating of 30 percent or more. This presentation will include detailed information on:

- Employee coverage
- Qualifying for DVL
- The 12-month DVL benefit period
- Transfer of DVL between agencies
- DVL leave requests and usage
- Retroactive DVL usage
- Leave options for disabled veterans not eligible for DVL