

**SECTION 12: VETERANS AFFAIRS NATIONAL CEMETERY ADMINISTRATION  
MEMORIAL PROGRAM CEMETERY MONUMENTS (SUPPLEMENTAL TL RATES)**

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**SECTION 12: VETERANS AFFAIRS NATIONAL CEMETERY  
ADMINISTRATION MEMORIAL PROGRAM CEMETERY MONUMENTS  
(SUPPLEMENTAL TL RATES) ROUTE ORDER SUBMISSION  
(November 10, 2014)**

**12-1. IDENTIFICATION OF NON-ALTERNATING STANDING ROUTE ORDER  
(SRO) TRAFFIC**

Traffic to be included under this Supplemental TL RFO and its FI will be for truckload (TL) shipments from specific origin points to specific destination points in the Continental United States (CONUS).

Commodity is blank upright headstones weighing 220 lbs and markers weighing 100 lbs each. Please see respective historical traffic volume for approximate quantities of shipments, per year. Shipments will generally be picked up by the first week of the month and must be delivered by the 15th of each month.

Non-alternating Standing Route Order (SRO) rate offers are being requested and will apply specifically to the US Department of Veterans Affairs National Cemetery Administration Memorial Program Cemetery Monuments. The accepted rate offers WILL NOT alternate with any other accepted rate offer and the accepted rates and charges MAY NOT be used in the construction of combination through rates, charges or other provisions. Rates will be procured by GSA through electronic tender submission, and then provided to VA NCA. VA NCA will be responsible for TSP selections.

The rate offers made in response to this specific VA NCA Supplemental TL request will be for the period **December 1, 2014 through September 30, 2015**. The Government reserves the right to change the effective period of all or part of the rate offers accepted in accordance with this RFO and its FI. The Government reserves the right to delay the effective date of this RFO and its FI for up to ninety (90) days. For all other applicable requirements to these rate offers, please refer to Sections 1 through 4 of the [FY 15\(2014 – 2015\) Request for Offers and Filing Instructions \(May 8, 2014\)](#).

Listed below is the VA MEMORIAL PROGRAM CEMETERY MONUMENTS traffic for which the General Service Administration (GSA) is requesting **non-alternating** SRO rate offers.

**VA MEMORIAL PROGRAM CEMETERY MONUMENTS will select Two to Three prime carriers for these shipments. A best value selection will be made based upon meeting the requirements listed under Section 12 and on the price of rates filed. All services listed under Section 12 are required. Rates must be provided for all locations and transportation services/modes.** Rate offers may only be submitted for non-alternating SRO rate requests when specifically requested and/or authorized by GSA. Rate offers submitted in response to this RFO and its FI for the identified VA MEMORIAL PROGRAM CEMETERY MONUMENTS traffic

**WILL NOT** alternate with any other accepted rate offer and the accepted rates and charges **MAY NOT** be used as factors in the construction of any combination rates or charges. A **SEPARATE RATE OFFER MUST** be submitted for **EACH VA MEMORIAL PROGRAM CEMETERY MONUMENTS** Agency Code for which a TSP intends to submit a rate offer. Rates will only be accepted for the origins/destinations identified below. An offering TSP must be able to service all points within each origin/destination code for which a rate is offered. Rates are being requested for TL shipments of Head Stones. All **Truck Load (TL)** rate offers **MUST** be submitted as a cents-per-mile with a minimum charge per vehicle used. **For the purpose of this RFO and its FI, Cemeteries/Memorial Parks/Burial Grounds are not considered private residences. Item 855 as defined by the GSA No. 200, Uniform Rules Tariff, is not applicable to the rates filed under this RFO and its FI and must not be charged separately.**

## 12-2. IDENTIFICATION OF NON-ALTERNATING AGENCY CODES (TL – CONUS)

Only those rate offers submitted by the filing due date identified in **Section 12-17c.**, will be considered for acceptance. Rates may be, but are not required to be, submitted for all origins/destinations requested.

Rates must be filed specifically for VA MEMORIAL PROGRAM CEMETERY MONUMENTS, if interested in those specific origin facilities.

TPI Origin Hub Code	Origin Name	Origin Address	TPI Destination Hub Code	Destination Name	Destination Address
36_10_93 653	Veterans_Monument_Company	36772 Road 606, Raymond, CA 93653 USA	36_10_92518	Riverside_National _Cemetery	22495 Van Buren Boulevard, Riverside, CA 92518, USA
36_10_93 653	Veterans_Monument_Company	36772 Road 606, Raymond, CA 93653 USA	36_10_75211	Dallas_Fort_Worth _National_Cemete ry	2000 Mountain Creek Parkway, Dallas/Fort Worth, TX 75211, USA
36_10_93 653	Veterans_Monument_Company	36772 Road 606, Raymond, CA 93653 USA	36_10_60421	Abraham_Lincoln_ National_Cemeter y	20953 W Hoff Road, Elwood, IL 60421, USA
36_10_93 653	Veterans_Monument_Company	36772 Road 606, Raymond, CA 93653 USA	36_10_97524	Eagle_Point_Natio nal_Cemetery	2763 Riley Road, Eagle Point, OR 97524, USA
36_10_93 653	Veterans_Monument_Company	36772 Road 606, Raymond, CA 93653 USA	36_10_44270	Ohio_Western_Re serve_National_C emetery	10175 Rawiga Road, Rittman, OH 44270, USA
36_10_93 653	Veterans_Monument_Company	36772 Road 606, Raymond, CA 93653 USA	36_10_33513	Florida_National_ Cemetery	6502 SW 102 <sup>nd</sup> Ave, Bushnell, FL 33513, USA
36_10_30 635	Hillcrest_Nation al_Cemetery	1895 Old Middleton Road, Elberton, GA 30635	36_10_77038	Houston_National _Cemetery	10410 Veterans Memorial Drive, Houston, TX 77038

### **12-2a. IDENTIFICATION OF HISTORICAL TRAFFIC VOLUME**

The estimated shipment volume to each Truckload (TL) destination site is approximately 50 shipments per year.

### **12-3. IDENTIFICATION OF NON-ALTERNATING AGENCY CODES (LTL – CONUS)**

This section was intentionally left blank for the purposes of this Supplemental TL RFO and FI.

### **12-4. IDENTIFICATION OF NON-ALTERNATING AGENCY CODES (OCONUS THRU RATES TO ALASKA, HAWAII and PUERTO RICO)**

This section was intentionally left blank for the purposes of this Supplemental TL RFO and FI.

### **12-5. EQUIPMENT REQUIRED**

TSP shall provide the equipment for use in the services to be preformed hereunder. TSP shall employ in the operation of such equipment qualified personnel, licenses and permits as required by local, state or Federal authority.

- A. Flat Bed trucks **ONLY** are required for all locations listed in the above table of Section 12-2 of this RFO.

### **12-6. SPECIFIC REQUIREMENTS**

When submitting rate offers for the VA MEMORIAL PROGRAM Cemetery Monuments please consider the following:

- a) Shipment shall consist of FAK, excluding class A & B explosives, ammunition and hazardous or dangerous commodities.
- b) Carrier must maintain a current System for Award Management (SAM).
- c) TSP must coordinate the establishment of acceptable pickup and delivery appointment with the shipping and receiving facilities. Notwithstanding the provisions of 41 CFR 102-111 and 102-118 and 41 CFR 102-1 through 102-220, property transported under the provisions of this RFO and its FI and the Standard Tender of Service (STOS) shall be valued at full value.
- d) Driver Activities Loading and Delivery: The delivering TSP will deliver palletized and non-palletized shipments to the end of the tailgate.
- e) Pallets are not to be broken down nor have any other items stacked on top.
- f) The TSP submitting a TL rate cannot use Intermodal to accomplish delivery of TL shipments.

### **12-7. EQUIPMENT INSPECTION**

The TSPs equipment is subject to inspection by the shipper at the time of placement for loading. Equipment found unsuitable for loading of material to be shipped will be rejected by

the shipper. The rejected TSPs equipment will not relieve the TSP from meeting pickup and delivery requirements. Failure to meet pickup and/or delivery requirement constitutes unsatisfactory service under the terms of this RFO.

#### **12-8. TIME OF PICK UP AND DELIVERY**

The TSP shall coordinate for the establishment of acceptable pickup and delivery hours with the shipping and receiving facilities. Pickup and delivery shall be made during regular working hours unless other arrangements have been made.

#### **12-9. DELIVERY**

Consignees shall be notified prior to tender of delivery so that arrangements can be scheduled. Should delivery be attempted without prior notice to consignee, any loss of time will be at no expense to the Government.

#### **12-10. DOCUMENTATION**

A Bill(s) of Lading (BOL) shall be issued for each individual shipment. The terms and conditions of said bill(s) of lading, not inconsistent with these terms hereof, shall apply to all shipments made hereunder.

#### **12-11. OPERATING AUTHORITY**

In tendering the rates or charges and other conditions specified, the TSP represents to the United States Government that the transportation will be performed in accordance with all Federal, State, or Municipal laws and regulations and that such TSP possesses the required operating authority to transport the commodity between the points or places or within the territory set forth in the rate offer.

#### **12-12. VA Memorial Program Cemetery Monuments Contacts**

Questions concerning VA Memorial Program Cemetery Monuments load status, or freight concerns, please call (202) 461-4132 and ask for Sherri Scott. For freight bill or claims concerns, please call Sean Odom (202) 501-2695. Official Notification must be received by the VA within 48 hours of damage and/or material becoming On-Hand.

#### **12-13. OVERCHARGE/UNDERCHARGE CLAIMS**

Claims for overcharges and undercharges shall be filed within 180 days from the date VA Memorial Program Cemetery Monuments receives the carrier's freight bill, and will be administered in accordance with 49 CFR 378.

## **12-14. FREIGHT BILL PAYMENTS**

Payments are executed through the third party payment system, PayPort Express. The TSP must be a registrant in PayPort Express to process and expedite shipment payment. It is the responsibility of the TSP to proactively submit copies of the shipment invoice to the PayPort Express address listed on the bill of lading (BOL). Failure to follow these steps may delay payment to the TSP.

If changes are made to reflect the addition/removal of shipment charges on the shipment invoice, the TSP must notify and obtain approval of the transportation officer (TO). The TO will notify the TSP that changes made to shipment invoices are approved or not approved.

Freight bills must include, at a minimum, a copy of the Bill of Lading and a proof of delivery. Proof of delivery shall include, at a minimum, date delivered, number of units delivered in good order, and the signature of the person receiving the shipments. TSPs will be required to become EDI compliant. For EDI Setup Information, information should be mailed to:

**U. S. Department of Veterans Affairs – NCA  
C/O SYNCADA FROM VISA  
P.O. BOX 3001  
NAPERVILLE, IL 60566**

## **12-15. UNSATISFACTORY SERVICE**

- a) The Government reserves the right to immediately remove a TSP for the duration of this RFO and its FI for unsatisfactory service.
- b) Unsatisfactory service will be handled in the following manner: First service failure will result in written notification from the government; any failure after this written notification may result in immediate removal from further participation in the traffic named in this RFO and its FI.

## **12-16. ACCESSORIAL SERVICES**

The below accessorial services are widely used, and must be submitted. Except for item 75, quotation of charges for accessorial services will be expressed as a flat charge, a per mile charge, a per hundredweight charge, a per hour charge, or a per package charge, as identified in the GSA Uniform Rules Tariff No. 200. **NOTE: The charges for accessorial services are now required to be submitted in dollars and cents and NOT percentages. For the purpose of this RFO and its FI, Cemeteries/Memorial Parks/Burial Grounds are not considered private residences. Item 855 as defined by the GSA No. 200, Uniform Rules Tariff, is not applicable to the rates filed under this RFO and its FI and must not be charged separately.**

Item 75 - Palletizing and shrink-wrapping materials (submitted as a Flat Fee)

Item 425 – Hydraulic Lift Gate Service

Item 480 – Expedited Service

Item 525 – Extra Labor – Loading or Unloading (to cover such services as covering floors, long carriers, no access to freight elevators, no semi allowed, etc...)

Item 550 – Handling Freight at Positions not immediately Adjacent to Vehicle (inside pickup or delivery)

Item 860 – Pickup or Delivery Service – Sundays or Holidays

Item 865 – Pickup or Delivery Service – Saturday or After 5 P.M. on Normal Business Days

Item 925 – Re-consignment or Diversion

Item 950 – Redelivery

Item 1010 – Sorting or Segregating Service and Charges

Item 1040 – Services – Dual Driver Service

## **12-17. SUBMISSION INSTRUCTIONS**

A. Rate offers **MUST** be submitted with a completed Uniform Tender of Rates and/or Charges for Transportation, Optional Form 280 (OF280) and must be accompanied by a completed Appendix A. TSPs **MUST** complete all tabs included in the Appendix A Microsoft Excel spreadsheet.

B. TSPs **MUST** submit, via email, the uniform Tender of Rates and/or Charges for Transportation, Optional Form 280 (OF280) and must be accompanied by an updated and completed Appendix A. All TSPs **MUST** email your scanned, signed copies of the OF280 and attached documents and appendices to the GSA Freight Management Branch's rate procurement email box at [frtrates.procurement@gsa.gov](mailto:frtrates.procurement@gsa.gov) by the dates specified in the below **Section 12-17c.** of this RFO and its FI.

C. The rate filing period for this RFO and FI is Monday, November 10, 2014 through Friday, November 21, 2014. All completed rate offers **MUST** be received via email to [frtrates.procurement@gsa.gov](mailto:frtrates.procurement@gsa.gov), with a date and time stamp before, or no later than 4:59 PM Eastern Standard Time (EST), Friday, November 21, 2014. Rate offers received after 4:59 PM Eastern Standard Time (EST), Friday, November 21, 2014 will be rejected – **no exceptions.**

D. Rate offers received that are not submitted in accordance with this RFO and its FI will be rejected – **no exceptions.**

Please direct any questions about this General RFO to:

General Services Administration

Federal Acquisition Service

Freight Transportation Management Program

Toll Free Phone: (855) 425-FTMP (3867)

Email: [frtrates.procurement@gsa.gov](mailto:frtrates.procurement@gsa.gov)