

For: State and County Offices

Additional Sessions of the Guaranteed Lender Webinar on Collateral Requirements

Approved by: Acting Deputy Administrator, Farm Loan Programs



1 Overview

A Background

Notice FLP-786 announced online webinar sessions on guaranteed loan collateral requirements. Because of significant demand, additional sessions have been added. As a reminder, these webinar sessions are not mandatory, but are recommended for FSA Guaranteed Lenders and FSA employees with loan approval authority. **Individuals who successfully registered for 1 of the previous 8 sessions should not register for these additional sessions.**

B Purpose

This notice provides:

- details about course content and intended audience
- online webinar session registration instructions
- State Office and participant actions.

C Contact

If there are questions about this notice:

- lenders may contact their local State Office or County Office
- County Offices shall contact their State Office
- State Offices shall contact Matt Henderson, LMD, Guaranteed Loan Branch, by either of the following:
 - E-mail to matthew.henderson2@wdc.usda.gov
 - telephone at 202-720-5847.

<p>Disposal Date</p> <p>December 1, 2018</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices</p>
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2 Course Description and Intended Audience

A Guaranteed Lender Webinar on Collateral Requirements

This online webinar will inform guaranteed lenders about:

- collateral requirements at loan making
- collateral requirements related to loan servicing
- documentation requirements related to loan collateral.

3 Online Webinar Registration

A Registering for a Webinar Session

Each webinar session in this subparagraph is limited to 145 participants. Registration will be on a first-come, first-served basis.

Viewing the webinar sessions in groups is encouraged, if possible. If participants are viewing in groups, only 1 person in the group should register for the webinar.

Each session covers the same topics, so participants only need to register for 1 of the following sessions:

- Session 9, Tuesday, October 23, 2018, 10:00 AM – 11:00 AM Eastern time
<https://cc.readytalk.com/r/pncblwueg0id&eom>
- Session 10, Tuesday, October 23, 2018, 2:00 PM – 3:00 PM Eastern time
<https://cc.readytalk.com/r/3niux4y4klfu&eom>
- Session 11, Wednesday, October 24, 2018, 10:00 AM – 11:00 AM Eastern time
<https://cc.readytalk.com/r/4sfo1tqkxzp8&eom>
- Session 12, Thursday, October 25, 2018, 2:00 PM – 3:00 PM Eastern time
<https://cc.readytalk.com/r/ww8tln6zu18&eom>

There is no deadline for registration. You may register until the day of each session, or until the session fills up, whichever is first.

B After Registration

Within 1 to 2 workdays after registration, registered participants will receive an e-mail containing a link to join the presentation at the date and time the participant chose from the list in subparagraph A. Participants should save this e-mail to ensure they join the webinar at the scheduled date and time. **Participants should not forward their invitation e-mail to others because the link provided in the e-mail is unique to the registered participant.**

If a person attempts to register for a session that is already full, they will receive an e-mail informing them to register for a different session.

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3 Online Webinar Registration (Continued)

B After Registration (Continued)

Audio for the presentation will be by teleconference phone line. The teleconference number and passcode will be provided in the e-mail that participants receive after they register.

C Improving Online Webinar Performance

Because of the large number of participants in the webinar sessions, viewing may be improved by minimizing or eliminating other network activities during the scheduled time for the webinar session.

4 Action

A State Office Action

State Offices shall:

- distribute this notice to guaranteed lenders in their State who were unable to register for the previous sessions
- ensure that FSA employees with loan approval authority who were unable to register for the previous sessions are available for these additional sessions, if requested.