

For: State and County Offices

Guaranteed Lender Webinar on Collateral Requirements

Approved by: Acting Deputy Administrator, Farm Loan Programs

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1 Overview

A Background

The FSA National Office will conduct online webinar sessions on guaranteed loan collateral requirements for both loan making and loan servicing. The webinar will provide lenders with an overview of FSA’s guaranteed loan collateral requirements and the necessary documentation related to collateral. Participation in the webinar is not mandatory, but it is highly recommended for all FSA Guaranteed Lenders as well as FSA staff with loan approval authority.

B Purpose

This notice provides the following:

- details about course content and intended audience
- online webinar session registration instructions
- State Office and participant actions.

C Contact

If there are questions about this notice:

- lenders may contact their local County or State Office
- County Offices shall contact their State Office
- State Offices shall contact Matt Henderson, LMD, Guaranteed Loan Branch, by either of the following:
 - e-mail to **matthew.henderson2@wdc.usda.gov**
 - telephone at 202-720-5847.

Disposal Date	Distribution
December 1, 2018	State Offices; State Offices relay to County Offices

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2 Course Description and Intended Audience

A Guaranteed Lender Webinar on Collateral Requirements

This online webinar will inform guaranteed lenders about:

- collateral requirements:
 - at loan making
 - related to loan servicing
- documentation requirements related to loan collateral.

3 Online Webinar Registration

A Registering for a Webinar Session

The following webinar sessions are limited to 145 participants. Registration will be on a first come, first served basis.

Viewing the webinar sessions in groups is encouraged, if possible. If participants are viewing in groups, only 1 person in the group should register for the webinar.

Participants may register for one of the webinar sessions listed below:

- Session 1, Tuesday October 9, 2018 at 10:00 AM-11:00 AM Eastern time
<https://cc.readytalk.com/r/r646h04o8ncw&eom>
- Session 2, Wednesday October 10, 2018 at 2:00 PM-3:00 PM Eastern time
<https://cc.readytalk.com/r/52gnttkj9mr7&eom>
- Session 3, Thursday October 11, 2018 at 10:00 AM-11:00 AM Eastern time
<https://cc.readytalk.com/r/qbcfb7o3dmgg&eom>
- Session 4, Thursday October 11, 2018 at 2:00 PM-3:00 PM Eastern time
<https://cc.readytalk.com/r/gvokhflrvi75&eom>
- Session 5, Tuesday October 16, 2018 at 10:00 AM-11:00 AM Eastern time
<https://cc.readytalk.com/r/1zauye7iikzz&eom>
- Session 6, Tuesday October 16, 2018 at 2:00 PM-3:00 PM Eastern time
<https://cc.readytalk.com/r/7m0vqfg3tf9b&eom>
- Session 7, Wednesday October 17, 2018 at 10:00 AM-11:00 AM Eastern time
<https://cc.readytalk.com/r/k3j4ipsker3e&eom>
- Session 8, Thursday October 18, 2018 at 2:00 PM-3:00 PM Eastern time
<https://cc.readytalk.com/r/viweobxi1fjl&eom>

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3 Online Webinar Registration (Continued)

A Registering for a Webinar Session (Continued)

Additional sessions may be added later if the demand warrants it.

Note: If clicking on the link does not work, participants may copy and paste the link into their web browser.

B After Registration

After registration, but before the webinar, registered participants will receive an e-mail which will contain a link to join the presentation at the date and time the participant chose from the list. Participants should save the e-mail to ensure they are able to join the webinar at the scheduled date and time.

Note: Do not forward the e-mail invitation to others because the link provided in the e-mail is unique to the person who registered.

If a person attempts to register for a session that is already full, they will receive an e-mail informing them that the session is full so they can register for a different session.

Audio for the presentation will be delivered by a teleconference phone line. The teleconference number and passcode will be provided in the e-mail that participants receive after they register.

C Improving Online Webinar Performance

Because of the large number of participants in the webinar sessions, viewing may be improved by minimizing or eliminating other network activities during the scheduled time for the webinar session.

4 Action

A National Office Action

The National Office will distribute this notice to guaranteed lenders by GovDelivery and USDA Connect.

B State Office Action

State Offices shall:

- distribute this notice to guaranteed lenders in their State
- ensure that all FSA employees with loan approval authority have reviewed this notice and are available for the webinar, if requested
- remind all guaranteed lenders in their State about the webinar and encourage them to attend.