



# FPPS UGR Virtual Meeting Minutes June 15-16, 2021



## Day 1 – June 15, 2021

### **Welcome –Rob Crest**

Rob Crest, Chief, Personnel and Payroll Systems Division (PPSD) welcomed the User Group Representatives (UGR). In attendance were 70 UGRs representing 30 various agencies.

### **Action Items – Lorraine Manzanares**

Presentation details can be found on Day 1 slides #6 - 10.

### **HR Directorate Update – Julie Bednar**

Presentation details can be found on Day 1 slides #11 - 20.

Q. Will you allow agencies to transition to Quicktime as soon as you get approval of the business case?

A. Yes, as soon as IBC receives approval on the business case, we will be communicating with current webTA clients to select what option you want and develop an implementation plan.

Q. What about possible future clients that are not current QT/webTA clients?

A. Depends on if you are a cabinet level or smaller agency. Cabinet level agencies need GSA HR QSMO approval to migrate from current providers to IBC. Non-cabinet level agencies do not need approval for migrations. If you have interest in QT or webTA, reach out to your IBC Client Advocate who will schedule a meeting to map out information for you.

### **Systems Migrations and Services Division – Terrie Smigiel**

Presentation details can be found on Day 1 slides #21-25.

### **Training and Performance Support Branch Update – Don Garcia**

Presentation details can be found on Day 2 slides #26-44.

Q. Will there be a future module for ezPIV to assist SPOC on how to properly resume accounts to assist users?

A. We have a job aid to walk end users through how to use ezPIV. Will provide job aide ezPIV password resume in conjunction with FPPS user ID.



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### **Customer Support Center (CSC) Update – Terrence Link**

Presentation details can be found on Day 1 slides #45-51.

### **Payroll Operations Division Update – Christine Zertuche-Rocha and Team**

Presentation details can be found on Day 1 slides #52-97.

POD will provide IMLS and NSF a POD point of contact list for their agencies.

Q. Is it possible to get a list of employees affected by the tax levy?

A. We do not have a full list of employees that are affected. Employees will get a letter from IBC identifying the money that has been taken.

Q. Any update on automated 1150s to eOPF?

A. There is no update. We are teaming up with another shared service provider to speak with OPM to allow digital signature.

On the OPM MAESC call earlier this month, DOI asked OPM to look at getting movement on the 1150s to eOPF. IBC is ready and is waiting on OPM.

Q. TMS team has had long term goal to work with Pay.gov to work with paying training. Glad to see what you have done here.

A. Adrian Hafner (IBC) is the POC for Pay.Gov

### **Employee Express Update – Dana Bryning**

Presentation details can be found on Day 1 slides #98-106.

EEX is working to resolve an issue on FEHB History Reports found during last open season. Dependent information was missing from the file sent to eOPF (DOI and NASA only). EEX has identified the records missing. eOPF is in the process of backing out the bad records and the EEX will send the file with the correct information for eOPF to load.

IBC will provide DOI additional information.

Q. Are there any details regarding the timeframe for W-2 C's for OASDI Deferred employees?

A. IBC is not scheduled to do any of those corrections. We don't want to do one-offs because we have roughly over 150,000 corrected W-2s that we have to process, so even as people leave we are not going to do those one-offs just for the OAD if they pay that back. What we are going to do is come Feb/Mar 2022 timeframe, we are going to look at doing those corrections for the OAD tax deferral. We are working on a plan now, but we don't have finalized dates. They don't require re-filing for federal/state taxes (doesn't impact them). We want to do it right the first time and be able to get that information out. For all active employees, corrections will be entered into Employee Express. For



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anybody that is inactive, we are processing those corrections. We will send out the physical copy of the W-2.

### **Releases 21.01/21.02 Change Requests – Rachel Lazana / Arnold Baca**

Presentation details can be found on Day 1 slides #107-132.

#### **21.02 Payroll**

Q. POD - When is the last pay period in which the OAD collection notice will be displayed on the LES?

A. Processing begins pay period 17 and will display any time there is a correction. POD will use pay period 2126 to clean up.

Q. Will the LES also show the YTD total and include those biweekly amounts that have not been on the LES?

A. Yes, will display amount that is being collected for pay period. Yes, the LES will show the total YTD amount.

#### **21.03 Personnel**

Q. ENHCO036104 - Can agencies process the award with the warning message?

A. This enhancement is still in the analysis stage and the requirements are being reviewed. We will note this request to allow the award to be processed.

#### **21.03 Pay**

Q. Regarding the appropriations enhancement, FERC sent an email asking for an extension?

A. Yes, we can work with you on this.

Q. Cares Act - Student Loan Repayment: Is there a start and end date of availability? Also, do you have a reference / section in the Act that you can share?

A. This started last year and will go throughout 2025.

Section 2206 of the CARES Act, enacted on March 27, 2020, expands the definition of educational assistance described in section 2 of the Internal Revenue Service Pub. 15-B, Employer's Tax Guide to Fringe Benefits, to include certain employer payments of student loans paid after March 27, 2020, and before January 1, 2021. The exclusion of taxable income applies to the payment by an employer, whether paid to the employee or to a lender, of principal or interest, on any qualified education loan incurred by the employee for the education of the employee. The \$5,250 tax exclusion limit is shared between education assistance programs such as tuition reimbursement and SLRP.



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## Day 2 – February 24, 2021

### **Personnel Payroll Systems Division Update – Rob Crest**

Presentation details can be found on Day 2 slides #4-12.

Q. When the Denver Data Center moves to Albuquerque, do employees go too?

A. Just the hosting is moving, not anticipating any employees. Production control would stay in Denver, CO. Though there will be an all employee move to the Federal Center in Lakewood, CO at a later date.

### **Enhancement Prioritization Workshop for Release 22.01 (April 01, 2022)**

Enhancements were prioritized by the User Group for Release 22.01 for FPPS implementation.

The calculation of the votes was conducted by adding the number of votes for each of the enhancements. The enhancements were ranked in order from “most” to “least” votes. As a reminder, representatives should ask questions to verify their understanding of the enhancements scheduled for upcoming releases and applicability to their agency. The best and most appropriate time to discuss the enhancements and raise questions is during the teleconference call held a week prior to the UGR meeting to prepare for prioritizing enhancements during the next User Group meeting. IBC encourages the UGRs not to wait for a User Group meeting to raise questions or indicate interest in an enhancement already in development, as it may be too late to incorporate agency requirements.

Voting results can be found on the [FPPS web page](#) under the User Group tab.

### **Human Resources Management System Division (HRMSD) Update Datamart Overview - Ralph Giesler / Datamart - Mike Pratt**

Presentation details can be found on Day 2 slides #44-66.

Q. Is IBC going to build visualizations that agencies won't be able to offer, they'll just be able to view? Is the DV consumer role limited so that users can only view visualizations that IBC creates, or will there be a DV author role?

A. That is not necessarily the case, it has not been determined yet. We will investigate and give you a more substantial answer that can be shared with the user group

Q. Can we provide our DV reports?

A. Yes, Right now, the idea is that we would take any special requests that you have, and we would put them into OBIEE, and then you can run them as a consumer.



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### **BFS Demo**

### **Customer Forum**

### **New Action Items – Lorraine Manzanares**

Day 2, slide #69-70

1. Provide job aide for ezPIV password resume in conjunction with FPPS user ID. Duane Lee (DOT) / Don Garcia –IBC, TPSB
2. Provide IMLS and NSF a POD Point of contact list for their agencies. Sam Walkes (IMLS) Beverly Beam (NSF) / Rebecca Romero –IBC, POD  
*Update: POD sent POC list to IML and NSF as requested on June 16, 2021.*
3. Employee Express FEHB History Reports Issue. Send DOI additional information. Ellen Carpenter (DOI) / Dana Bryning (IBC, PCLB)
4. With the new warning message on ENHCO036104, can the award still be processed? This enhancement is still in the analysis stage and the requirements are being reviewed. We will note this request to allow the award to be processed. Latonia Kirksey (NASA) / Rachel Lizana –IBC, PCLB
5. Is IBC going to build visualizations that agencies won't be able to offer, they'll just be able to view? Is the DB consumer role limited so that users can only view visualizations that IBC creates, or will there be a DB author role? Ellen Carpenter (DOI) / Ralph Giesler (IBC-AMTSB)

### **Wrap Up – Rob Crest**

Day 2, slide #71-73

### **Future FPPS UGR Meetings**

We expect the next FPPS UGR meeting, September 21-22, 2021, to be conducted virtually.

- February 22-24, 2022 IBC, Denver, CO (*if allowed*)

If in-person meetings are approved, we are soliciting hosts for the FPPS UGR meetings being held June 14-15, 2022 and September 20-21, 2022. If you are interested in hosting a future FPPS UGR meeting, please contact Lorraine Manzanares via email at [Lorraine\\_M\\_Manzanares@ibc.doi.gov](mailto:Lorraine_M_Manzanares@ibc.doi.gov) or by phone at (303) 969-5244.