



FEMA

Joint Incident Action Plan #01

FEMA-4759-DR-WA

IOF

303 W North River Drive

Spokane, Washington 99201

USNG:11T MN 68732 79062

Washington Wildfires

Operational Period
0700 PT 02/27/2024 - 0700 PT 03/01/2024

Joel Haarstad
Deputy State Coordinating Officer

Lance "Duke" Davis
Federal Coordinating Officer

FEMA ICS FORM 202 INCIDENT OBJECTIVES	1. FEMA Disaster Number: 4759	2. Date/Time Prepared: 1556 PT 2/26/2024
3. Operational Period: 0700 PT 2/27/2024 to 0700 PT 3/1/2024		
4. General Priorities for the Incident:		
Priority Number	Description	
1	Timely and effective delivery of our programs.	
2	Protect the health and safety of the workforce, stakeholders, and Survivors.	
3	FEMA and Washington Emergency Management Division's Core Values remain our constant values towards each other and those we support.	
4	Provide Federal & State integrated Individual, Public, and Hazard Mitigation assistance programs and recovery resources in Spokane County.	
5	Deliver accessible, unified messaging to all audiences, including key stakeholders and impacted communities.	
5. General Objectives for the Incident:		
Objective Number	Description	
1	Initiate Joint federal-state, tribal and local operations in Spokane County.	
2	Initiate Individual Assistance programs, to include registration and outreach activities, in Spokane County by 02/27/2024.	
3	Establish Branch Office in Spokane County by 03/14/2024.	
4	Establish Disaster Recovery Center(s) (DRCs) in Spokane County by 03/01/2024.	
5	Coordinate and amplify Joint state, local, tribal, and federal partner messaging.	
6	Complete Joint PA Preliminary Damage Assessments (PDAs) for add-on categories/counties by 03/01/2024.	
7	Establish State-led PA Operations in Spokane County.	
7. Weather Forecast for Period (Only if significant to Operations)		
A strong weather system will deliver heavy mountain snow Sunday into Monday to the Cascades along with widespread windy conditions for mountains and low elevations. Another storm will arrive Tuesday and deliver additional periods of heavy mountain snow, low elevation snow and rain, and breezy winds. The continuation of heavy mountain snow will likely result in increasing avalanche danger in the steep terrain of the Cascades.		
Tuesday: Increasing clouds, with a high near 39. West wind 6 to 10 mph.		
Tuesday Night: Snow likely between 10pm and 1am, then snow, possibly mixed with rain. Patchy fog after 1am. Low around 30. South wind 7 to 14 mph, with gusts as high as 22 mph. Chance of precipitation is 80%. New snow accumulation of less than a half inch possible.		
Wednesday: Rain and snow, becoming all rain after 10am. Snow level 2200 feet rising to 3400 feet in the afternoon. High near 47. Breezy, with a south wind around 23 mph, with gusts as high as 36 mph. Chance of precipitation is 80%. Little or no snow accumulation expected.		
Wednesday Night: Rain. Low around 40. Windy. Chance of precipitation is 90%.		
Thursday: Rain, mainly before 4pm. Snow level 3700 feet lowering to 3000 feet in the afternoon. High near 47. Chance of precipitation is 90%.		
Thursday Night: A chance of rain and snow before 4am, then a slight chance of snow. Snow level 2200 feet lowering to 1500 feet after midnight. Mostly cloudy, with a low around 30. Chance of precipitation is 50%.		
8. General/Safety Message		
Driving in the snow can be challenging and dangerous. When driving in snowy conditions you should slow down, increase following distance, use headlights, avoid sudden/sharp movements, signal earlier prior to turning & keep both hands on the wheel. Remember that safety should always be your top priority when driving in snowy conditions. If the snow is too heavy or visibility is significantly reduced, consider pulling over to a safe location and waiting until conditions improve.		
9. Attachments (mark if attached)		
<input checked="" type="checkbox"/> ICS 200	<input checked="" type="checkbox"/> ICS 202	<input checked="" type="checkbox"/> ICS 204
<input checked="" type="checkbox"/> ICS 205A	<input checked="" type="checkbox"/> ICS 206	<input checked="" type="checkbox"/> ICS 207
<input checked="" type="checkbox"/> MAPS	<input checked="" type="checkbox"/> ICS 230	<input checked="" type="checkbox"/> ICS 213
9. Prepared by: Kaitlyn Bottone SITL Date/Time: 1556 PT 2/26/2024	10. Reviewed By: Eric Missman PSC Date/Time: 1556 PT 2/26/2024	

FEMA ICS FORM 205A INCIDENT TELEPHONE COMMUNICATION PLAN	1. FEMA Disaster Number 4759-DR	2. Operational Period 0700 PT 02/27/2024 - 0700 PT 03/01/2024
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3. Contact List

Incident Facilities/Contacts

Incident Facilities	Facility Operational Hours	Contact Information	Additional Info/PACE Planning
SBA Business Recovery Center #1 Business Recovery Center (BRC) 4420 East 8th Avenue Spokane Valley, Washington 99212 USNG: 11T MN 74084 77454	Weekdays: 0800 PT - 1700 PT Saturday: Closed Sunday: Closed	Michael Kunz 202-843-2123	
Washington State Emergency Operations Center Emergency Operations Center (EOC) 20 Aviation Drive Camp Murray, Washington 98433 USNG: 10T ET 32993 18481	Weekdays: 0600 PT - 1800 PT Saturday: Closed Sunday: Closed	Will Vance 253-512-7005 William.Vance@mil.wa.gov	
FEMA Region 10 Office Region Office 130 228th St SW Bothell, Washington 98021 USNG: 10T ET 57205 93393	Weekdays: 0600 PT - 1700 PT Saturday: 0600 PT - 1700 PT Sunday: 0600 PT - 1700 PT	Michael Brockett 425-890-8191 Michael.Brockett@fema.dhs.gov	
Centennial Hotel Initial Operating Facility (IOF) 303 W North River Drive Spokane, Washington 99201 USNG: 11T MN 68732 79062	Weekdays: 0600 PT - 1800 PT Saturday: 0600 PT - 1800 PT Sunday: 0600 PT - 1800 PT	David "Bic" Bicanovsky 404-863-4509 David.Bicanovsky@fema.dhs.gov	
Disaster Recovery Center #1 (Elk) Disaster Recovery Center (DRC) 40015 North Collins Road Elk, Washington 99009 USNG: 11U MP 77917 18302	Weekdays: 0700 PT - 1700 PT Saturday: 0700 PT - 1700 PT Sunday: 0700 PT - 1700 PT	Carlos Durand 202-716-5346	
Disaster Recovery Center #2 (Medical Lake) Disaster Recovery Center (DRC) 124 South Lefevre Street Medical Lake, Washington 99022 USNG: 11T MN 48654 68955	Weekdays: 0700 PT - 1700 PT Saturday: 0700 PT - 1700 PT Sunday: 0700 PT - 1700 PT	Heather Foster 609-508-2201	

Position	State	FEMA	OFA	Name	Phone Number (Sat Phone)	Work Email
Unified Coordination Group						
State Coordinating Officer	X			Stacey McClain	253-312-8291	Stacey.McClain@mil.wa.gov
Deputy State Coordinating Officer	X			Joel Haarstad	253-355-6682	joel.haarstad@mil.wa.gov
Federal Coordinating Officer		X		Lance "Duke" Davis	425-487-2252	Lance.Davis@fema.dhs.gov

Position	State	FEMA	OFA	Name	Phone Number (Sat Phone)	Work Email
Command Staff						
Safety Officer		X		Tim McCord	202-655-8803	Timothy.McCord@fema.dhs.gov
Security Manager		X		Greg Richter	202-880-3646	Gregory.Richter@fema.dhs.gov
Environmental and Historic Preservation Advisor		X		Jack Dapo	202-717-0219	Jack.Dapo@fema.dhs.gov
Civil Rights Advisor		X		PatRick Bowie	202-568-2321	PatRick.Bowie@fema.dhs.gov
Disability Integration Advisor		X		Nephthalie Milfort	202-768-1462	Nephthalie.Milfort@fema.dhs.gov
Environmental and Historic Preservation Advisor		X		Jack Dapo	202-717-0219	Jack.Dapo@fema.dhs.gov
WA Military Department Communication Director	X			Karina Shagren	253-512-8222	Karina.Shagren@mil.wa.gov
State Public Information Officer	X			Sarah Foster	253-512-7703	Sarah.Foster@mil.wa.gov
External Affairs Officer		X		Wilenda "Lynn" Henderson	202-695-9269	Wilenda.Henderson@fema.dhs.gov
Tribal Liaison	X			Erik Riske	253-512-7163	erik.riske@mil.wa.gov
Tribal Liaison		X		Ashley Zacherle	202-316-1415	Ashley.Zacherle@fema.dhs.gov
Operations Section						
Operations Section Chief	X			Gary Roland	253-921-2922	Gary.Roland@mil.wa.gov
Operations Section Chief		X		Josh Carlson	202-718-5255	Josh.Carlson@fema.dhs.gov
Assistant Operations Section Chief		X		Don Price	202-531-3145	Donald.Price@fema.dhs.gov
Deputy Operations Chief (Functional Ops)		X		Toby Rice	225-892-8090	Toby.Rice@fema.dhs.gov
Operations Taskforce Leader		X		Scott Powell	202-803-1465	Scott.Powell@fema.dhs.gov
Mobile Emergency Response Support Coordinator		X		Rick McCall	425-449-1150	Ricky.McCall@fema.dhs.gov
Individual Assistance Branch Director	X			Quinn Butler	253-370-4219	Quinn.Butler@mil.wa.gov
Individual Assistance Branch Director		X		Leah Lubin	202-579-2492	Leah.Lubin@fema.dhs.gov
Individual Assistance Branch Deputy Director		X		Yolanda Pabon	540-539-5609	Yolanda.Pabon@fema.dhs.gov
SBA Officer in Charge			X	Rene Aquilera	916-878-1493	Rene.Aquilera@sba.gov
IA Disaster Recovery Center Group Supervisor	X			Tye Watts	509-301-2960	tyewatts@charter.net
IA Voluntary Agency Liaison Group Supervisor	X			Zachary Gifford	253-345-9244	Zachary.Gifford@mil.wa.gov
IA Voluntary Agency Liaison Group Supervisor		X		Chris Aronen	202-374-1453	Christopher.Aronen@fema.dhs.gov
IA Community Services Group Supervisor		X		Emilia Diaz	202-538-1056	Emilia.Diaz@fema.dhs.gov
IA Individuals and Households Program Group Supervisor		X		Vivian Patrick	225-573-0316	Vivian.Patrick@fema.dhs.gov

Position	State	FEMA	OFA	Name	Phone Number (Sat Phone)	Work Email
IA Disaster Recovery Center Group Supervisor		X		Desiree Delgado	202-714-3312	Desiree.Delgado@fema.dhs.gov
IA Information Management Group Supervisor		X		Sherry Spurlin	202-262-2329	Sherry.Spurlin@fema.dhs.gov
IA Individuals and Households Program Group Supervisor		X		Arnold "AJ" Kendall	202-615-5891	Arnold.Kendalljr@fema.dhs.gov
Limited English Proficiency Coordinator	X			Richard Lopez	253-512-7475	Richard.Lopez@mil.wa.gov
Infrastructure Branch Director	X			Jonathan Holmes	253-512-7429	Jonathan.Holmes@wa.mil.gov
Infrastructure Branch Director		X		Cynthia "Cyndi" Erhardt	202-975-5663	Cynthia.Erhardt@fema.dhs.gov
Hazard Mitigation Branch Director		X		Jack Malone	202-805-7186	Jack.Malone@fema.dhs.gov
Hazard Mitigation Community Education and Outreach Task Force Leader		X		Rachel Behling	202-769-7497	Rachel.Behling@fema.dhs.gov
Disaster Survivor Assistance Branch Director		X		Sharon Robinson	347-580-3684	Sharon.Robinson@fema.dhs.gov
Disaster Survivor Assistance Branch Deputy Director		X		Tony Faison	202-531-0458	Tony.Faison@fema.dhs.gov
Logistics Section						
Logistics Section Chief	X			Greg Glinski	253-512-7172	Greg.Glinski@mil.wa.gov
Logistics Section Chief		X		David "Bic" Bicanovsky	404-863-4509	David.Bicanovsky@fema.dhs.gov
Deputy Logistics Section Chief		X		Chris Roberts	907-792-9210	Christopher.Roberts@fema.dhs.gov
Service Branch Director		X		Guillermo "G" Cuevas	540-247-3638	Guillermo.Cuevas@fema.dhs.gov
External Support Branch Director		X		Bill Solis	202-706-2299	William.Solis@fema.dhs.gov
Planning Section						
Planning Section Chief	X			Caroline Byrd	253-337-6477	Caroline.Byrd@mil.wa.gov
Planning Section Chief		X		Eric Missman	202-341-0947	Eric.Missman@fema.dhs.gov
Resources Unit Leader		X		Joshua Carey	202-441-7820	Joshua.Carey@fema.dhs.gov
Situation Unit Leader		X		Kaitlyn Bottone	256-405-8959	Kaitlyn.Bottone@fema.dhs.gov
Documentation Unit Leader		X		Melissa Sullivan	425-236-0235	Melissa.Sullivan@fema.dhs.gov
GIS Unit Leader		X		Patrick Moniz	609-508-2216	Patrick.Moniz@fema.dhs.gov
Finance/Admin Section						
Finance and Admin Section Chief		X		Thomas Roberts	202-436-1310	Thomas.Roberts@fema.dhs.gov
Deputy Finance and Admin Section Chief		X		Lori Shultz	425-949-6316	Lori.Shultz@fema.dhs.gov
5. Prepared by: Joshua Carey RESL Date/Time: 0918 PT 2/26/2024			6. Reviewed By: Eric Missman PSC Date/Time: 0918 PT 2/26/2024			

Command & General Staff Organizational Chart

1. Incident Name

FEMA-4759-DR-WA

2. Date Prepared

2/26/2024

3. Operational Period: Time & Date

2/27/2024 – 3/1/2024



State Coordinating Officer Stacey McClain (S)
Federal Coordinating Officer Lance "Duke" Davis (F)

Deputy State Coordinating Officer
Joel Haarstad (S)

Safety Officer
Timothy McCord (F)

Security Manager
Greg Richter (F)
Civil Rights Advisor
PatRick Bowie (F)
Disability Integration Advisor
Nephthalie Milfort (F)

WA Military Dept. Comms Dir
Karina Shagren (S)
Public Information Officer
Sarah Foster (S)
External Affairs Officer
Wilenda "Lynn" Henderson (F)
Tribal Liaison
Erik Riske (S)
Ashley Zacherle (F)

Operations Section Chief
Gary Roland (S)
Josh Carlson (F)

See Operations Org Chart

Logistics Section Chief
Greg Glnski (S)
David "Bic" Bicanovsky (F)
Deputy Logistics Chief
Chris Roberts (F)

Service Branch Director
Guillermo "G" Cuevas (F)

**External Support
Branch Director**
Bill Solis (F)

Planning Section Chief
Caroline Byrd (S)
Eric Missman (F)

Resources Unit Leader
Joshua Carey (F)

Situation Unit Leader
Kaitlyn Bottone (F)

Documentation Unit Leader
Melissa Sullivan (F)

GIS Unit Leader
Pat Moniz (F)

F&A Section Chief
Thom Roberts (F)
Deputy F&A Section Chief
Lori Shultz (F)

ICS-207

4. Prepared By: Joshua Carey, RESL

5. Reviewed By: Eric Missman, PSC

Operations Organizational Chart

1. Incident Name

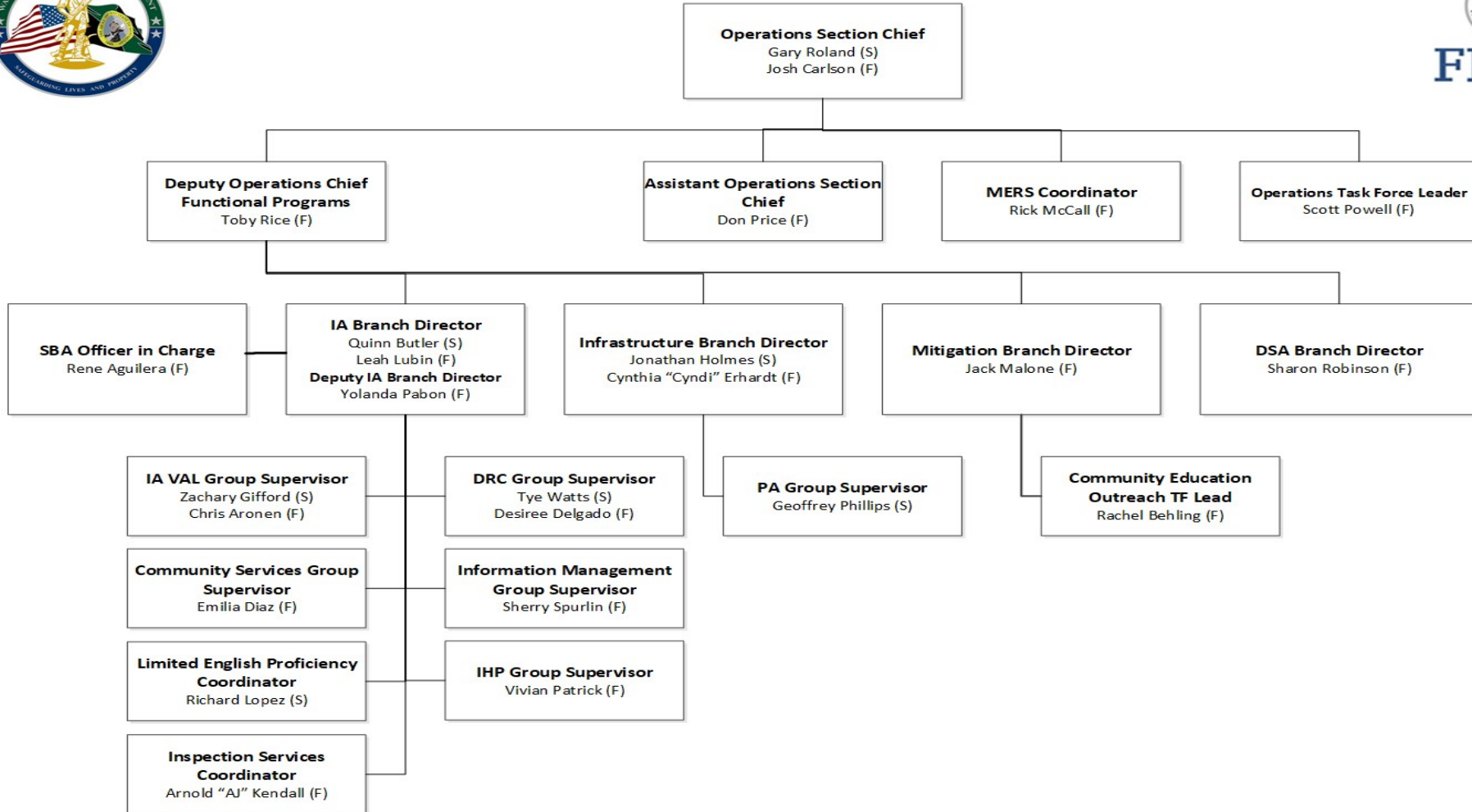
FEMA-4759-DR-WA

2. Date Prepared

2/26/2024

3. Operational Period: Time & Date

2/27/2024 – 3/1/2024



ICS-207

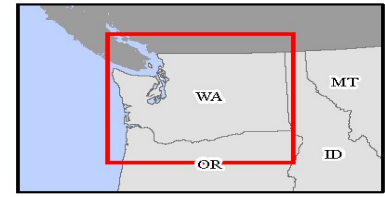
4. Prepared By: Joshua Carey, RESL

5. Reviewed By: Eric Missman, PSC

FEMA-4759-DR, Washington Disaster Declaration as of 02/15/2024



FEMA



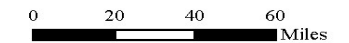
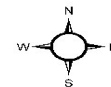
Data Layer/Map Description:
The types of assistance that have been designated for selected areas in the State of Washington.

All areas in the State of Washington are eligible for assistance under the Hazard Mitigation Grant Program.

Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

Designated Counties

- No Designation
- Individual Assistance and Public Assistance (Categories A and B)



Data Sources:

FEMA, ESRI;
Initial Declaration: 02/15/2024
Disaster Federal Registry Notice: 02/15/2024
Datum: North American 1983
Projection: Lambert Conformal Conic

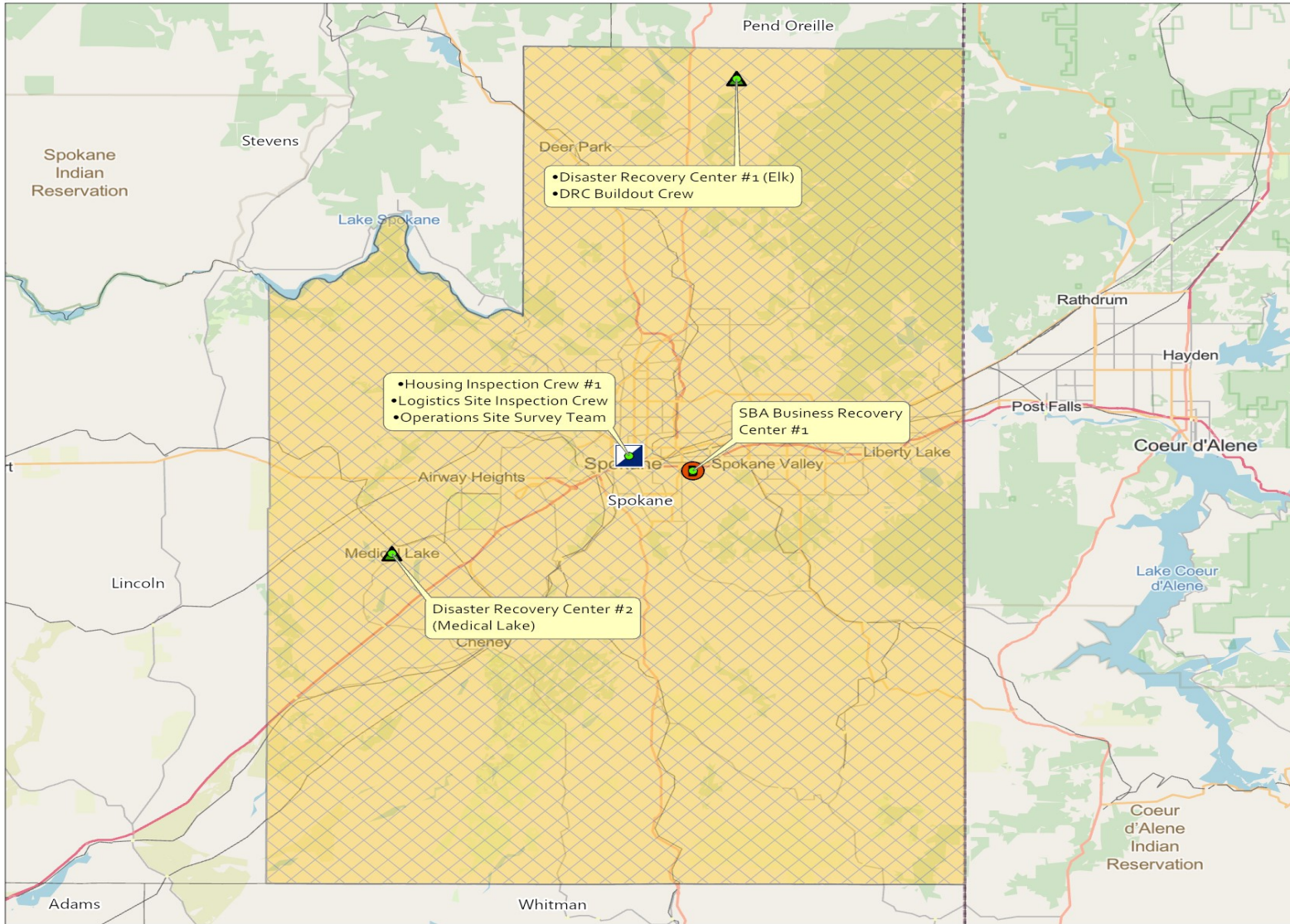
MapID f613a5d17e20220241516twhqprod

FEMA-4759-DR, State of Washington

Force Laydown



FEMA



Data Layer / Map Description:
Work Assignments and Facilities locations in designated areas for Individual Assistance and Public Assistance (Categories A and B, Direct Federal Assistance) in the State of Washington.

All areas in the State of Washington are eligible for assistance under the Hazard Mitigation Grant Program.

Incident Period: August 18-25, 2023

- Work Assignment
- ▲ Disaster Recovery Center (DRC)
- ⓑ Business Recovery Center (BRC)
- Initial Operating Facility
- Designated Areas**
- Individual Assistance and Public Assistance (Specific Categories)
- Not Designated



Created: Monday, February 26, 2024
Source: FEMA
Response GIS | FEMA RX RRCC

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: 4759	2. Operational Period: 0700 PT 2/27/2024 to 0700 PT 3/1/2024	5. Prepared By: Joshua Carey Date 1318 PT 2/26/2024
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3. Branch: Individual Assistance	4. Division / Group:	6. Reviewed By (OSC-State): Gary Roland Date 1318 PT 2/26/2024
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10. Operations Personnel: Position/Contact Information OSC (State): Gary Roland 253-921-2922 Gary.Roland@mil.wa.gov OSC (FEMA): Josh Carlson 202-718-5255 Josh.Carlson@fema.dhs.gov SLTT Representative (State): Quinn Butler Quinn.Bulter@mil.wa.gov 253-370-4219 Branch Director (FEMA): Leah Lubin 202-579-2492 Leah.Lubin@fema.dhs.gov SLTT Leader (State): Div/Group Supervisor (FEMA):	7. Reviewed By (PSC-State): Caroline Byrd Date 1318 PT 2/26/2024
	8. Reviewed By (OSC-FEMA): Josh Carlson Date 1318 PT 2/26/2024
	9. Reviewed By (PSC-FEMA): Eric Missman Date 1318 PT 2/26/2024

11. Resources Assigned

Resource Identifier	Functional Area	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Additional Information
Disaster Recovery Center #2 (Medical Lake)	Individual Assistance - DRCs	Heather Foster 609-508-2201	14	Provide state and federal survivor-centric services including registration assistance, case review, mitigation information, Small Business Administration Disaster Loan Assistance, and other needs.	0800 PT 02/28/2024 Disaster Recovery Center #2 (Medical Lake) 124 South Lefevre Street, Medical Lake, Washington 99022 Lat:47.571980 Long:-117.682690 USNG:11T MN 48654 68955	Supported by Mitigation, SBA, DSA, and State personnel. Add break down of programs that are supporting.

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: 4759	2. Operational Period: 0700 PT 2/27/2024 to 0700 PT 3/1/2024	5. Prepared By: Joshua Carey	Date 1318 PT 2/26/2024
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3. Branch: Logistics	4. Division / Group:	6. Reviewed By (OSC-State): Gary Roland	Date 1318 PT 2/26/2024
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10. Operations Personnel: Position/Contact Information OSC (State): Gary Roland 253-921-2922 Gary.Roland@mil.wa.gov OSC (FEMA): Josh Carlson 202-718-5255 Josh.Carlson@fema.dhs.gov SLTT Representative (State): Greg Glinski 253-512-7172 Greg.Glinski@mil.wa.gov Branch Director (FEMA): David "Bic" Bicanovsky 404-863-4509 David.Bicanovsky@fema.dhs.gov SLTT Leader (State): Div/Group Supervisor (FEMA):	7. Reviewed By (PSC-State): Caroline Byrd	Date 1318 PT 2/26/2024
	8. Reviewed By (OSC-FEMA): Josh Carlson	Date 1318 PT 2/26/2024
	9. Reviewed By (PSC-FEMA): Eric Missman	Date 1318 PT 2/26/2024

11. Resources Assigned

Resource Identifier	Functional Area	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Additional Information
Logistics Site Inspection Crew	Logistics	Bill Soilis 202-706-2299	15	Locate, and inspect potential Branch Office and other incident facilities sites.	1000 PT 02/27/2024 Centennial Hotel 303 W North River Drive, Spokane, Washington 99201 Lat:47.664200 Long:-117.416470 USNG:11T MN 68732 79062	N/A

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: 4759	2. Operational Period: 0700 PT 2/27/2024 to 0700 PT 3/1/2024	5. Prepared By: Joshua Carey Date 1319 PT 2/26/2024
3. Branch: Operations	4. Division / Group:		6. Reviewed By (OSC-State): Gary Roland Date 1319 PT 2/26/2024
10. Operations Personnel: Position/Contact Information OSC (State): Gary Roland 253-921-2922 Gary.Roland@mil.wa.gov OSC (FEMA): Josh Carlson 202-718-5255 Josh.Carlson@fema.dhs.gov SLTT Representative (State): Branch Director (FEMA): undefined SLTT Leader (State): Div/Group Supervisor (FEMA):			7. Reviewed By (PSC-State): Caroline Byrd Date 1319 PT 2/26/2024 8. Reviewed By (OSC-FEMA): Josh Carlson Date 1319 PT 2/26/2024 9. Reviewed By (PSC-FEMA): Eric Missman Date 1319 PT 2/26/2024

11. Resources Assigned						
Resource Identifier	Functional Area	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Additional Information
Operations Site Survey Team	Geographic Operations	Josh Carlson/Gary Roland 202.718.5255/253.921.2922	5	Conduct survey of Spokane County and support the DRC and Building searches for disaster operations.	0900 PT 02/27/2024 303 W North River Drive, Spokane, Washington 99201 Lat: Long: USNG:	N/A

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

FEMA ICS 204 FORM DIVISION ASSIGNMENT LIST	1. FEMA Disaster Number: 4759	2. Operational Period: 0700 PT 2/27/2024 to 0700 PT 3/1/2024	5. Prepared By: Joshua Carey Date 1319 PT 2/26/2024
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3. Branch: Small Business Administration	4. Division / Group:	6. Reviewed By (OSC-State): Gary Roland Date 1319 PT 2/26/2024
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10. Operations Personnel: Position/Contact Information OSC (State): Gary Roland 253-921-2922 Gary.Roland@mil.wa.gov OSC (FEMA): Josh Carlson 202-718-5255 Josh.Carlson@fema.dhs.gov SLTT Representative (State): Branch Director (FEMA): SLTT Leader (State): Div/Group Supervisor (FEMA):	7. Reviewed By (PSC-State): Caroline Byrd Date 1319 PT 2/26/2024
	8. Reviewed By (OSC-FEMA): Josh Carlson Date 1319 PT 2/26/2024
	9. Reviewed By (PSC-FEMA): Eric Missman Date 1319 PT 2/26/2024

11. Resources Assigned

Resource Identifier	Functional Area	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Additional Information
SBA Business Recovery Center #1	Small Business Administration	Michael Kunz 202-843-2123	3	Operate a Business Recovery Center to assist disaster survivors in submitting disaster loan applications.	0800 PT 02/27/2024 4420 East 8th Avenue, Spokane Valley, Washington 99212 Lat: Long: USNG:	Washington Small Business Development Center M-F 0800 1700

Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):

FEMA ICS FORM 206 MEDICAL PLAN	1. FEMA Disaster Number: 4759	2. Description:
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3. Operational Period: 0700 PT 2/27/2024 to 0700 PT 3/1/2024

4. Medical Aid Stations

Name	Division	Locations	Phys	Para
Spokane Urgent Care North	Spokane	5901 N Lidgerwood St #126, Spokane, WA 99208	Yes	No
Franklin Park Urgent Care Center	Spokane	5904 N Division St, Spokane, WA 99208	Yes	No

5. Ambulance Services

Name	Division	Address	Phone	Air or Ground	Level of Service
City of Spokane Fire Department	Spokane	44 W Riverside Ave, Spokane WA	(509) 625-7000	Ground	ALS

6. Hospitals

Name	Division	Address	Phone	Helipad	Trauma Center	Burn Center
Providence Holy Family Hospital	Spokane	5633 N Lidgerwood St, Spokane, WA 99208 USNG:11T MN 69118 77275	(509) 482-0111	No	No	No
Providence Sacred Heart Medical Center	Spokane	101 W 8th Ave., Spokane, WA 99208 USNG:11T MN 69118 77275	(509) 474-3131	Yes	Yes	Yes
Mann-Grandstaff VA Medical Center	Spokane	4815 N Assembly St, Spokane, WA 99205 USNG:11T MN 64203 83373	(509) 434-7000	No	No	No

7. Medical Emergency Procedures

Respond to emergencies appropriately with your own medical training/ability. Call 911 as soon as you see an emergency happen and then as appropriate inform your supervisor and the Safety Officer as soon as possible.

If you must travel, keep an extra flashlight, food, and water in your vehicle in case of emergency. The latest road conditions for the state you are calling from can be obtained by calling 511.

8. Prepared By: Kaitlyn Bottone SITL Date & Time: 1102 PT 2/26/2024	9. Reviewed By: Eric Missman PSC Date & Time: 1102 PT 2/26/2024
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FEMA ICS FORM 230 INTERNAL DAILY MEETING SCHEDULE		1. FEMA Disaster Number: 4759	2. Date/Time Prepared: 1106 PT 2/26/2024
3. Operational Period (Date/Time): 0700 PT 2/27/2024 to 0700 PT 3/1/2024			
Time / Time Zone	Meeting Name	Purpose / Attendees	Meeting Location
Tuesday			
0730 PT	Operations Briefing	Brief personnel responsible for executing and supporting the IAP. BDs. DIVS/GRPS. TFLs. CRLDs and other personnel responsible for supporting the IAP.	Grant Conference room in IOF and on MS Teams
0800 PT	Orientation Briefing	The purpose is for senior leaders to provide their intent, and to receive required briefings for safety, civil rights, disability integration, security, and external affairs. This briefing is for all responders assigned to DR-4759-WA.	Grant Conference room
Wednesday			
0730 PT	Operations Briefing	Brief personnel responsible for executing and supporting the IAP. BDs. DIVS/GRPS. TFLs. CRLDs and other personnel responsible for supporting the IAP.	Grant Conference room in IOF and on MS Teams
Thursday			
0730 PT	Operations Briefing	Brief personnel responsible for executing and supporting the IAP. BDs. DIVS/GRPS. TFLs. CRLDs and other personnel responsible for supporting the IAP.	Grant Conference room in IOF and on MS Teams
0830 PT	Unified Coordination Group Meeting	Develop, review, and revise incident objective and priorities for the next operational period. UCG, designated and invited guests.	Grant Conference room in IOF and on MS Teams
0930 PT	Command and General Staff Meeting	Review approved incident objectives. Provide, share important information and immediate direction. UCG, Command and General Staff, Situation Unit Leader, designated and invited guests.	Grant Conference room in IOF and on MS Teams
1200 PT	Operations Tactics Meeting	Review and finalize the draft Operational Planning Worksheets (FEMA-ICS 215). All Operations personnel, ESF leads, Community Relations Lead responsible for Incident Action Planning, RESL, LSC, and SOFR.	Grant Conference room in IOF and on MS Teams
1530 PT	Planning Meeting	Approve the IAP for the next operational period UCG, Command and General Staff, SITL, designated and invited guests.	Grant Conference room in IOF and on MS Teams
4. Prepared by: Kaitlyn Bottone SITL Date/Time: 1106 PT 2/26/2024		5. Reviewed by: Eric Missman PSC Date/Time: 1106 PT 2/26/2024	

GENERAL MESSAGE (FEMA ICS FORM 213)

TO: All Hands

POSITION:

FROM: Joshua Carey

POSITION: RESL

SUBJECT: DR-4759 Critical Information Requirements

DATE/TIME: 1200 PT 2/26/2024

MESSAGE:

**FEMA-4759-DR-WA
Critical Information Requirements**

Injury, hospitalization or death of FEMA or partner responder*

Threats against disaster facilities and/or personnel*

Evacuations of incident facilities & work sites (Such as IOF, JFO, or DRCs)*

Closure of major transportation routes

Negative interaction of any employee and community members

Local media reports or congressional interest which may reflect negatively on recovery efforts

Any information concerning media, VIP, or elected officials visiting incident facilities or other operational areas

When any incident with potential to impact any involved agencies occurs that may require Senior Leadership awareness

Missed Accountability

Significant damage / accident including rental cars

**Notify the SCO/FCO 24/7 (Safety/Security Manager as appropriate)*

WA EMD staff should notify their direct supervisor and/or the SCO/DSCO as appropriate.

FEMA staff should notify the Planning Section as well via email: FEMA-R10-DR4759-WA-Planning@fema.dhs.gov

Names should be omitted from reports involving medical incidents or other sensitive situations and can be shared to only those with a valid need-to-know (such as the Safety Officer or SCO/FCO).

8. Prepared By: Joshua Carey RESL
Date & Time: 1407 PT 2/26/2024

9. Reviewed by: Eric Missman PSC
Date & Time: 1407 PT 2/26/2024

GENERAL MESSAGE (FEMA ICS FORM 213)

TO: All Hands

POSITION:

FROM: Greg Richter

POSITION: Security Officer

SUBJECT: IOF Security Information

DATE/TIME: 1200 PT 2/26/2024

MESSAGE:

- Do not leave FEMA equipment in the IOF after hours
- Remove PIV card from laptop when not present with laptop
- When not in the IOF and walking around the hotel, do not display PIV and/or minimize wearing FEMA related items
- Be aware of who is around when discussing FEMA business
- If walking beyond the hotel grounds, be aware of your surroundings, as the homeless population is prevalent.
- Lock vehicles and keep valuable items out of view. Secure in trunk if possible.

8. Prepared By: Kaitlyn Bottone SITL
Date & Time: 1658 PT 2/26/2024

9. Reviewed by: Eric Missman PSC
Date & Time: 1658 PT 2/26/2024