

Shelter and Services Program

Stakeholder Engagement | April 2023



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General Housekeeping

- Closed captioning is available for all participants.
- We will have a Q&A discussion following the overview of the program.
- The listening session will not be recorded.
- FEMA and CBP will provide this presentation to participants following this webinar.



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Overview

- The Fiscal Year (FY) 2023 Omnibus established the Shelter and Services Program (SSP) to support sheltering and related activities provided by non-federal entities to relieve noncitizen migrant (NCM) overcrowding in short-term holding facilities operated by Customs and Border Protection (CBP).
- Congress appropriated \$800 million for SSP, with up to \$785 million eligible to be allocated through the Emergency Food and Shelter Program – Humanitarian (EFSP-H) while SSP is being established. The DHS Secretary authorized \$350 million to be allocated through EFSP-H.*
- FEMA, in coordination with CBP, will administer grants or cooperative agreements with state, local, and tribal governments as well as non-governmental organizations (NGOs).
- SSP established an Executive Steering Committee comprised of FEMA, CBP, Immigration and Customs Enforcement (ICE), DHS Office of the Secretary, DHS Office of Legislative Affairs (OLA), DHS Office of Partnership & Engagement(OPE), DHS Office of General Council (OGC), DHS Office of Policy (PLCY) and DHS Office of Civil rights and Civil Liberties (CRCL) that oversees the program development conducted by the Working Group.

*The \$75 million appropriated for EFSP-H in the FY 2023 Continuing Resolution, as well as \$11.2 million in administrative funds for FEMA, are part of the \$800 million SSP appropriation.



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Listening Sessions Feedback

- Held 14 listening sessions, including at the Southwest border, with more than 1,162 participants over the last month and received 299 comments.
- Overarching comments:
 - Should be a nationwide program rather than just the southwest border
 - Medical funding is greatly needed
 - Advanced funding is greatly needed by NGOs
 - Activities under EFSP-H should be covered in SSP
 - Funding for interpretation services is needed
 - Reduce paperwork burden of application/reporting



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SSP Proposed Framework

- **Eligible Entities:** States, local units of government, tribal nations, non-governmental organizations (NGOs).
- **Funding Allocation:** Split between (and competitive within) border and interior states.
 - Border: Entities within Alabama, Arizona, California, Florida, Louisiana, Mississippi, New Mexico, Puerto Rico, and Texas.
 - Interior: Entities within all other states.
- **Fiscal Agent:** This process is unique to the United Way and, in EFSP-H, largely serves as a recipient to subrecipient relationship. Will not use the Fiscal Agent in SSP.
- **Subrecipients:** Subrecipients are allowed under this program, but not required.
- **Reimbursement or Advanced Funding:** Both reimbursement and advanced funding will be permitted under this program.



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SSP Proposed Framework

- **Service Duration:** No limits to the number of instances an NCM may receive services under SSP within 30 days of release from DHS.
- **Flexibility:** For FY 2023, FEMA will run one application cycle. In future, seek to run multiple application cycles within an FY to adjust funding to emerging needs.
- **Allowable Costs:** Split into primary and secondary services. Applicants are required to include at least one primary service in their application.

Primary Allowable Costs:

- Food
- Shelter
- Initial Transportation
- Acute Medical Care
- Personal Hygiene Supplies
- Labor for Primary Services

Secondary Allowable Costs:

- Onward Destination Transportation
- Renovation and Modifications
- Translation Services
- Clothing
- Outreach information
- Management & Administration
- IT assistance
- Database and tracking systems creation



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SSP Proposed Evaluation Criteria

Criteria	Weighting
1. Proportion of total organization humanitarian services budget in comparison to requested funding for Noncitizen Migrant (NCM) services (e.g., 75% of budget x 100 points = 75 points)	10%
2. Shelter Capacity to Serve NCMs per Day <ul style="list-style-type: none">• 0-25 NCMs – 5 points• 26-50 NCMs – 15 points• 51-100 NCMs – 25 points	20%
3. Type of Primary Services Requested for Funding <ul style="list-style-type: none">• Shelter – 22 points• Food – 22 points• Transportation – 22 points	8%
4. Proportion of Secondary Services Requested for Funding Compared to Total Number of Services (e.g., 3 of 9 services = 33% of secondary services x 100 points = 33 points)	2%



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SSP Proposed Evaluation Criteria (cont.)

Criteria	Weighting
5. Do you currently (within the last 30 days) service Noncitizen Migrants After Their Release From DHS Custody? <ul data-bbox="266 447 2076 527" style="list-style-type: none">• Yes – 100 points• No – 0 points	20%
6. Do you currently (within the last 30 days) service Noncitizen Migrants within 24 Hours of Their Release from DHS Custody? <ul data-bbox="266 656 2076 735" style="list-style-type: none">• Yes – 100 points• No – 0 points	25%
7. Facility Location (State or Territory) – Border Entities within border states will compete against other entities within border states only. This criterion will only be used for border states.	<ul data-bbox="1162 771 2076 901" style="list-style-type: none">• Texas, Arizona, California, New Mexico – 100 points• Puerto Rico, Florida – 50 points• Alabama, Louisiana, Mississippi – 10 points 15%
8. Facility Location (State or Territory) – Interior Entities within interior states will compete against other entities within interior states only. This criterion will only be used for interior states and is based on natural breaks in intended destination data.	<ul data-bbox="1162 987 2076 1208" style="list-style-type: none">• New York – 100 points• Illinois, Georgia, Pennsylvania – 75 points• District of Columbia, North Carolina, Massachusetts, Indiana, and Colorado – 50 points• All Other States – 25 points 15%



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Discussion Procedures

- Raise your virtual hands if you want to come on camera to ask your question.
- When commenting or asking a question, provide your name, title, and organization.
- Utilize the Q&A button to submit questions if you decide to not come on camera.



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Discussion Questions

- What do you like about the SSP framework?
- What changes would you like to see FEMA and CBP make to the SSP framework?
- Do the allowable costs and designation of primary and secondary services make sense? If not, what changes should FEMA and CBP make?
- Do the evaluation criteria make sense for this program? If not, what changes should FEMA and CBP make?
- Are there any other considerations FEMA and CBP should take into account before finalizing the SSP?



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Next Steps

- Complete Assistance Listing
- Complete Notice of Funding Opportunity (NOFO)
- Finalize Program Design and Implementation



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Applicant Next Steps

Event	Suggested Deadline for Completion
Obtaining Unique Entity Identifier (UEI) number ★	Four weeks before actual submission deadline
Obtaining a valid Employer Identification Number (EIN) ★	Four weeks before actual submission deadline
Creating an account with login.gov ★	Four weeks before actual submission deadline
Registering in SAM or updating SAM registration ★	Four weeks before actual submission deadline



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How to Apply: Unique Entity Identifier (UEI) on SAM.GOV

- **What is UEI?** The Unique Entity Identifier (UEI) system is an alphanumeric value assigned to organizations. UEIs are assigned through the System for Award Management (SAM) at SAM.gov. In order to receive grant funding from the federal government, an organization **MUST** have a UEI.
- **If your organization was previously assigned a Data Universal Numbering System (DUNS) number** when applying for federal assistance, it should have been automatically replaced by a new UEI value. Login to sam.gov to verify your new UEI. (Note: the numeric DUNS system was phased out of use on April 4, 2022 and replaced by the UEI system).
- **If your organization has not previously applied for federal assistance**, you must obtain an Employer Identification Number (EIN) and register in the System for Award Management at SAM.gov. Your organization will be assigned a Unique Entity Identifier (UEI) once registered.



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Thank You!

Contact Information: askcsid@fema.dhs.gov



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Back-Up Slides



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SSP Proposed Allowable Costs: Defining Primary Services

- **Food**
 - Food items, food banks (direct and indirect support), contracted meals, storage containers to separate bulk food purchases, utensils, cookware, facility utilities, maintenance and housekeeping, and contracted services.
- **Shelter**
 - Hotel/motel service provided for 30 days (up to 5% total budget), cots, beds, pillows, linens, shelter utilities, maintenance and housekeeping, and contracted services.
- **Initial Transportation**
 - Cost-effective transportation from DHS facility to shelter, multi-passenger vans, parking, other transportation expenses from DHS facility to shelter (must meet procurement policies).



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SSP Proposed Allowable Costs: Defining Primary Services (cont.)

- **Acute Medical Care**
 - Basic first aid care and supplies, health screenings, medical care for assessment and stabilization of onward travel, shelter beyond 30 days for medical quarantine or other medical necessity, over-the-counter medication, COVID-19 testing, Personal Protective Equipment (PPE), limited Durable Medical Equipment (DME), etc.
- **Personal Hygiene Supplies**
 - Baby wipes, diapers, toiletries, and feminine products.
- **Labor for Primary Services**
 - Personnel for case management, training for primary services, staff time for primary services.



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