Hurricane Ian: Purchasing Under FEMA Awards Training Schedule

FEMA's Grant Programs Directorate (GPD) is offering 6 additional **one-hour trainings** on the federal procurement rules applicable to recipients and subrecipients impacted by Hurricane Ian when purchasing under a FEMA grant award. These virtual trainings will be facilitated by GPD's Procurement Disaster Assistance Team (PDAT) and will be offered through the end of October 2022. Each training will cover a variety of procurement under grant concepts, frequent compliance issues, and user-friendly resources. The training descriptions are below:

- **Standard Procurement Under Grant (PUG) Training** – Provides an overview of the federal procurement under grant rules for recipients and subrecipients when purchasing under a FEMA grant.
- **Top 10 Procurement Under Grant Mistakes** – Introduces the 10 most frequent procurement noncompliance issues as reported by the Office of the Inspector General (OIG) and lists available resources to help avoid these mistakes.
- **Exigency or Emergency (E&E) Training** – Educates recipients and subrecipients on the federal procurement rules applicable when purchasing during exigency or emergency circumstances.

Target Audience

This training is appropriate for FEMA award recipients and subrecipients impacted by Hurricane Ian, including state, local, and tribal government personnel; nonprofit organization staff; and other non-Federal entities. This training is also appropriate for FEMA staff.

Topics Include

- Exigency or Emergency Circumstances
- Considerations for State and Non-State Entities
- Time and Material Contract Types
- Prohibition on Cost Plus Percentage of Cost Contracts
- Cost or Price Analysis
- Contract Provisions
- Additional Requirements Under EE Circumstances
- Tools and Resources

Delivery Format

Online training through Adobe Connect. If you have never used this platform, please test your connection in advance here. Training dates and access information are provided below in the Training Schedule.

To register for any of the trainings listed below, please select "register here" for the day of training you would like to attend. There is no limit to the number of participants in each training.

Procurement Under Grants Training Schedule

Training Date	Name of Training	Time	Training Link	Telephone Conference Code
10/18/22	Top 10 Mistakes	3 p.m. (EDT)	REGISTER HERE	**Phone Number**: 1-800-320-4330 **Access Code:** 428092#
10/19/22	Standard PUG Training	4 p.m. (EDT)	REGISTER HERE	**Phone Number**: 1-800-320-4330 **Access Code:** 428092#
10/24/22	Top Ten Mistakes Training	1 p.m. (EDT)	REGISTER HERE	**Phone Number**: 1-800-320-4330 **Access Code:** 428092#
10/25/22	Emergency and Exigent Circumstances Training	2 p.m. (EDT)	REGISTER HERE	**Phone Number**: 1-800-320-4330 **Access Code:** 428092#
10/26/22	Standard PUG Training	11 a.m. (EDT)	REGISTER HERE	**Phone Number**: 1-800-320-4330 **Access Code:** 428092#
10/27/22	Standard PUG Training	11 a.m. (EDT)	REGISTER HERE	**Phone Number**: 1-800-320-4330 **Access Code:** 428092#

Resources You Can Explore

- Purchasing Under a FEMA Award: Exigency or Emergency Circumstances Fact Sheet
- PDAT Field Manual

- Public Assistance Policy, Guidance, and Fact Sheets Website
- PDAT Contract Provisions Guide
- Common Mistakes to Avoid for Non-State Entities
- Purchasing Under a FEMA Award: State Entities Fact Sheet

For additional information and trainings on the Federal procurement standards, please visit the PDAT website at www.fema.gov/grants/procurement.