

Purchasing Under a FEMA Award Training: Top Ten Procurement Mistakes

The Federal Emergency Management Agency (FEMA) provides financial assistance to state, local, tribal and territorial governments, non-profit organizations, institutions of higher education, and other non-Federal entities. All FEMA grant programs are subject to the Federal procurement standards found at 2 C.F.R. §§ 200.317-327 (effective November 12, 2020).

This **one-hour training** delivers guidance to FEMA award recipients and sub-recipients on the Federal procurement rules applicable when purchasing under a FEMA award and discusses recent changes and additions to those rules. This training also highlights the 10 most frequent findings of procurement noncompliance as reported by the OIG and provides available tools and resources to help avoid these mistakes.

Target Audience

This training is appropriate for FEMA award recipients and subrecipients, which include state, territorial, tribal and local government personnel, nonprofit organization staff, eligible private entities, and other non-Federal entities. This training is also appropriate for FEMA staff.

Topics Include

- Federal procurement rules for states and non-state entities
- Full and open competition
- Sole sourcing
- Time-and-materials contract types
- Contract provisions
- Contractor responsibility determination
- Documentation requirements
- Tools and resources for procurement under grants

Delivery Format

Online training through Adobe Connect. If you have never used this platform, [test your connection in advance here](#).

Training dates and access information are provided below in the Training Schedule. Registration is not required to attend any of the trainings and there is no limit on the number of participants.



Procurement Under Grants Training Schedule

Training Date	Time	Training Link	Telephone Conference Code
2/23/2021	11 a.m. (ET)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
2/24/2021	2 p.m. (ET)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
2/25/2021	3 p.m. (ET)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
3/2/2021	11 a.m. (ET)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
3/3/2021	2 p.m. (ET)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#
3/4/2021	3 p.m. (ET)	CLICK HERE	Phone Number: 1-800-320-4330 Access Code: 428092#

Other Resources You Can Explore

- [PDAT Website](#)
 - [PDAT Field Manual](#)
 - [Public Assistance Policy, Guidance, and Fact Sheets Website](#)
- [Top Ten Procurement Under Grants Mistakes Flyer](#)
 - [PDAT Contract Provisions Template](#)
 - [Procurement Rules for FEMA Awards Issued on or After November 12, 2020](#)

For additional information and trainings on the Federal procurement standards, please visit the Procurement Disaster Assistance Team website at www.fema.gov/grants/procurement.