



## **Joint Incident Action Plan**

**COVID-19 Region X Incident Complex**

**#10**

**FEMA-3427-EM-WA, FEMA-3429-EM-OR, FEMA-3446-EM-AK, FEMA-3467-EM-ID**

**03/16/2020 0600 PDT to 03/17/2020 0600 PDT**

**Federal Regional Center**

**130 228th St SW**

**Bothell , WA**

**98021**

**10T ET 57176 93392**

**Approvals:**

A handwritten signature in black ink, appearing to be "AB", written in a cursive style.

A handwritten signature in black ink, reading "Jennifer A. Cockhill", written in a cursive style.

FEMA ICS FORM 202 INCIDENT OBJECTIVES	1. FEMA Disaster Number: COVID-19 Region X Incident Complex	2. Date/Time Prepared: 03/15/2020 1300 PDT
4. Operational Period: 03/16/2020 0600 PDT to 03/17/2020 0600 PDT		
5. General objectives for the Incident:		
Objective Number	Description	
Principle #1	Shield the vulnerable	
Principle #2	Shelter the susceptible	
Principle #3	Save the sick	
Principle #4	Sustain supplies	
1	Ensure the health and safety of all responders at all times	
5	Provide support as identified by the state for testing sites	
3	Develop quarantine plan for engaged staff and isolation contingency for all staff	
4	Create a transition plan for contract medical.	
2	Provide clinical staff augmentation at the nursing facility	
6. Weather Forecast for Period (Only if significant to Operations)		
<p>Washington No significant weather impacts expected late Sunday or Monday across the state. Well below normal temperatures Sunday, before a gradual warming trend occurs this week with temperatures returning to near normal by mid-week.</p> <p>Oregon Snow showers will continue to be present across central, east-central and southeast OR through Monday with mainly nuisance level impacts expected to diminish Sunday evening. Mountain snows and lower elevation thunderstorms with small hail and brief heavy precipitation possible across areas of southwest OR Sunday afternoon. Near record low temperatures possible Sunday night. Areas of rain and mountain snow showers continue to move across portions of south-central and southwest OR through the day Monday, but no significant impacts are expected.</p> <p>Idaho Precipitation will decrease late Sunday, but not before isolated thunderstorms with locally heavy rainfall, small hail and gusty winds will be possible across southern ID Sunday afternoon. Isolated mountain snow showers and valley rain showers can't be ruled out for Monday, but no significant impacts are expected.</p> <p>Alaska Periods of heavy snow, with a chance of freezing rain south of Nome to McGrath today. Winter Storm Warnings remain in effect through Monday morning across portions of the West/NW Coast and Western Interior Travel will be very difficult to impossible. 4 to 6 inches of snow is expected along the West Coast 2 to 4 inches of snow over the western Interior today.</p>		
7. General/Safety Message		
See attached ICS-208 Safety Plan		
8. Attachments (mark if attached)		
<input checked="" type="checkbox"/> Assignment Lists - ICS 204	<input checked="" type="checkbox"/> Organization Chart - ICS 207	<input checked="" type="checkbox"/> ICS-208 Safety Plan
<input type="checkbox"/> Radio Communications Plan - ICS 205	<input type="checkbox"/> Air Operations Summary - ICS 220	<input checked="" type="checkbox"/> Critical Information Requirements
<input checked="" type="checkbox"/> Telephone Communications Plan - ICS 205 A	<input checked="" type="checkbox"/> Meeting Schedule - ICS 230	<input checked="" type="checkbox"/> Photo/Social Media Guidance
<input checked="" type="checkbox"/> Medical Plan - ICS 206	<input checked="" type="checkbox"/> Incident Map	<input type="checkbox"/>
9. Prepared by: Eric Missman RESL Date/Time: 03/15/2020 1300 PDT		10. Reviewed By: Doug "Jinx" Strahan PSC Date/Time: 03/15/2020 1300 PDT

<b>FEMA ICS Form 205A Incident Telephone Communication Plan</b>	<b>FEMA Disaster Number:</b> COVID-19 Region X Incident Complex	<b>2. Operational Period:</b> 03/16/2020 0600 PDT to 03/17/2020 0600 PDT
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### 3. Contact List

#### Incident Facilities/Contacts

Incident Facilities	Facility Operational Hours	Phone Number	Additional Info
<b>Alaska State EOC ,</b> EOC , Richardson Drive , Anchorage , AK 99505  <b>USNG: 6V UN 55315 94070</b>	Monday: 0800 PDT - 2000 PDT Tuesday: 0800 PDT - 2000 PDT Wednesday: 0800 PDT - 2000 PDT Thursday: 0800 PDT - 2000 PDT Friday: 0800 PDT - 2000 PDT Saturday: <b>Closed</b> Sunday: <b>Closed</b>	<b>Main Line</b>  Phone: 907-428-7000	Facility located in Alaska Daylight Time Zone (AKDT)  PDT -1:00
<b>Idaho State EOC ,</b> EOC , 4040 West Guard Street , Boise , ID 83705  <b>USNG: 11T NJ 62048 22996</b>	Monday: 0600 PDT - 1800 PDT Tuesday: 0600 PDT - 1800 PDT Wednesday: 0600 PDT - 1800 PDT Thursday: 0600 PDT - 1800 PDT Friday: 0600 PDT - 1800 PDT Saturday: <b>Closed</b> Sunday: <b>Closed</b>	<b>Main Line</b>  Phone: 208-947-7800	Facility located in Mountain Time Zone (MDT)  PDT +1:00
<b>Oregon State ECC ,</b> EOC , 3225 State Street , Salem , OR 97301  <b>USNG: 10T EQ 00128 74944</b>	Monday: 0800 PDT - 1700 PDT Tuesday: 0800 PDT - 1700 PDT Wednesday: 0800 PDT - 1700 PDT Thursday: 0800 PDT - 1700 PDT Friday: 0800 PDT - 1700 PDT Saturday: <b>Closed</b> Sunday: <b>Closed</b>	<b>Main Line</b>  Phone: 503-584-3980	
<b>Washington State EOC ,</b> EOC , 20 Aviation Drive #20 , Camp Murray , WA 98430  <b>USNG: 10T ET 32748 18211</b>	Monday: 0700 PDT - 0700 PDT Tuesday: 0700 PDT - 0700 PDT Wednesday: 0700 PDT - 0700 PDT Thursday: 0700 PDT - 0700 PDT Friday: 0700 PDT - 0700 PDT Saturday: 0700 PDT - 0700 PDT Sunday: 0700 PDT - 0700 PDT	<b>Main Line</b>  Phone: 253-512-7000	
<b>FEMA Region X FRC ,</b> Region Office , 130 228th St SW , Bothell , WA 98021-8627  <b>USNG: 10T ET 57176 93392</b>	Monday: 0700 PDT - 1900 PDT Tuesday: 0700 PDT - 1900 PDT Wednesday: 0700 PDT - 1900 PDT Thursday: 0700 PDT - 1900 PDT Friday: 0700 PDT - 1900 PDT Saturday: 0700 PDT - 1900 PDT Sunday: 0700 PDT - 1900 PDT	<b>RRCC Main Line</b>  Phone: 425-487-4647	RRCC

#### Command

Position	S T r i b e	F E M A	O F A	Name	Phone	Work Email
Federal Coordinating Officer / Regional Administrator		X		Mike O'Hare	202-657-1973	Michael.O'Hare@fema.dhs.gov
Federal Health Coordinating Official (Washington DC)			X	Mick Cote	682-230-6588	mick.cote@hhs.gov

Deputy FHCO - Mission Generation (Tumwater)			X	John Smart	202-304-0043	john.smart@hhs.gov
Deputy Federal Coordinating Official - Mission Execution			X	Jennifer Cockrill	202-868-9075	jennifer.cockrill@hhs.gov
Deputy Regional Coordinating Officer		X		Lon Biasco	425-457-6963	Lon.Biasco@fema.dhs.gov
CDC NIOSH (Kirkland/Seattle)			X	Mark Methner	937-776-5864	
CDC DHQP (Kirkland)			X	John Jernigan	404-259-7280	
Public Health Seattle & King County (Seattle)	X			Carina Elsenboss	206-255-7108	Carina.Elsenboss@kingcounty.gov
WA Dept of Health (Tumwater)	X			Callie Goldsby	360-481-9493	doh-ic2@doh.wa.gov
WA Dept of Health - HPPFPO (Tumwater)	X			David Csernak	301-974-7816	david.csernak@hhs.gov
WA Dept. of Health PHS Liaison			X	Mary Mackey	202-340-6914	imt7.lno@hhs.gov
WA Dept. of Health PHS Liaison			X	Jesus Reyna	202-230-9873	imt7.lno@hhs.gov
Northwest Division VP - LifeCare (Kirkland)	X			Nancy Butner	425-241-8582	nancy_butner@lcca.com
Chief Medical Officer			X	Erica Radden	202-709-0405	imt7.cmo@hhs.gov

### Interagency Recovery Coordination

Position	S t r a i t b e	F E M A	O F A	Name	Phone	Work Email
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### Command Staff

Position	S t r a i t b e	F E M A	O F A	Name	Phone	Work Email
Information Management Section Chief			X	Bab Fahm	202-709-0557	imt7.info@hhs.gov
Deputy Information Management Section Chief			X	Luis Carrion	313-796-5606	imt7.info@hhs.gov
Legal Advisor		X		Catlin O'Halloran	202-230-6973	Catlin.OHalloran@fema.dhs.gov
Public Information Officer (Lead)			X	Stephanie Magill	206-706-9377	imt7.pio@hhs.gov
Public Information Officer			X	Clara Stevens	202-709-0303	imt7.pio@hhs.gov
External Affairs Officer		X		Ryan Ike	425-487-4767	ryan.ike@fema.dhs.gov
Behavioral Health			X	Sharyl Trail	202-709-0627	imt7.hmtf4@hhs.gov

### Operations

Position	S t r a i t b e	F E M A	O F A	Name	Phone	Work Email
Operations			X	Gary Riley	415-215-0690	imt7.ops@hhs.gov
Operations Section Chief		X		Charissa Keller	202-580-5206	imt7.ops@hhs.gov
Deputy Operations Section Chief			X	Donal Koogle	202-709-0366	imt7.ops@hhs.gov
Mission Assignment Manager		X		Courtney Keller	202-441-3642	Courtney.Keller@fema.dhs.gov
Group Sup (AM)			X	Nahleen Lopez	202-709-0539	imt7.ops@hhs.gov
Group Sup (PM)			X	Darin Wieggers	202-709-0260	imt7.ops@hhs.gov
Drive-Thru Testing Task Force Lead			X	Gary Riley	415-215-0690	IMT7.Ops@hhs.gov
Health & Medical Task Force Lead - LCC (Days)			X	Terri Cornelison	301-646-9149	
Health & Medical Task Force Lead - LCC (Swing)			X	Michael Nguyen	301-346-2462	
Health & Medical Task Force Lead - LCC (Nights)			X	Christopher Ramsden	443-760-0920	
Safety Officer - Days (Lead)			X	Dwight Ferguson	319-325-0729	
Safety Officer - Nights			X	Christopher Fish	907-744-7615	

IMAT-A-ID Team Lead		X		Justin Salus	202-856-1957	Justin.Salus@fema.dhs.gov
IMAT-A-OR Team Lead		X		Shannon Benson	202-384-5657	Shannon.Benson@fema.dhs.gov
IMAT-A-WA Team Lead		X		Laura Goudreau	425-205-1639	Laura.Goudreau@fema.dhs.gov

**Logistics**

Position	S T r a i t b e e	F E M A	O F A	Name	Phone	Work Email
Logistics Section Chief			X	Bob Daley	202-875-1533	IMT7.Logs@hhs.gov
Deputy Logistics Section Chief		X		David "Bic" Bicanovsky	404-863-4509	David.Bicanovsky@fema.dhs.gov
Communications Unit Lead			X	Randy Goebel	202-709-0356	IMT7.ITComms@hhs.gov
Pharmacist			X	Eric Butcher	202-709-0654	IMT7.Phrm@hhs.gov
Ground Support			X	Brett Smith		IMT7.Logs@hhs.gov
Ground Support			X	Quocbao Pham	301-518-8574	IMT7.Logs@hhs.gov
Facilities			X	Dennis Ray		IMT7.Logs@hhs.gov

**Planning**

Position	S T r a i t b e e	F E M A	O F A	Name	Phone	Work Email
Planning Section Chief		X		Doug "Jinx" Strahan	540-303-7591	IMT7.Plans@hhs.gov
Deputy Planning Section Chief		X		Stewart Matthiesen	540-532-1497	Stewart.Matthiesen@fema.dhs.gov
Resources Unit Leader		X		Eric Missman	202-341-0947	Eric.Missman@fema.dhs.gov
GIS Unit Leader		X		Josh Keller	425-686-5990	joshua.keller@fema.dhs.gov
Situation Unit Leader		X		Lisa Jackson	425-492-4026	Lisa.M.Jackson@fema.dhs.gov

**Finance & Administration**

Position	S T r a i t b e e	F E M A	O F A	Name	Phone	Work Email
Finance and Administration Section Chief			X	Mary Arredondo	202-538-3533	IMT7.Anf@hhs.gov
Finance and Administration Section Chief		X		Lori Schultz	425-949-6316	Lori.schultz@fema.dhs.gov

**4. Prepared by:** Randy Goebel (COML)  
**Date/Time:** 03/15/2020 1400 PDT

**5. Reviewed by:** Doug "Jinx" Strahan (PSC)  
**Date/Time:** 03/15/2020 1400 PDT



FEMA

**Federal Health Coordinating Official**  
Mick Cote  
**Deputy FHCO-Mission Generation**  
John Smart  
**HHS Deputy FHCO-Mission Execution**  
Jennifer Cockrill  
**RA/Federal Coordinating Officer**  
Mike O'Hare  
**Deputy FCO/RCO**  
Lon Biasco

**Information Management Section Chief**  
Bab Fahm (HHS)  
**Deputy Information Management Section Chief**  
Luis Carrion (HHS)

**Lead Public Information Officer**  
Stephanie Magill (HHS)  
**Public Information Officer**  
Clara Stevens (HHS)  
**External Affairs**  
Ryan Ike (FEMA)

**Legal Advisor**  
Catlin O'Halloran (FEMA)  
**Chief Medical Officer**  
Erica Radden  
**Lead Safety Officer**  
Dwight Ferguson (HHS)  
**Behavioral Health**  
Sharyl Trail (HHS)

**Operations Section Chief**  
Charissa Keller (FEMA)  
**Deputy Operations Section Chief**  
Donal Koogle (HHS)  
**Mission Assignment Manager**  
Courtney Keller (FEMA)

See Operations Org Chart

**Planning Section Chief**  
Doug "Jinx" Strahan (FEMA)  
**Deputy Planning Section Chief**  
Stewart Matthiesen (FEMA)

**Resources Unit Leader**  
Eric Missman (FEMA)

**GIS Unit Leader**  
Josh Keller (FEMA)

**Situation Unit Leader**  
Lisa Jackson (FEMA)

**Logistics Section Chief**  
Bob Daley (HHS)  
**Deputy Logistics Section Chief**  
David "Bic" Bicanovsky (FEMA)

**Communications Unit Lead**  
Randy Goebel (HHS)

**Finance/Admin Section Chief**  
Mary Arredondo (HHS)  
Lori Schultz (FEMA)



FEMA

**Operations Section Chief**  
Charissa Keller (FEMA)  
**Deputy Operations Section Chief**  
Donal Koogle (HHS)  
**Mission Assignment Manager**  
Courtney Keller (FEMA)

**Branch I (WA)**  
**State Liaison**  
Laura Goudreau (FEMA)

**Branch II (OR)**  
**State Liaison**  
Shannon Benson (FEMA)

**Branch III (ID)**  
**State Liaison**  
Justin Salus (FEMA)

**Branch III (AK)**  
**State Liaison**  
Robert Forgit (FEMA)

**Kirkland**  
**Group Supervisor (AM)**  
Nahleen Lopez  
**Group Supervisor (PM)**  
Darin Wiegiers

**Cruise Ship Task Force**  
Stephanie Magill (HHS)  
Gary Riley (HHS)  
Eric Butcher (HHS)

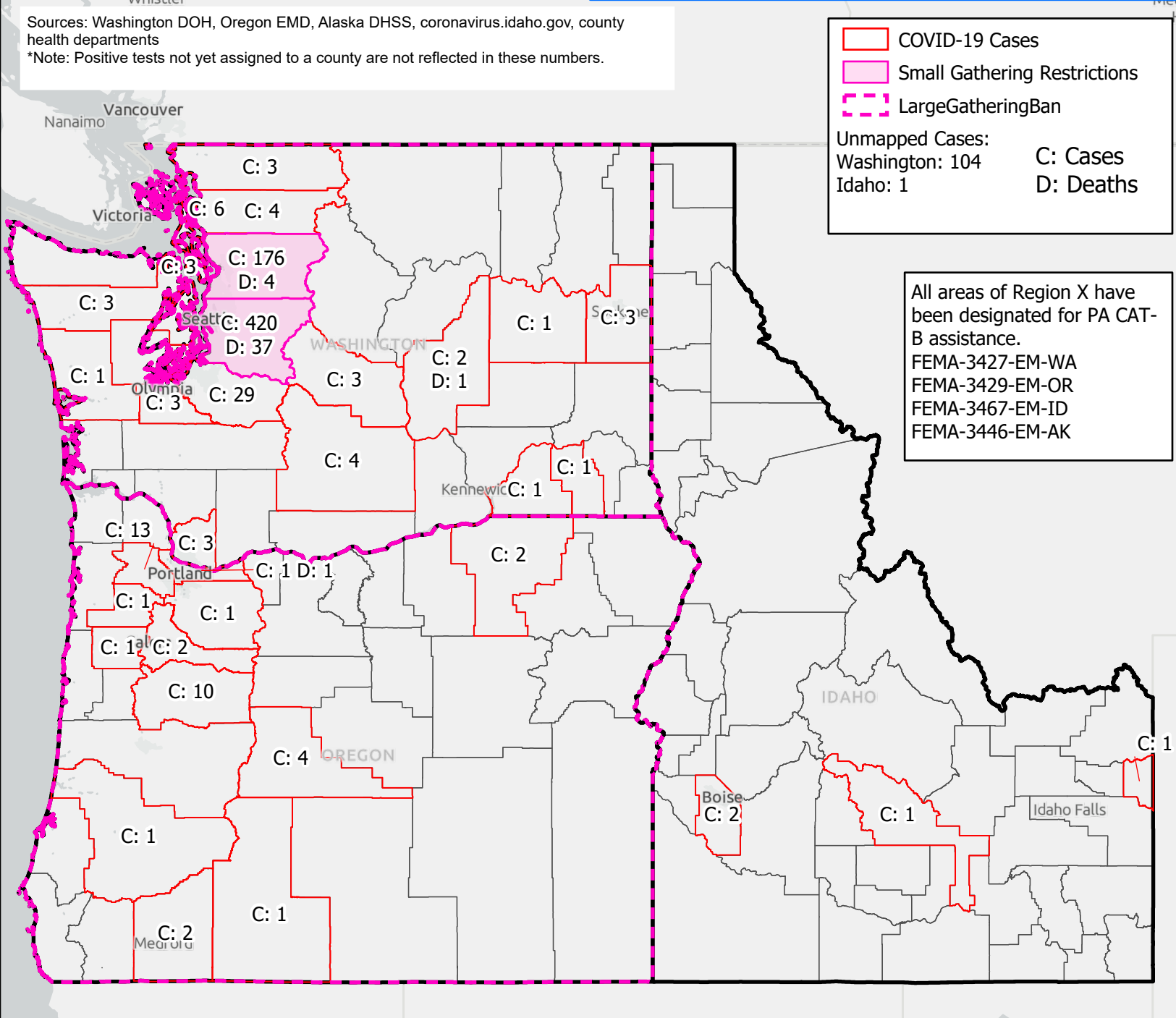


Sources: Washington DOH, Oregon EMD, Alaska DHSS, coronavirus.idaho.gov, county health departments  
 \*Note: Positive tests not yet assigned to a county are not reflected in these numbers.

COVID-19 Cases  
 Small Gathering Restrictions  
 Large Gathering Ban

Unmapped Cases:  
 Washington: 104  
 Idaho: 1

C: Cases  
 D: Deaths



All areas of Region X have been designated for PA CAT-B assistance.  
 FEMA-3427-EM-WA  
 FEMA-3429-EM-OR  
 FEMA-3467-EM-ID  
 FEMA-3446-EM-AK

3. Prepared By (Name):  
 Josh Keller

4. Prepared By (Position):  
 GIS Unit Leader

<b>FEMA ICS 204 FORM BRANCH ASSIGNMENT LIST</b>		<b>1. FEMA Disaster Number:</b> COVID-19 Region X Incident Complex		<b>2. Operational Period:</b> 03/16/2020 0600 to 03/17/2020 0600		<b>5. Prepared By:</b> Eric Missman, RESL		<b>Date</b> 03/14/2020
<b>3. Branch:</b> Washington			<b>4. Division / Group:</b> N/A			<b>6. Reviewed By (OSC-State):</b>		<b>Date</b> 03/14/2020
<b>10. Operations Personnel: Position/Contact Information</b>						<b>7. Reviewed By (PSC-State):</b>		<b>Date</b> 03/14/2020
<b>OSC (State):</b>  <b>OSC (FEMA):</b> Charissa Keller 202-580-5206 imt7.ops@hhs.gov  <b>Branch Director (State):</b>  <b>Branch Director (FEMA):</b> TBD  <b>Div/Group Supervisor (State):</b>  <b>Div/Group Supervisor (FEMA):</b>						<b>8. Reviewed By (OSC-FEMA):</b> Charissa Keller		<b>Date</b> 03/14/2020
						<b>9. Reviewed By (PSC-FEMA):</b> Doug "Jinx" Strahan		<b>Date</b> 03/14/2020
<b>11. Resources Assigned</b>								
Resource Identifier	Functional Area	Resource Leader Name	Leader Contact Information	Total # of Persons	Work Assignment	Reporting Location/Time	Logistical needs, Special Instruction, additional information	
LCCA-Day-Transport	ESF 08: Health and Medical Services	Rebel Nelson	202-709-0387	3	Transport IMT staff to LCC from Hilton Garden Inn, and decontaminate vehicle following transportation.	Hilton Garden Inn 22600 Bothell Everett Hwy, Bothell, WA 98021 <b>USNG:</b> 10T ET 58781 93649 03/15/2020 0515 PDT	Transportation will be provided 45 minutes prior to shift start in hotel lobby  Civilian attire will be worn for this mission; Food not provided at facility  Providers will be provided scrubs to be worn while working a facility. (Changing area will be provided)  <b>DO NOT POST ON ANY SOCIAL MEDIA PLATFORMS, ANY PHOTOS MUST BE APPROVED THROUGH HHS</b>	

LCCA- Day Lead	ESF 08: Health and Medical Services	Terri Cornelison MD	301-646-9149	3	<p>Augment current direct care staff, providing long term care to facility residents.</p> <p>-We still use respirators, no PPE changes</p> <p>-Q8 standard vitals with targeted Q2 on patients of concern. For Q2 patients, focus on Temp, HR, O2 sat, RR. BP is still Q8.</p> <p>-High risk patients defined as temp &gt;= 99.0, change in O2 &gt; 3%, or other clinically driven concern</p>	<p>Hilton Garden Inn</p> <p>22600 Bothell Everett Hwy, Bothell, WA 98021</p> <p><b>USNG:</b> 10T ET 58781 93649</p> <p>03/15/2020 0600 PDT</p>	<p>Transportation will be provided 45 minutes prior to shift start in hotel lobby</p> <p>Civilian attire will be worn for this mission; Food not provided at facility</p> <p>Providers will be provided scrubs to be worn while working a facility. (Changing area will be provided)</p> <p>Day Shift (0600-1430)</p> <p>Transportation will be provided 45 minutes prior to shift start in hotel lobby</p> <p>DO NOT POST ON ANY SOCIAL MEDIA PLATFORMS, ANY PHOTOS MUST BE APPROVED THROUGH HHS</p>
LCCA- Overnight	ESF 08: Health and Medical Services	Christopher Ramsden	443-760-0920	3	<p>Augment current direct care staff, providing long term care to facility residents.</p> <p>-We still use respirators, no PPE changes</p> <p>-Q8 standard vitals with targeted Q2 on patients of concern. For Q2 patients, focus on Temp, HR, O2 sat, RR. BP is still Q8.</p> <p>-High risk patients defined as temp &gt;= 99.0, change in O2 &gt; 3%, or other clinically driven concern</p>	<p>Hilton Garden Inn</p> <p>22600 Bothell Everett Hwy, Bothell, WA 98021</p> <p><b>USNG:</b> 10T ET 58781 93649</p> <p>03/15/2020 0515 PDT</p>	<p>Overnight Shift (2200-0630)</p> <p>Transportation will be provided 45 minutes prior to shift start in hotel lobby</p> <p>Civilian attire will be worn for this mission; Food not provided at facility</p> <p>Providers will be provided scrubs to be worn while working a facility. (Changing area will be provided)</p> <p>DO NOT POST ON ANY SOCIAL MEDIA PLATFORMS, ANY PHOTOS MUST BE APPROVED THROUGH HHS</p>

LCCA-Swing	ESF 08: Health and Medical Services	Michael Nguyen	301-346-2462	3	<p>Augment current direct care staff, providing long term care to facility residents.</p> <p>-We still use respirators, no PPE changes</p> <p>-Q8 standard vitals with targeted Q2 on patients of concern. For Q2 patients, focus on Temp, HR, O2 sat, RR. BP is still Q8.</p> <p>-High risk patients defined as temp &gt;= 99.0, change in O2 &gt; 3%, or other clinically driven concern</p>	<p>Hilton Garden Inn</p> <p>22600 Bothell Everett Hwy, Bothell, WA 98021</p> <p><b>USNG:</b> 10T ET 58781 93649</p> <p>03/15/2020 0515 PDT</p>	<p>Swing Shift (1400-2230)</p> <p>Transportation will be provided 45 minutes prior to shift start in hotel lobby</p> <p>Civilian attire will be worn for this mission; Food not provided at facility</p> <p>Providers will be provided scrubs to be worn while working a facility. (Changing area will be provided)</p> <p><b>DO NOT POST ON ANY SOCIAL MEDIA PLATFORMS, ANY PHOTOS MUST BE APPROVED THROUGH HHS</b></p>
Safety Officer	ESF 08: Health and Medical Services	Dwight Ferguson	319-325-0729	2	<p>Provide Safety oversight for ongoing staff augmentation at LCC.</p>	<p>Hilton Garden Inn</p> <p>22600 Bothell Everett Hwy, Bothell, WA 98021</p> <p><b>USNG:</b> 10T ET 58781 93649</p> <p>03/15/2020 0700 PDT</p>	<p>Civilian attire will be worn for this mission; Food not provided at facility</p> <p><b>DO NOT POST ON ANY SOCIAL MEDIA PLATFORMS, ANY PHOTOS MUST BE APPROVED THROUGH HHS</b></p>

**Communications (radio frequency/channel information and/or phone contact numbers needed for this assignment):**

**3. Operational Period:** 03/16/2020 0600 to 03/17/2020 0600

4. Medical Aid Stations				
Name	Division	Locations	Phys	Para

5. Ambulance Services					
Name	Division	Address	Phone	Para	EMT
Bothell Fire Department	I	Station 44, 330 228th St SW, Bothell, WA <b>USNG:10T ET 57172 93162</b>	911	No	Yes
King County Medic 1	I	401 5th Ave, Seattle, WA, 98104 <b>USNG:10T ET 50495 72355</b>	911	Yes	No

6. Hospitals						
Name	Division	Address	Phone	Helipad	Trauma Center	Burn Center
Evergreen Health and Medical	I	12040 NE 128th Street Kirkland, WA 98034 <b>USNG:10T ET 61616 84937</b>	425-899-1000	No	No	No
Harborview Medical Center	I	325 9th Ave Seattle, WA 98104 <b>USNG:10T ET 50858 72519</b>	206-744-3000	Yes	Yes	Yes

**7. Medical Emergency Procedures**

Contact group supervisor and Chief Medical Officer (CMO) for any illness related to HHS personnel  
 Notify King County Public Health of any acute care evaluations of potential CoVID related illnesses

**GENERAL MESSAGE (FEMA ICS FORM 213)**

**TO:** ALL

**POSITION:** ALL

**FROM:** Jennifer Cockrill

**POSITION:** Regional Coordination Officer

**SUBJECT:** Critical Information Requirements

**DATE/TIME:** 03/13/2020 1130 PDT

**MESSAGE:**

**REGIONAL CRITICAL INFORMATION REQUIREMENTS:**

Containment

- Quarantine or isolation of large populations

Mitigation

- School closures
- Canceling of mass gatherings
- Disruptions/cancellations of public transit
- Jurisdictions issuing Non-Pharmaceutical Intervention Orders that require assistance to comply
- National Guard deployment

Posture

- Declarations
- Activation of EM and Public Health Departments

Healthcare Preparedness, Resilience, & Response

- Concerns about health and medical workforce safety
- Concerns about local ability to handle surge capacity
- Establishment/use of alternate medical facilities
- Absenteeism percentage that results in diminished capability (or may) of government and first responders

Fatality Management

- Inability (or anticipated) to manage fatality case loads?

Supply Chain

- Location-specific concerns about medical supply
- Location-specific concerns about other community lifelines that could impact Health & Medical
- Any Direct Federal Assistance (DFA) requests

CIRS for Nursing Home Residents:

- CIR: Resident is symptomatic or suspected after screening
- CIR: Resident is confirmed/tests positive for 2019-nCoV
- CIR: Resident is transferred to hospital (as UI or with other stated medical condition) purpose for transfer
- CIR: Resident is discharged from hospital; returns to nursing home or returns to community
- CIR: Death or serious injury to resident
- CIR: Resident chooses to leave nursing home
- CIR: Local, state or federal quarantine order issued for nursing home resident(s)
- CIR: Local, state or federal quarantine rescinded for nursing home resident(s)

STANDING NATIONAL CIRS FOR ASPR:

- CIR: Death or major illness/injury of personnel, including the following example:
  - Personnel testing positive for nCoV during or post deployment
  - Personnel ill/symptomatic in PUI status during or post deployment
  - Personnel transported to hospital (during deployment only)
- CIR: Unplanned incident severely impacting ASPRs ability to respond (e.g. flooding, road closures)
- CIR: Loss of Communication with IMTs at mission sites
- CIR: Violent protest or large demonstration or exceptional media presence in close proximity to ASPR operations
- CIR: Major disruptions or impacts to wrap around services for evacuees
- CIR: Breaking news highly critical of HHS repatriation operations; activity or action that may discredit USG operations including DoD's support to HHS, or garner unwanted public attention
- CIR: When site is fully operational (services, personnel and equipment in place)

**SIGNATURE:** Jennifer Cockrill

**POSITION:** DFCO-ME

# SAFETY MESSAGE/PLAN (ICS 208)

<b>1. Incident Name:</b> COVID-19 Region X Incident Complex	<b>2. Operational Period:</b> Date From: 3/16/2020 Time From: 0600	Date To: 3/17/2020 Time To: 0600
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**3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:**

- Personal Protective Equipment Donning and Doffing Procedures and Infection Prevention are of paramount importance for this Incident. Refer to CDC Donning/Doffing PPE flyer. Follow training provided during PPE Competency Validation. Use buddy system to ensure no breach of PPE
- Don PPE- upon entering patient room, Doff PPE when leaving room. Current CDC protocol is to doff and dispose of full PPE ensemble (gown, mask, face shield, and gloves) following each patient encounter. Hand hygiene before doffing face shield, then before removing respirator, and hand hygiene when complete.
- \*\*\* When doffing with glasses, remove gown and gloves, hand hygiene, then remove face shield, then hand hygiene. Use disinfecting wipes to remove glasses and place on clean. Then doff respirator. Final hand hygiene.\*\*\*
- The clean changing area at Life Care Center is in the conference room, have N95 respirator ready for donning upon entering front door. Dispose of dirty PPE prior to entering clean changing area.
- Hand washing and Hygiene follow WHO flyer for hand washing
- Only fit-tested and respirator trained personnel may work at Life Care Center. \*\*\*Must be fit tested on the specific respirator model and size. Currently using 3M 8210 and 3M 1860s\*\*\* Must be clean-shaven to wear respirator.
- Ensure proper disposal of used PPE. Gross Contamination goes in Biohazard, no gross contamination going in regular trash.
- Reporting incidents-vehicle, incident, injury, PPE breach and bloodborne pathogen exposures. Report to supervisor then to SOFR.
- Buddy System Always- your health, safety and security are the overriding priority.
- Access code controlled entrances/exits. Do not block doors open.
- Emergency Plan and Procedures- Review Local Life Care Center of Kirkland and ICS 215A (Fire, Earthquake, Workplace Violence, PPE breach/bloodborne pathogen exposure). Follow exit signs for evacuation. Rally point Life Care Center parking lot. Rally point at Hilton Garden Inn in front parking lot. Review hotel evacuation procedures.
- Utilize elbow bump greeting vs hand shake to prevent/minimize transfer of communicable diseases. Utilize frequent handwashing and hand sanitizer both on and off shift.
- minimize frequent sharing of items (i.e. pens, clipboards, etc.) to the extent possible. Sanitize reusable items.
- Cover your cough/sneeze: Do it in your elbow.
- Enroll and follow Text Illness Monitoring System and the Kirkland Health Check Form.

**4. Site Safety Plan Required?** Yes  No   
**Approved Site Safety Plan(s) Located At:** Kirkland Life Care Center

**5. Prepared by:** Name: LCDR Christopher Fish Position/Title: SOFR Signature: \_\_\_\_\_

ICS 208 | IAP Page \_\_\_\_\_ | Date/Time: FISH.CHRISTOPHER.JOHN.1091476823 Digitally signed by FISH.CHRISTOPHER.JOHN.1091476823  
Date: 2020.03.13 15:01:53 -0700

<b>FEMA ICS FORM 230 INTERNAL DAILY MEETING SCHEDULE</b>	<b>1. FEMA Disaster Number:</b> COVID-19 Region X Incident Complex	<b>2. Date/Time Prepared:</b> 03/15/2020 1130 PDT
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**3. Operational Period (Date/Time):** 03/16/2020 0600 PDT to 03/17/2020 0600 PDT

Time / Time Zone	Meeting Name	Purpose / Attendees	Meeting Location
<b>Monday</b>			
0730 PDT	Operations Briefing	Brief personnel responsible for executing and supporting the IAP.  BDs. DIVS/GRPS. TFLs. CRLDs and other personnel responsible for supporting the IAP.	SITROOM  800-320-4330 PIN 229846#  <a href="https://fema.connectsolutions.com/rx-covid-19">https://fema.connectsolutions.com/rx-covid-19</a>
0800 PDT	Unified Coordination Group Meeting	Develop, review, and revise incident objective and priorities for the next operational period.  UCG, designated and invited guests.	SITROOM
0830 PDT	Command and General Staff Meeting	Review approved incident objectives. Provide, share important information and immediate direction.  UCG, Command and General Staff, Situation Unit Leader, designated and invited guests.	SITROOM  800-320-4330 PIN 229846#  <a href="https://fema.connectsolutions.com/rx-covid-19">https://fema.connectsolutions.com/rx-covid-19</a>
1100 PDT	HHS Resource Coordination Call	Coordinate Resources between Operations and Logistics.	866-675-0817 PIN: 6778518#
1200 PDT	IMT Leadership Call	IMT Leadership Call	Teleconference
1330 PDT	Ops/Log Call	HHS Ops/Log Coordination Call	Teleconference: 202-774-2300 PIN: 990238441#
1400 PDT	Operations Tactics Meeting	Review and finalize the draft Operational Planning Worksheets (FEMA-ICS 215).  All Operations personnel, ESF leads, Community Relations Lead responsible for Incident Action Planning, RESL, LSC, and SOFR.	SITROOM  800-320-4330 PIN 229846#  <a href="https://fema.connectsolutions.com/rx-covid-19">https://fema.connectsolutions.com/rx-covid-19</a>
1630 PDT	Planning Meeting	Approve the IAP for the next operational period  UCG, Command and General Staff, SITL, designated and invited guests.	SITROOM  800-320-4330 PIN 229846#  <a href="https://fema.connectsolutions.com/rx-covid-19">https://fema.connectsolutions.com/rx-covid-19</a>
1900 PDT	Medical Team Leader Meeting	Medical Team Leader Meeting	
<b>Tuesday</b>			
N/A	N/A	N/A	N/A
<b>Wednesday</b>			
N/A	N/A	N/A	N/A
<b>Thursday</b>			
N/A	N/A	N/A	N/A
<b>Friday</b>			
N/A	N/A	N/A	N/A
<b>Saturday</b>			
N/A	N/A	N/A	N/A
<b>Sunday</b>			
N/A	N/A	N/A	N/A

<b>4. Prepared By:</b> Eric Missman, RESL	<b>5. Reviewed By:</b> Doug Strahan, PSC
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