



United States Department of Agriculture

Rural Utilities Service

CONTRACT ADMINISTRATION WORKSHOP

TWO DAY EVENT (April 17 & 18, 2018)

**Rural Development State Office
601 Business Loop 70W, Suite 232
Columbia, Missouri**

Information Covered:

- Program compliance & documents
- 7 CFR 1753 Post-Loan Procedures
- Contract Administration
- Contract Approval Process
- Advancing Loan Funds
- Field Accounting Procedures

Open to:

- Telephone & Electric Coops
- Local units of government
- Current & potential borrowers
- Consultants (Engineering & Financial)
- **Any** interested organizations!

WORKSHOP PRESENTERS

Chris Collins, General Field Representative

James Wilson, General Field Representative

Elizabeth Johnston, Field Accountant

USDA Rural Development, Rural Utilities Service

PLEASE RSVP by Friday, April 6, 2018

by completing and emailing the attached form to

chris.collins@wdc.usda.gov

RSVP FORM

2018 CONTRACT ADMINISTRATION WORKSHOP

COLUMBIA, MO

APRIL 17 - APRIL 18, 2018

8am - 5pm Daily

ATTENDEE:

EMAIL:

1) _____

2) _____

3) _____

4) _____

5) _____

COMPANY INFORMATION:

COMPANY NAME: _____

COMPANY ADDRESS: _____

CITY: _____

STATE: _____

INTERESTED IN RUS FUNDING: YES NO

CURRENT RUS BORROWER: YES NO

ARE YOU INTERESTING IN OTHER RURAL DEVELOPMENT FUNDING? YES NO

RSVP DUE BY APRIL 6, 2018

EMAIL COMPLETED RSVP FORM TO:

CHRIS COLLINS, GFR MISSOURI/ILLINOIS

EMAIL: chris.collins@wdc.usda.gov

IF YOU HAVE QUESTIONS, PLEASE CONTACT:

CHRIS COLLINS: (573) 208-0574