

## HR Provides Guidance on Requesting Annuity Estimates

We are asking employees who would like to have an annuity estimate prepared by HR to put that request in our GRB Benefits and Retirement Navigator. Here are three documents providing instructions on how to access the navigator through [ConnectHR](#):

- [How to access the GRB Benefits & Retirement Navigator](#)
- [Limitations of the Retirement Calculator](#)
- [Benefits Roles and Responsibilities](#)

The GRB platform also includes a retirement calculator that employees can use to estimate the value of the VERA annuity or to run an annuity estimate if you are eligible for a voluntary retirement. Employees can access the retirement calculator by clicking the retirement icon on the landing page. There are some limitations to be aware of with the GRB retirement calculator. For more information on those limitations please see the attached document entitled *Limitations of the Retirement Calculator*.

If you find that your ConnectHR account is disabled, please send an email to [HR.System.Access@usda.gov](mailto:HR.System.Access@usda.gov) and your account will be reenabled.

The Benefits team is currently getting a very high amount of requests for annuity estimates and service history reviews. We will get through these requests as fast as we are able; however, we may not be able to get you an annuity estimate before the Thursday, February 6. We strongly encourage employees to use the GRB Benefits and Retirement Navigator while we get you your estimate.