



Entry to Employment Services

Programmes of support for those who have been made unemployed during Covid-19.

September 2020

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Advice and Guidance Support

For individuals looking for information, advice and guidance from qualified and impartial professionals, the following programmes offer a free service to support users in identifying and securing their next pathway into employment in Worcestershire.

National Careers Service

Offer:

The National Careers Service (NCS) offer free and impartial information, advice and guidance to help individuals with decisions about careers, courses and employment. NCS provide one-to-one support and guidance led by qualified careers advisers. Individuals are assessed to identify their career goals and aspirations and are supported through the journey of developing the skills required and finding opportunities in their chosen industry.

Training/Courses/offered:

Mentoring / Employability

Ages:

19+

Location:

Worcestershire

Contact:

Harjinder-Kaur Sidhu: Harjinder.Sidhu@prospects.co.uk

Website:

nationalcareers.service.gov.uk

Careers Worcs

Offer:

The Careers Worcs Information Advice and Guidance service offers support for 16 – 24 year olds looking for education or training choices: The service supports Worcestershire's young people to understand their next steps in light of the Coronavirus Covid 19. Helping them to make informed careers decisions about education next steps for September, including current year 11 and year 13 students.

Training/Courses Offered:

Mentoring, Apprenticeships, Employability, Traineeships, Support

Ages:

16-24

Location:

Worcestershire

Contact:

0300 666 3 666 | careersworcs@worcestershire.gov.uk

Website:

www.skills4worcestershire.co.uk/CareersWorcs

Worcestershire Children First Post 16 NEET Service

Offer:

The Worcestershire Children First Post 16 NEET service offers information, advice, support and guidance for 16 – 18 year olds who are Not in Education, Employment or Training (NEET).

Training/Courses Offered:

Information, Advice, Support and Guidance

Ages:

16-18

Location:

Worcestershire

Contact:

01905 845 585 | Post16NEET@worcschildrenfirst.org.uk

Unemployment Support for 16-24s

For individuals aged 16-24 the following programmes offer a range of services to support young people with securing employment and training opportunities in Worcestershire.

Pershore Riverside

Offer:

Pershore Riverside is a programme that uses mentoring to build employability skills in users. The programme includes an induction process (1-2-1) followed by team building exercises. Riverside primarily use water sports as a tool to get individuals out of their comfort zone and identify strengths and weaknesses. Support is tailored to users' personal goals and future progression. The course ends with a variety of guest speakers and information on other courses available to motivate and captivate individuals progress going forward.

Training/Courses/offered:

Mentoring / Employability Skills

Ages:

16 – 24 yrs old

Location:

Pershore

Contact:

bradley@pershoreriversidecentre.org.uk

Website:

pershoreriversidecentre.org.uk

Worcestershire Apprenticeships

Offer:

Worcestershire Apprenticeships are a free apprenticeship hub who provide services for young people, parents and employers to encourage the growth of apprenticeship opportunities and increase the number of young people becoming apprentices in Worcestershire. The Apprenticeships team offer 1-1 support for anyone 16 to 24 years of age but are happy to advise anyone over 25 years.

Training/Courses/offered:

Apprenticeships

Ages:

16- 24

Location:

Worcestershire

Contact:

info@worcsapprenticeships.org.uk

Website:

worcsapprenticeships.org.uk

Young Solutions

Offer:

Young Solutions offer a mentoring programme to increase individual's confidence to either access employment or education options, offering a supportive ear to discuss your individual situation and help to make the next choice. Young Solutions programme also supports to address issues such as homelessness, drugs and alcohol, mental health and others.

Training/Courses/offered:

Mentoring

Ages:

16 – 24 year olds

Location:

Worcestershire

Contact:

Sarah Whitehead: sarah.w@youngsolutions.org.uk

Website:

www.youngsolutions.org.uk

Workpays

Offer:

Workpays are a training provider who work working to support young people aged 16 – 24 to deliver a range of bespoke training programmes, which lead to recognised accredited qualifications that support to gain employment.

Training/Courses/offered:

A range of qualifications to suit young people

Ages:

16- 24 years

Location:

Worcestershire

Contact:

Sharon Jukes: Sharon.jukes@workpays.co.uk

Website:

www.workpays.co.uk

2 counties training

Offer:

2 Counties Training provide individuals aged 16-24 with pre apprenticeship training programmes (traineeships). Traineeships are work experience focussed and support users by preparing them for their future career. The programmes are 21 hours per week for 26 weeks and will focus on developing generic employability skills that will enhance future applications for Apprenticeships or employment in any occupational area. This will involve 2 or 3 days per week in work experience, and one day per week off-the-job working towards achievement of an employability qualification and English and Maths functional skills qualifications.

Training/Courses Offered:

Traineeships

Ages:

16-24

Location:

Worcestershire

Contact:

Sarah Walters swalters@worcestershire.gov.uk

Website:

www.worcestershire.gov.uk/16to24trainingworcestershire

Traineeships

Offer:

Traineeships are education and training programmes with work experience that are focused on giving young people the skills and experience that employers are looking for. At its core are work preparation training, English and Maths and a high-quality work experience placements. During the placement skills will be gained to help individuals secure an apprenticeship or to find full-time employment. A Traineeship also provides the opportunity for users to build their CV and receive interview practice and support. Traineeships in Worcestershire are available with Two Counties Training, Nova Training, Warwickshire Group of Colleges and Kidderminster College. Worcestershire Apprenticeships can also support you in finding a Traineeship.

Training/courses offered:

Traineeships

Ages:

16-24

Location:

Worcestershire

Contact:

0300 666 3 666/ info@worcestershireapprenticeships.org.uk

Website:

www.worcsapprenticeships.org.uk/traineeships

Princes Trust

Offer:

The Prince's Trust Employment, Teamwork and Community skills programme offers a qualification through 12 weeks of personal development. The programme aims to:

- Build self-esteem
- Improve confidence
- Make new friends
- Develop group and teamwork skills
- Participate in work experience
- Develop presentation skills
- Progression opportunities are available upon completion

Training/Courses Offered:

Employability/ Mentoring

Ages:

16-24

Location:

Worcestershire

Contact:

01905 725742 | cgurney@howcollege.ac.uk

Website:

www.princes-trust.org.uk/help-for-young-people/programmes

Prospects

Offer:

Prospects offer young people the opportunity to achieve Level 1 Certificate in Progression and/or Level 1 Award in Vocational Studies. This is achieved through the delivery of:

- Personal development
- Preparing for Work
- Effective Communication
- Work experience
- Maths & English
- Practical activities

Upon completion of the programme there is the option to progress to Apprenticeships, Further Education, or Employment

Training/Courses Offered:

Employability/ Mentoring

Ages:

16-18

Location:

Worcester and Redditch

Contact:

01905 743479 | ngardiner@howcollege.ac.uk

Malvern Business Academy

Offer:

Malvern Business Academy work in conjunction with housing associations to unlock potential and move individuals from benefits into self-sufficiency, either in self-employment, employment or a mixture. The course provides the following qualifications:

- BTEC 2 Certificate Understanding Enterprise and Entrepreneurship
- BTEC 2 Diploma Understanding Enterprise and Entrepreneurship
- Duke of Edinburgh Award

Training/Courses Offered:

Employability, Entrepreneurship, Mentoring

Ages:

18-24

Location:

Worcestershire

Contact:

07968 052076 | beryl@malvernbusinessacademy.com

Website:

www.26steps.co.uk/about-malvern-business-academy

Nova Training

Offer:

Nova Training offer traineeships in the following industries:

- Customer Service
- Motor Vehicle
- Retail
- Hair & Beauty
- Construction
- Business & Administration
- Warehousing & Sales
- English, Maths & ICT and Work Placements

All learners regardless of bursary entitlement will be eligible for £150 worth of bonus's throughout the programme based on attendance, qualification achievement and progression. Work experience and placements are a major part of the programme and learners will be on placement by week 2

Training/Courses Offered:

Traineeships/Apprenticeships/ Study Programmes

Ages:

16-24

Location:

Wyre Forest/ Redditch

Worcestershire Contacts:

Wyre Forest: 01562 746234 | Sarah.poole@novatraining.co.uk

Redditch: 01527 591048 | Felicity.avery@novatraining.co.uk

Website:

www.novatraining.co.uk

Unemployment Support for all

For individuals aged 16+ the following programmes offer a range of services and training opportunities to support users with securing employment in Worcestershire.

BBO – Building Better Opportunities

Offer:

The BBO offer is an employability programme developed to help individuals move into employment. The programme is tailored to remove barriers to work by supporting users to gain the skills needed to move into employment. BBO offer life coaching, one-to-one support and personal development at a pace that suits individuals and their circumstances.

Training/Courses/offered:

Mentoring/ Employability

Ages:

16+

Location:

Worcestershire

Contact:

Telephone: **01562 733133** or email: **fusion@vestia.org.uk**

Website:

www.fusionworcs.co.uk/projects/bbo

Interlearn

Offer:

Interlearn are a provider who offer quality training to support individuals to progress to their full potential in employment. Interlearn offer tailored programmes of specialist training with a flexible approach. Supporting individuals to access employment in industries such as Care, Construction, Security, Cleaning and many others.

Training/Courses/offered:

Level 2 ICT, Level 2 Lean Management, Level 2 Customer Service, Level 2 Business Admin

Ages:

18+

Location:

Worcestershire

Contact:

Telephone: **01527 407140** Email: **hello@interlearn.co.uk**

Website:

www.interlearn.co.uk

Worcestershire Adult Learning

Offer:

Worcestershire County Councils Adult Learning team offer over 400 courses ranging from improving your CV, learning new IT skills, exploring your creative side, learning a new language, improving your health, gaining a beauty or hairdressing qualification, improving your levels of English and Maths and many more.

The courses they provide can be tailored to fit a personal learning plan and can fit around individuals' personal circumstances. The team run a whole range of course levels and qualifications which means there is something to benefit all users.

Training/Courses/offered:

Various

Ages:

19+

Location:

Worcestershire

Contact:

Colin Barnett: Cbarnett@worcestershire.gov.uk Tel: **01905 846264**

Website:

www.learninworcestershire.ac.uk

Connecting Communities Programme – Batchley and Brockhill

Offer:

The Connecting Communities programme is available for individuals in the Batchley and Brockhill, Redditch districts only. This tailored programme works to identify each person's support needs and how to overcome the challenges to get back into work. This includes a variety of support and guidance such as:

- Learning employability skills
- CV writing/interview Technique support and guidance
- Support applying for jobs
- Referring to education and/or other training providers.
- Volunteering positions
- Upskilling of maths/English/ICT.
- Careers advice and guidance

Training/Courses/offered:

Employability Skills

Ages:

16+

Location:

Redditch

Contact:

Email: connectingcommunities@howcollege.ac.uk or Telephone: **07947 296556**

Website:

www.howcollege.ac.uk

Blue Orchid - Enterprising Worcestershire

Offer:

Blue Orchid support individuals looking to start up a business. They offer a variety of support to enable start-up and early stage businesses to develop and prosper. The programme is available to eligible start-up and growing businesses based in the county.

Training/Courses/offered:

Business Skills

Ages:

16+

Location:

Worcestershire

Contact:

Peter Daniel: p.daniel@blueorchid.co.uk

Website:

www.blueorchid.co.uk/enterprising-worcestershire

Droitwich CVS

Offer:

A Council for Voluntary Service (DCVS) is an independent local voluntary organisation that exists to support, promote and develop local voluntary action. DCVS offer a mentoring programme to help clients establish what employment or education route they would like to take. Support provided can include assisting learners to apply for college or to apply for jobs. DCVS also offer accredited qualifications in Maths and English.

Training/Courses/offered:

Mentoring / Maths and English

Ages:

16+

Location:

Droitwich

Contact:

Tonya Enderbury: tonia@droitwichcvs.org.uk

Website:

www.droitwichcvs.org.uk

Homestart

Offer:

Homestart are an independent charity who work directly with women in the families they support in order to identify aspirations towards education, employment or participation. Homestart identify the barriers which women face and will work with individuals to deliver learner plans, enabling users to progress towards their goals.

Training/Courses/offered:

Employability Skills

Ages:

16+

Location:

Wyre Forest

Contact:

Belinda@homestartwyreforest.org.uk

Website:

www.homestartbristol.org.uk

NCLP Stepping out

Offer:

NCLP is a not for profit organisation with charitable aims which provides educational and welfare-based courses with embedded life skills for young people, parents, and parents to be. NCLP support with skills, learning and training by carrying out activities in small groups which include: managing money, social relationships, using social media safely, health and wellbeing, mental health awareness, interview techniques, applying for jobs, CV writing, accredited childcare qualifications and mentor support and advice.

NCLP programmes are mapped to government standards and address parenting skills, educational welfare and healthcare needs, with embedded life and functional skills.

Training/Courses/offered:

Employability Skills / Various

Ages:

16+

Location:

Worcester / Redditch / Evesham

Contact:

Rachel Coss: rachelc@ymtb.co.uk

Website:

www.nclpparentingcourses.org.uk

Odell

Offer:

The Odell Centre is an organisation who work with individuals with special educational needs. The programme identifies barriers individuals face when achieving their aspirations and career goals and use this information to deliver learner plans which consist of activities planned to help learners progress towards their goals.

The programme offers recreational, leisure and social opportunities and encourages individuals to be self-motivated and to make informed choices on their futures.

Training/Courses/offered:

Employability Skills

Ages:

16+

Location:

Wyre Forest

Contact:

manager@odellcentre.org.uk

Website:

www.odellcentre.org.uk

Stepway

Offer:

Stepway is a charity that aim to promote social inclusion among veterans of the armed forces in Worcestershire. Stepway work with veterans to establish what their priority needs are and how they can support in improving their wellbeing. Stepway offer a 7-Step Civilian Programme focussed on supporting mental health to ease the transition into employment or further education.

Training/Courses/offered:

Mentoring

Ages:

16+

Location:

Worcester

Contact:

Dawn Turner: dawn@stepway.org

Website:

www.stepway.org

The Old Needleworks

Offer:

The Old Needleworks are a mental health and wellbeing hub based in Redditch, Worcestershire. The Hub offer a “steps to success” programme aimed at supporting individuals 25+ to meet their career aspirations. Learners are given the opportunity to attend learning sessions and 1-2-2 advice sessions with a well being coach, on completion of the programme, an accredited qualification is awarded.

Training/Courses/offered:

Mentoring / Employability Skills

Ages:

25+

Location:

Redditch

Contact:

Elaine Grant: elaine@theoldneedleworks.co.uk

Website:

www.theoldneedleworks.co.uk

WCT (Joy)

Offer:

The Joy project is a women only community project which provides support to enable women to gain a variety of skills, enhance their confidence and empower them to make their own informed decisions. Each woman will access a journey tailored to their specific abilities. Services include:

- Access to various courses and training
- Learning new skills
- Growing independently
- Achieving dreams
- Help accessing advice
- Developing friendships
- Enabling women to make informed decisions for the future

Training/Courses/offered:

Mentoring / Employability

Ages:

16+

Location:

Worcester

Contact:

Sarah Cotterill: Sarahc@worcestercommunitytrust.org.uk

Website:

www.worcestercommunitytrust.org.uk/joy

XL Skills Training

Offer:

XL Skills training are a training provider who offer a range of programmes, apprenticeships and services across Worcestershire aimed at returning learners to work. Programmes include: IT skills development, Online qualifications, Traineeships, Apprenticeships and Commercial training.

Training/Courses/offered:

Various

Ages:

16+

Location:

Worcester/ Redditch/ Bromsgrove/ Evesham/ Wyre Forest

Contact:

Francesca Gibbs: Francesca.Gibbs@thesquaremetregroup.com

Website:

www.thesquaremetre.com

Shaw Trust

Offer:

Shaw Trust services help users gain an education, enter work, develop their career, improve their wellbeing or rebuild their lives. The programme is designed to improve employment outcomes for people with health conditions or disabilities and those who have been unemployed for more than two years.

Training/Courses/offered:

Employability Skills / Digital Skills

Ages:

18+

Location:

Worcester / Kidderminster/ Bromsgrove

Contact:

Abi Jones: Abbi.Jones@shaw-trust.org.uk

Website:

www.shaw-trust.org.uk

Heart of Worcestershire (HoW) College

Offer:

HoW College is the largest further education college in Worcestershire County; with campuses in Bromsgrove, Redditch, Worcester and Malvern. HoW College provides vocational, technical and professional courses, access programmes, apprenticeships, degrees, foundation degree, HNDs, HNCs, NVQs and business training. Subject areas include accounting and bookkeeping, art and design, construction, engineering and manufacturing, hospitality and catering, law, hair and beauty, media production and sports and fitness. Study can be full or part-time for some courses.

Training/courses offered:

Further education/ Higher education/ Apprenticeships

Ages:

16+

Location:

Worcestershire

Contact:

info@howcollege.ac.uk

Website:

www.howcollege.ac.uk

Kidderminster College

Offer:

Kidderminster College is part of NCG, one of the largest education and training providers in the UK. Kidderminster College provides opportunities in further and higher education including apprenticeships and traineeships. A wide variety of courses are offered on a full or part-time basis and include animal care, digital games design and development, musical theatre, hair and media make-up and travel and tourism..

Training/courses offered:

Further education/ Higher education/ Apprenticeships

Ages:

16+

Location:

Worcestershire

Contact:

enquiries@kidderminster.ac.uk

Website:

www.kidderminster.ac.uk

Warwickshire Group of Colleges

Offer:

Warwickshire Group of Colleges is a further and higher education college which has seven sites over Warwickshire and Worcestershire. The three sites in Worcestershire are at Evesham, Malvern and Pershore. Courses are available from foundation level to degree level and include apprenticeships, NVQs, HNCs, HNDs, foundation degrees and degrees. Evesham courses include engineering, hair and beauty, graphics and digital technology. Malvern offers courses in beauty and barbering and I.T. Pershore college focusses on animal care, agriculture, horticulture and sport offering courses at all levels.

Training/courses offered:

Further education/ Higher education/ Apprenticeships

Ages:

16+

Location:

Worcestershire

Contact:

info@warwickshire.ac.uk

Website:

<https://wcg.ac.uk>

Redundancy Support

For individuals who are being or have been made redundant, the following programmes offer a range of services and advice to support with your options and how you can secure new employment opportunities.

Serco

Offer:

Skills Support for Redundancy (SSR) is an initiative designed to support employers and individuals affected by redundancy. SSR is a tailored service to meet your needs, offering a wide range of training support. A dedicated Partnership Coordinator will work with you to identify the best sources of support and training to help you achieve your career goals and get back to work.

Training Courses Offered:

Redundancy support, mentoring, training

Location:

Worcestershire

Contact:

www.serco-ese.com/skills-support-for-the-workforce/contact

Website:

www.serco-ese.com/skills-support-for-the-workforce/SSR

Worcs Jobs Match

Offer:

Worcestershire Jobs Match aims to support individuals seeking new work opportunities during this time through its partners National Careers Service, they will provide you with a valuable signposting and response service which will match individuals who have been made redundant due to COVID-19, as well as self-employed people who have registered a significant drop in work, to redeployment in industries where immediate recruitment is needed.

Training Courses Offered:

Careers Advice, Redundancy Support, Re-deployment

Location:

Worcestershire

Contact:

NCSWMEquiries@prospects.co.uk

Website:

www.business-central.co.uk/worcsjobs

Redundancy Advice – Job Help

Offer:

Job Help supports those who have been made redundant or are at risk of being made redundant with advice and support to ensure that you know their rights. The service also provides support with benefit entitlements and how to find new employment opportunities.

Training Courses Offered:

Redundancy Support, Advice and Guidance

Location:

Worcestershire

Website:

<https://jobhelp.campaign.gov.uk/redundancy-advice/>

National Careers Service

Offer:

The National Careers Service (NCS) offer free and impartial information, advice and guidance to help individuals with decisions about careers, courses and employment. NCS provide one-to-one support and guidance led by qualified careers advisers. Individuals are assessed to identify their career goals and aspirations and are supported through the journey of developing the skills required and finding opportunities in their chosen industry.

Training/Courses/offered:

Mentoring / Employability

Ages:

19+

Location:

Worcestershire

Contact:

Harjinder-Kaur Sidhu: Harjinder.Sidhu@prospects.co.uk

Website:

nationalcareers.service.gov.uk

For more help and advice about what support is available in Worcestershire, call National Careers Service on **0800 100 900** or visit **www.nationalcareers.service.gov.uk** for more information.

If you would like to market your service or programme to Worcestershire residents through this guide – contact Jayne Wilson on **Jwilson1@worcestershire.gov.uk**

HERE HELP WORCESTERSHIRE



Bromsgrove
District Council
www.bromsgrove.gov.uk



WYCHAVON
DISTRICT COUNCIL
good services, good value



Wyre Forest
District Council



worcestershire
county council