



Early Years Representative at West Sussex Schools Forum

Historically, there has always been one Early Years representative from the Private, Voluntary and Independent (PVI) sector at West Sussex Schools Forum. However, in order to increase the profile of Early Years, we are seeking an additional representative to carry out this important role and serve on the Schools Forum alongside our current rep, Sharon Moody (Kids Capers).

The Schools Forum usually meets five times per year and try to ensure that there is a balance between presentations from officers and time for members' discussions. Schools Forum documents including membership and functions, agenda, reports and minutes are available on the West Sussex Service for Schools [website](#).

Future dates of the Schools Forum Meetings can be found [here](#) and all meetings take place between 4.30pm and 6.30pm. There are five meetings a year which are mostly carried out virtually, apart from one in person meeting per year.

Interested in applying?

If you are interested in becoming a member of the Schools Forum, please email family.info.service@westsussex.gov.uk with a brief election statement, no longer than one side of A4. Your statement must include:

- the name of your setting,
- why you would like to represent the Early Years providers in West Sussex, and
- what skills and experience you could bring to this role.

Election statements must be submitted by **18 October 2023**.

If there is more than one candidate, a ballot will be arranged. Submitted election statements will be circulated with the ballot papers. All PVI Registered Providers meeting the requirements of the current Free Entitlement agreement will be eligible for election and to take part in this ballot. You will be unable to take part if you are:

- an elected member of the County Council who holds a Cabinet - level post,
- a senior officer of the authority involved in strategic resource management, or
- a governor or other employee in West Sussex County Council settings including maintained nursery/primary/secondary/special schools.