Locating and booking courses on the Learning and Development Gateway hosted by Learning Pool

Please follow instructions below to book and locate course on the Learning and Development Gateway.

1. Select 'Find learning'.



2. Type the key word of the course you are looking for into the 'Search' box.

west sussex county council	Home My Learning	Find Learning Calendar	Reports Help	
Find learning				
Category All -			Paediatric	Q
Filters	Up to 400 items < Shar	e	Sort by	Featured - 👪 🗮
Туре	SAUL			
Document		i		
E-Learning	MAN CON	Annual Mandatory Training for	12th	
Face-to-Face		WSCC staff		and and the
Video	Recommended An	Recommended Annual	Recommended LADO	

3. Click on the relevant course and then select 'Go to course'.



4. Select 'Enrol me'

Paediatric First Aid Blended Learning

Enrolment options

Paediatric First Aid Blended Learning This full Paediatric First Aid (PFA) Blended course which includes 12 hours of study and is provided through a blended learning offer combining 6 hours of online study followed by a 6 hour face-to-face training course.

Self enrolment (Learner)

No enrolment key required.





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5. This will change the page view and show an overall summary of the course

Dashboard / My courses / Paediatric First Aid Blended Learning



Event Description

This full Paediatric First Aid (PFA) Blended course which includes 12 hours of study and is provided through a blended learning offer combining 6 hours of online study followed by a 6 hour face-to-face training course.

6. If the course has multiple dates, scroll down the page to the 'Book and Event' area. Select 'Sign-up' on your desired course date and location

Book an Event

Please select an event below, to request a place select Sign-up or Request approval.

A Paediatric First Aid Blended Learning

Date	Time	Room	Seats available	Status	Options
25 April 2023	9:30 AM - 4:30 PM	Goodwood Room, County Hall North, Horsham RH12 1XH (Room details)	10	Event in progress	None
2 May 2023	9:30 AM - 4:30 PM	Arundel Museum, BN18 9PA (Room details)	9	Booking open	Sign-up
9 May 2023	9:30 AM - 4:30 PM	Field Place - Worthing, BN13 1NP (Room details)	8	Booking open	Sign-up

7. This will take you to a new page where you can enter your details. Select 'Sign-up'

Paediatric First Aid Blended Learning

Sign-up for Paediatric First Aid Blended Learning

Event Type Face to Face Restrictions		
Event date/time 2 May 2023, 9:30 AM - 4:30 PM Duration 7 hours Room Arundel Museum, BN18 9PA (Room details)		
Seats available 9 There are required fields in this form mark	ed *.	
Special Requirements		
Receive confirmation by*	Email with iCalendar appointment	
Select a job assignment 🚯	Unnamed job assignment (ID: 1) (Other)	
[Sign-up Cancel	

8. A green box will then appear at the top of the screen. If the course is payable payment will not be requested at this time but will be invoiced or requested to pay by BACS after booking.

~	Your request was accepted.	×	
	You will receive a booking confirmation email shortly.		