

# Extended Free Entitlement (30 hours) Awards 2018



One year into delivery of the Extended Free Entitlement (FE), we would like to celebrate the fantastic work that is happening across the county. Over 5000 families benefited from this funding in the summer term and, without you, all this would not have been possible!

With this in mind, we would like to share all the good practice, and are excited to announce the Extended FE Awards 2018.

- Would you like to win **£1000** to help you develop your setting?
- Would you like a **FREE Training Subscription Package** for 2019/2020?
- And a **FREE** place on the **Developing Emotional Health and Well Being in Early Years Conference** on Friday 15 March 2019 (saving £75)?

**If the answer is YES then we want to hear from you!**

## All the details...

### How to put your setting forward for an award:

- Step 1: Please read the Extended FE Award guidance below.
- Step 2: Please complete the online application by clicking on this link:  
<https://haveyoursay.westsussex.gov.uk/early-childhood-services/west-sussex-extended-fe-awards/>

**The deadline for applications is midnight on Sunday 7 October 2018.**

Please complete one application for each award you wish to apply for.

- Step 3: All applications will be reviewed and scored by an Awards Panel.
- Step 4: We will telephone you on Wednesday 17 October 2018 if you have been successful, with winners being announced and celebrated via the weekly Early Years and Childcare Broadcast.

### What winners will need to do:

- Work with us to develop a case study to share across the county with your peers.
- Be an advocate in your locality around the development of the Extended FE.
- Attend the Developing Emotional Health and Well Being in Early Years Conference on Friday 15 March 2019, Avisford Park, Arundel to receive your award.

Please contact [free.entitlement@westsussex.gov.uk](mailto:free.entitlement@westsussex.gov.uk) if you have any questions related to the awards and include "Extended FE Awards" in the subject line.

# Extended FE Awards Guidance



There are six awards you can apply for and there will be one winner per category. Please remember you can apply for as many as you would like – simply fill in a separate application for each one.

You can also attach up to two documents to support your application (up to 2 pages each). For example, evidence of feedback from parents, a policy document, or survey responses.

To support you to complete the application, please see some prompts below to help you. Your application may focus on one or more of the bullet points – or none if you have something else you would like to celebrate!

Tell us about what you did, what worked well, and any challenges you faced along the way. Please make sure that your application can clearly evidence the impact the work your setting has done has had on families.

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## 1. Working in Partnership Award:

- How are you working with other settings to enable families to access the full 30 hours?
- How did you establish and develop these relationships?
- How are you ensuring that these continue in the longer term?
- What difference does it make?

## 2. Working with Parents Award:

- How did you involve your families in developing your 30 hours offer?
- How have you balanced flexibility for families with business needs? If you are applying to celebrate the flexibility you are able to offer to families, please be clear on what sessions/times etc. you are offering.
- Have you developed any systems that have supported families to apply for the Extended Free Entitlement (FE) and to continue to access (e.g. reconfirmations)?
- Have you supported families to get back into work?

## 3. 30 Hours and SEND:

- How have you proactively worked with families to enable children with Special Educational Needs or a Disability (SEND) to access the Extended FE?
- Have you worked in partnership with other agencies to support this?
- Is there any support you have accessed which has enabled you to better support the family?
- What difference has this made to your setting and/or the family?

#### **4. Sustainability and Business Planning Award:**

- How have you used the 30 hours offer to positively shape your business model?
- What tools have you used to help you?
- How have you worked to maintain places for funded 2s and Universal 3 and 4 year old places?
- How does your planning ensure you will remain sustainable and continue to meet the needs of your community?
- Have you developed any marketing strategies that have helped this?

#### **5. Staff Engagement Award:**

- How have you worked as a whole staff team to develop and promote the Extended FE?
- What tools have you used to do this?
- How have you ensured that all of the staff team are involved?
- What were the challenges and how did you overcome them?

#### **6. Innovation Award:**

- Is there anything you/your setting have done to that does not fit with any of the other awards?
- Or would you like to celebrate work you have done that crosses over multiple categories?
- Have you done something creative to support families to access the Extended Entitlement?

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**Don't forget...the deadline is:**  
**Midnight on Sunday 7 October 2018.**  
**Good luck!**

<https://haveyoursay.westsussex.gov.uk/early-childhood-services/west-sussex-extended-fe-awards/>

Please note: We will also cross reference provider applications against our own records, such as Free Entitlement Audits and parental complaint records and will ask for verification from your local Early Years and Childcare Advisor on the content of your application.

This is funded by the Delivery Support Fund, which is a separate pot of funding from FE. As such, this has no impact on the hourly rate.

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