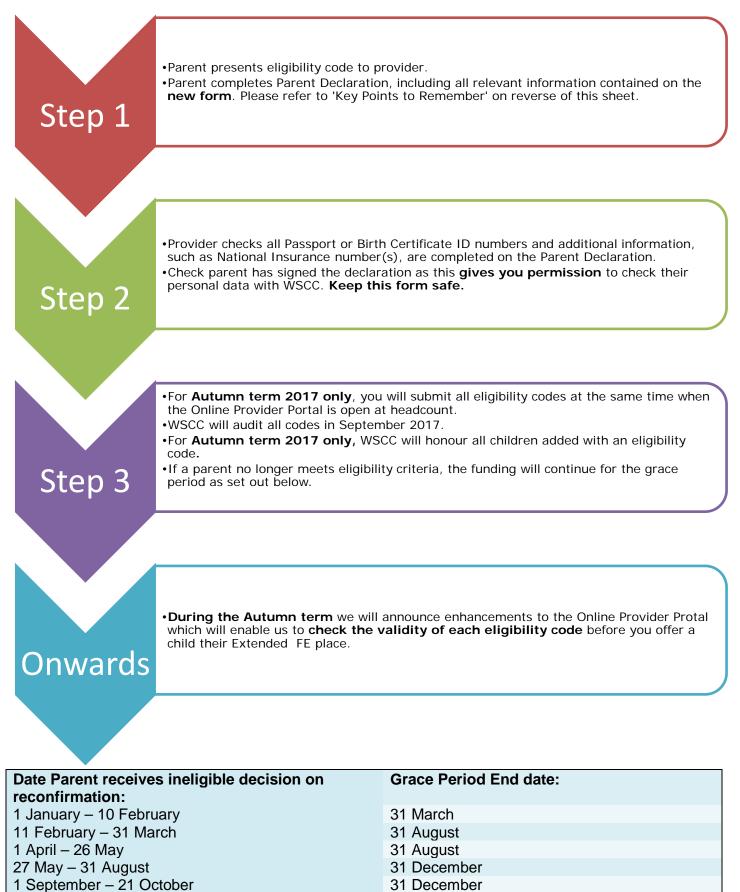
## Extended Free Entitlement (FE) Provider Flowchart



## May 2017



After the grace period, if the parent still does not meet the eligibility criteria, the child will no longer be able to access the Extended FE (30 hours), **but will still be able to receive the Universal FE (15 hours)** for all 3 and 4 year olds.

31 March

22 October – 31 December



## **Key Points to Remember**

- The validity start date on an eligibility code is not the date the child can start claiming funding. A child can only start to claim funding the term after they turn 3 and the start of the term following the parents' receipt of their eligibility code from HMRC. See examples in the Operational Guidance: <a href="https://www.gov.uk/government/publications/30-hours-free-childcare-la-and-early-years-provider-quide">https://www.gov.uk/government/publications/30-hours-free-childcare-la-and-early-years-provider-quide</a>
- Parents should apply for Extended FE on the <u>www.childcarechoices.gov.uk</u> the **term before they wish to use it**.
- After Autumn term 2017, please ensure you revisit the website for the most up-to-date Parent Declaration form at <a href="http://www.westsussex.gov.uk/ecsfreeentitlement">www.westsussex.gov.uk/ecsfreeentitlement</a>
- Parents must indicate on the Parent Declaration form which provider is their Universal FE provider. This is parental choice and **cannot** be a condition of accessing FE, imposed by a provider.
- **Read all the broadcasts. Things are rapidly changing** and updates of what to do, and how to do it, will be communicated this way.
- Parents **must** reconfirm their eligibility online every three months or they will lose their funding (following the grace period).
- Parents may still have exceptional circumstances for claiming the Universal FE part way through the term, but **this is not the case for the Extended FE**. Extended FE can only be claimed from the beginning of the relevant term (as above).

## I've got questions – what should I do?

- The WSCC webpages are currently being updated to include parent FAQs and guidance on how parents access the Extended FE – keep up to date with these at <u>www.westsussex.gov.uk/freechildcare</u>
- Email free.entitlement@westsussex.gov.uk
- Attend your local network meetings. These are an invaluable opportunity to discuss queries with your peers and an Early Years and Childcare Advisor.
- FAQs for settings are also being updated and will be available online soon.