

## Job Support Club & ESOL for Work Course

11<sup>th</sup> June – 16<sup>th</sup> July 2021

10.00 am to 1.00 pm

**Newbury Town Hall** 

Educafe's Job Support Club and English for Work Course is for non-native speakers looking to start or return to work in West Berkshire.

# Educafe is offering **6-free** sessions to eligible learners in West Berkshire.

#### WHO IS IT FOR?

Non-native speakers with low-level English language and literacy skills who would like to improve these to start or return to work, volunteer, reconnect with learning and/or further training.

#### THE PROGRAMME

6 Free Sessions, including:

### **EXPERT WORKSHOPS**

Expert employability workshops delivered by local support agencies, including Sovereign Housing Association.



- Describe jobs, work and people
- Discover job hunting
- Understand and practice vocabulary for salary and pay
- Identify C.V. mistakes
- Write a personal C.V.
- Review and practice interview skills

#### **ENTRY REQUIREMENTS**

- English Test (Entry 3 required)
- Access to a PC, Laptop, or phone
- Access to Wi-Fi & Internet

#### **ELIGIBILITY**



This course is funded by West Berkshire Adult Community Learning and is free to eligible learners.

- Photo ID prior to the course
- $\circ$  Valid Visa if required
- Proof of address (Copy of Council Tax Bill, Utility Bill, Bank Statement)
- Proof of employment status (Letter from Job Centre Plus or Universal Credit Statement
- o Terms and Conditions apply



PLEASE EMAIL FOR MORE INFORMATION info@educafeuk.co.uk Or register here <u>https://form.jotform.com/EDUCAFE/educ</u> <u>afe-language-support-course-reg</u> Tel: 01635 936211