# VENUE HIRE ONE HOE STREET

Strategically situated amidst the bustling high street of Walthamstow, One Hoe Street offers a diverse events and meeting space that can be tailored to your needs. Whether you're hosting a conference, workshop, or reception, our venue provides the ideal setting for productive collaboration and meaningful connections.



- ✓ Projector and screen
- ✓ Fixed table and 20 chairs\*
- ✓ TV for hybrid meetings
- **✓** WiFi
- ✓ Kitchenette
- ✓ Accessible toilet and step free access

Capacity: Up to 150 depending on format

## **CONTACT US**



venues@walthamforest.gov.uk







#### **RATES:**

09:00 - 13:00	13:00 - 17:00	09:00 - 17:00	Additional hire hours
£350	£350	£700	£150

<sup>\*</sup> Community groups or charities based in Waltham Forest receive a 10% discount on the venue hire fee. Please contact us if you're interested in booking on an hourly basis to discuss options.

#### **ADDITIONAL CHARGES:**

000 Staff Charge	£150 for 3 hours, £50 per hour thereafter	Applicable on any bookings taking place outside of standard operational hours (Mon - Fri, 9am - 5pm)	
Projector use	£50	Optional extra	
Security	£36.80 per hour, 3 hour minimum call	May be applicable on evening bookings depending on event type	
Cleaning	£205.20	May be applied retrospectively if space not left as found.	

### **CATERING:**

Hirers are required to use one of our approved suppliers, if organising catering: Deeney's or Passion8. Contact details supplied on request.

There is a kitchenette on site with small fridge and a microwave.

#### **CONTACT US**