

Transition to Further Education and/or Training for Learners who have ALN

A short guide for ALNCOs

Transition from school to college can be a difficult challenge for some learners who have ALN. ALNCOs within secondary schools and post-16 leads within special schools can make an enormous difference to a learner's experience by supporting them through this period.

Collaboration is key to success. Involving Careers Wales in providing each learner with advice and linking with the college's Transition Officer or ALN Team will aid smooth transition.

This short guide highlights key steps ALNCOs can take to support a successful transition:

- **Start the process early** – ideally beginning conversations in year 10.
- **Get parental consent** to share learner information with any future placement.
- **Invite the right people** who can contribute to forming future needs. If a learner may attend college, invite a college representative.
- **Allow time for parental concerns** – parents may have questions about future provision, so ensure there is time set aside to address these fully.
- **Plan beyond the school phase** – in addition to agreeing what needs to happen before the learner leaves school, ensure the review covers potential next steps, required support for a successful transition, how needs might change in a new environment, transport considerations, and who will provide transition support.
- **Involve the local authority** if the learner has complex needs that may not be met locally.
- **Use Section 3c of the IDP** to record any special arrangements needed for transition, likely outcomes for college/training/sixth form, and the type of ALP that may be required in the new setting.
- **Share all relevant information** with the next placement, including the IDP, Form 8 (for access arrangements), health reports, and risk assessments.