

Shropshire Council
The Guildhall
Frankwell Quay
Shrewsbury
Shropshire
SY3 8HQ

Date: 23 June 2025

Dear Parent Governor,

NOMINATIONS FOR PARENT GOVERNOR REPRESENTATIVES ON THE COUNCIL'S PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

I am writing to inform you that Shropshire Council is accepting nominations for Parent Governor representatives to serve on its People Overview and Scrutiny Committee for a fixed term of four years. The People Overview and Scrutiny Committee is a formal committee of Shropshire Council that is responsible for scrutinising matters relating to the county's education functions, reviewing the performance of children's services, adult social care services and considering and making recommendations on council policy.

The Committee also has the power to hold the Council's Executive to account by scrutinising Executive decisions.

The Council is seeking nominations for **two volunteers**:

- One** Primary School Parent Governor representative
- One** Secondary School Parent Governor representative.

The Parent Governor representatives' main role will be to hold their local education authority to account, consult and feed back to parents on the local education authority's discussions and decisions on education.

The role of the Parent Governor representative:

- ♣ Representing and speaking for parents and pupils on education matters at local authority meetings **but not** being mandated by them to act in a particular way or be their delegate.
- ♣ Voting on issues being considered by the People Overview and Scrutiny Committee in relation to education matters.
- ♣ Keeping in touch with the general views of parents.
- ♣ Acting as a sounding board for the local authority when it wants to get a feel for whether parents are likely to welcome or reject a particular proposal.



♣ Participating in scrutiny reviews of local services for children; this may include attending ad hoc visits to services and meetings with service users and staff.

To be eligible to be a Parent Governor representative you must satisfy two conditions:

♣ Firstly, you must be parent governor at either a primary or secondary school. That means someone who has been elected by parents to represent them on a governing body of a school maintained by the Local Authority. No other type of school governor qualifies, even if they are parent.

♣ Secondly, at the time you are elected, you must be the parent of a child currently being educated by the authority. That means your child will either be on the register of a school maintained by the authority or receiving education outside school with funding made available by the local education authority.

The following persons are not eligible to stand as Parent Governor representatives:

- ♣ Anyone employed by the local authority.
- ♣ Anyone employed at a school maintained by the local education authority, either as teaching or non-teaching staff.
- ♣ Anyone who is a Councillor of any local authority.
- ♣ Anyone who is already a Parent Governor representative on an Overview and Scrutiny Committee of another local authority.

How to apply:

The People Overview and Scrutiny Committee meets about four times a year. Meetings are held at The Guildhall.

Those wishing to nominate themselves will be asked to confirm their eligibility for the role and complete a short personal statement. In the event of more than one volunteer for the role, it will be necessary to hold an interview with the Chair and Vice -Chair to appoint a representative. Any individuals appointed to the Committee will be subject to a DBS check before taking up their role.

If you would like to volunteer or know more about the People Overview and Scrutiny Committee, please contact me by telephone on 01743 255248 or email sophie.foster@shropshire.gov.uk The closing date for those wishing to nominate themselves is Monday 7th of July.

Yours sincerely,
Sophie Foster
Overview and Scrutiny Officer

