

INSIGHT AND VCS ENGAGEMENT OFFICER

PAY SCALE	Band 10, SCP 26-28 (subject to increase pay offer, see full advert for further details)
CONTRACT TYPE	Permanent, 37 Hours a week
LOCATION	A mix of home working and office working at Shirehall Shrewsbury
CLOSING DATE	9 th July 2023

Our vision is - Shropshire living the best life.

Shropshire Council is a unitary authority which serves the rural county of Shropshire. One of the most important things about working here is the knowledge that you're working to help others and the real sense of achievement and purpose that brings.

The people of Shropshire are rightly proud of their county's assets, its natural beauty, its history, its diverse economy, its vibrant culture.

About the role

Shropshire Council's Feedback and Insight Team are seeking to recruit an Insight and VCS Engagement Officer. The focus of the role is working to coordinate and support Shropshire's Voluntary and Community Sector Assembly. The post holder will enable cross-sector partnership working, support the work of the VCS Assembly Board, coordinate meetings and events, and deliver partnership projects and voluntary sector research.

We are looking for someone who has experience of working in partnerships and/or with the voluntary sector, delivering partnership projects and gathering feedback. Applications are welcomed from those with well-developed organisational and project management skills. The post holder will lead on weekly communications designed for the voluntary sector and manage the VCS Assembly website.

About you

The role will require excellent written communication skills alongside good IT skills (although training will be provided). The post holder will be expected to act as a specialist for Shropshire Council, providing engagement advice to a wide range of internal services and external partners.

The post holder will also support the Feedback and Insight Team Leader in managing projects, undertaking research and responding to requests for engagement support. Influencing skills will be essential along with good team working skills. Working in a small team some flexibility is required to support colleagues and meet the changing needs of Shropshire Council.

If you have some, but not all, of the experience and skills for the job, please do not let this put you off applying for the role. On the job training and support can be provided and a willingness to learn will be highly valued.

Benefits

We value our employees and offer staff rewards and plenty of opportunities for personal development, apprenticeships and career progression including:

- Generous annual leave commencing at 28 days increasing with service to 33 days (pro rata for part time). With additional annual leave purchase policy.
- Access to a benefits platform with a wide range of retail discounts and salary sacrifice schemes (cars, bikes, AVCs)
- Employer contribution Pension Scheme [Shropshire County Pension Fund](#)
- Supportive carers and parental policies (maternity, paternity, adoption leave, special leave)
- Many opportunities for flexible and agile working, we offer a hybrid model of working to promote flexible working around personal and family commitments.
- Access to counselling and occupational health services
- Staff networks

Pay Negotiations Position 2023/24:

In January 2023 the Trade Unions who are part of the collective bargaining arrangements (Unison, GMB and Unite) for Local Government Pay submitted a pay claim on behalf of all local government employees, regardless of whether employees are in the Trade Union or not. The National Employers responded to this pay claim with a full and final offer for 2023/24.

In summary the offer for those staff on National Joint Council (NJC) terms and conditions is for an increase of:

- With effect from 1 April 2023, an increase of £1,925 per annum (pro rata for part-time employees) on all NJC pay points GRD2 to Band13
- With effect from 1 April 2023, an increase of 3.88 per cent on all pay points on Band14 and Band15
- With effect from 1 April 2023, an increase of 3.88 per cent on all allowances (as listed in the 2022 NJC pay agreement circular dated 1 November 2022)

The offer is subject to agreement. Further details on the current local government pay position is available to view:

How to apply

We would love to get to know you more so please get in touch if you would like to discuss this role or our team. To arrange a phone call, please email Sarah Dodds, Feedback and Insight Team Leader sarah.dodds@shropshire.gov.uk.

When you are ready to apply, you will need to complete the online application form detailing what you can bring to the role which is outlined within the job description and how you meet the job requirements within the person specification. We look forward to hearing from you!