**Embedding the Voluntary Community and Social Enterprise (VCSE) sector within the Integrated Care System (ICS) for Shropshire, Telford and Wrekin**

Expression of Interest - Employing body for the Voluntary Sector Engagement and Partnership Lead.

The draft Job Description and Personal Specification for this new role can be found [here](https://www.shropshiretelfordandwrekin.nhs.uk/wp-content/uploads/DRAFT-JD-and-PS_Voluntary-Sector-Engagement-and-Partnership-Lead.pdf). Please note, this role has not been advertised formally yet - this is a draft for reference only.

Background

As set out in a Memorandum of Understanding, signed in October 2021 by respective VCSE and system leads, the following opportunity will help to embed the Voluntary, Community and Social Enterprise sector within the Integrated Care System for Shropshire, Telford and Wrekin.

In brief, this new role has been created to help elevate the voice and influence of the VCSE within key strategic and decision-making forums within the ICS. The role, which will be known as the Voluntary Sector Engagement and Partnership Lead, will be hosted within the VCSE but will benefit from support within the ICS Communications and Engagement Team as well as key VCSE leads.

This Expression of Interest is for organisations who wish to act as the employing body for this new role and to help to develop a representation infrastructure for the voluntary sector with the ICS, as well as to develop a culture that promotes equality and values diversity.

The role is aimed to ensure consistent representation, amplify the VCSE sector’s voice and value, and facilitate the two-way flow of information and communications between the ICS and the VCSE.

Proposal

Shropshire, Telford and Wrekin VCSE and ICS seeks an organisation which can act as the employing body for the new Voluntary Sector Engagement and Partnership Lead. This role will cover the geographical area of Shropshire, Telford and Wrekin.

The employing body will oversee the new role for the VCSE/ICS and will work in collaboration with both VCSE and ICS leads to ensure sufficient support is provided to the role and key objectives are achieved.

The organisation will undertake the role of employing body within a one-year funding envelope, with the possibility of extension, and will act to oversee the role with support from the VCSE and ICS leads.

Days/hours of operation will be minimal, but support will need to be available on an ongoing basis, when appropriate.

This contract will run for a period of 1 year from the start of the grant term. The grant value is set to £50,000 which has been ringfenced to create the role of the Voluntary Sector Engagement and Partnership Lead, and will cover all associated costs including salary, employer costs, travel, overheads, equipment etc.

Key responsibilities of the employing body:

* Help the Voluntary Sector Engagement and Partnership Lead to increase the voice and impact of the VCSE by providing expert insight, knowledge and details of key contacts within the sector, helping to build relationships and membership of the VCSE Alliance.
* Help to ensure strong engagement with the wider VCSE so that key organisations for respective workstreams are involved within decision-making forums, where appropriate.
* Help the Voluntary Sector Engagement and Partnership Lead to develop excellent relationships with key stakeholders to ensure the VCSE reaches its full potential as a key influencer and delivery partner within the ICS.
* Help to support the role with opportunities for patient representation in decision-making as well as ‘experts by experience’.
* Help support the role by acting as the link to organisations, ambassadors/champions that are already engaged within the VCSE and provide specialist support and advice when needed.
* Help to promote the opportunities provided by the VCSE and ICS working more closely together to ensure buy-in from organisations and groups within the sector.
* Support the ICS/VCSE leads in evaluating the outcome of the project at relevant points throughout the year to ensure progress and outcomes are achieved.

Expression of Interest

If you are interested in working with the Shropshire, Telford and Wrekin ICS and VCSE leads to help to drive forward this exciting initiative, please complete the following Expression of Interest and return to Rachael Jones, Senior Communications and Engagement Manager at Shropshire, Telford and Wrekin ICS (rachael.jones31@nhs.net) by Friday 29 July 2022.

If you have any questions, please contact: rachael.jones31@nhs.net.

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| **1. Organisation details** |
| Registered company name |  |
| Registered office address |  |
| Company status | [ ]  Limited company | [ ]  Public company | [ ]  Charity |
| [ ]  Social enterprise  | [ ]  Public sector  | [ ]  Other (please state)  |
| Contact name and job title |  |
| Contact number |  |
| Contact email |  |

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| **2. Your expertise** |
| With reference to your interest in this opportunity, please explain your proposition to support the Shropshire, Telford and Wrekin ICS and VCSE (maximum 250 words). |  |
| Please explain, in reference to this opportunity, your knowledge, experience and understanding of the VCSE sector in Shropshire, Telford and Wrekin which can support this new position (maximum 250 words). |  |
| Please provide an outline budget breakdown of how the £50k will be used (maximum 250 words).  |  |

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| 3. Additional information |
| With relevance to the opportunity in question, please provide any additional information that you think would support your expression of interest (maximum 250 words). |  |