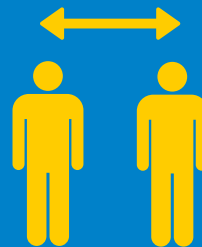


Employers' Covid Information Pack



THE ROYAL BOROUGH OF
KENSINGTON
AND CHELSEA

Protecting yourself and your staff from Covid-19 this winter

The Council is working to do all we can to protect and support our residents and local businesses, as the number of Covid-19 cases has rapidly increased following the rise of the Omicron variant.

We know it's a difficult time as an employer to continue to operate your business or organisation whilst making sure your staff, customers and clients are staying safe. This is why we want to share some helpful resources around testing, vaccinations, and the latest Government guidance. Please note this information is accurate at the date of publication (Wednesday 22 December) and may be subject to change. Make sure to check the links in this pack for the most up-to-date information.

Please feel free to share this information directly with your staff and get in touch with us if you have any questions or concerns at business@rbkc.gov.uk.

Vaccinations

The NHS is encouraging everyone to protect themselves by receiving their Covid-19 vaccinations, whether that's your first, second or booster dose. You can do this by booking online at a vaccination centre or pharmacy, at a walk-in centre or at our vaccination bus. [Find out more about times, locations and how to book.](#)



Testing

Testing is also a key way to prevent the spread of Covid-19 among your staff. Testing is quick and easy and can be done at home or at a testing centre. Rapid lateral flow tests (LFTs) can be delivered to your home for free, picked up at your local pharmacy, or taken at a testing centre such as the one currently at Kensington Town Hall. [Find out more about LFTs](#) and where to get them.

If a member of staff has Covid-19 symptoms, they should isolate immediately for 10 days and get a PCR test as soon as possible.

If you are fully vaccinated you may isolate for only 7 days if you return negative lateral flow tests on day 6 and 7 (at least 24 hours apart). PCR tests can be delivered to your home or you can book one at a testing location in the borough.

If a member of staff tests positive through an LFT or a PCR test they must isolate for 10 days, or seven days if they are fully vaccinated and return a negative lateral flow test on days 6 and 7 (at least 24 hours apart), from when they got their result or when they began showing symptoms, whichever came first. We know it's difficult to have members of staff out of action but it's important to prevent other employees getting infected and further spreading the virus through your business.



Test and Trace Requirements

If a member of staff is contacted by NHS Test and Trace because they were near someone who has tested positive, they must take action. If they are double vaccinated they should take an LFT every day for seven days, restricting the number of people they come into contact with, and if that is negative each day they can then go back to normal. If your employee is not double vaccinated they will have to self-isolate for 10 days after being contacted by Test and Trace, even with a negative LFT.

Keep on top of the latest restrictions

On Wednesday 8 December 2021, Prime Minister Boris Johnson announced that ‘Plan B’ restrictions will be put in place to combat the rapid spread of the new Covid-19 variant Omicron.

The major new rules include face coverings being mandatory in most indoor venues, excluding hospitality, working from home if you can, and NHS Covid passes being mandatory to enter nightclubs and venues with larger capacities. Guidance on Covid-19 restrictions can change quickly so we are keeping our webpages updated with the latest on operating your [business safely](#) and [support](#) available for businesses.

Looking after your staff's mental health and wellbeing

The pandemic has affected all of us in some way and can create added stress, anxiety, low mood, poor sleep and other concerns which takes its toll on you and your staff. Managing your mental health and wellbeing can be difficult but there are a range of

resources to help. [Good Thinking](#) provides digital mental wellbeing support in London specifically in relation to Covid-19, whilst the [NHS Every Mind Matters hub](#) offers advice and practical tips from experts.

Further support and information

- ▶ Hospitality businesses can also get direct support on Covid-related queries by calling our hospitality helpline on **020 7361 2161**, Monday to Friday 9am to 5pm.
- ▶ We'll also keep our social media channels updated with the latest information so you can stay informed with us on Twitter, Instagram, and Facebook.
- ▶ If you'd like to receive the latest business-focused news and updates straight to your inbox, you can subscribe to our Business Matters newsletter. [Sign up now.](#)

**We are here to support you,
your staff and business.**