

# How we work together with settings



## What do Portage home visitors do?

Portage is a home visiting service for 0-4 year olds with SEND. A Portage home visitor (PHV) will offer weekly visits for one hour in the home, working together with parents/carers to model activities, strategies and interventions and set goals to support their child's development. Portage can also offer visits to early years settings to work together to support the child.



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Continue on next page

## How we can work with you

- ★ For children receiving 12 sessions of Portage Plus, when a child is allocated, the PHV will contact the setting to arrange a visit to get an understanding of how the child is managing in the setting.
- ★ The PHV will discuss the child with a member of staff who knows the child best.
- ★ The PHV can model activities they are working on with parents/carers at home, and show useful resources to support the child's development.
- ★ The visit will last approximately 1 hour.
- ★ The PHV will take notes during or following the visit and will share the record of contact with both the setting and parents/carers.
- ★ The PHV will then set goals for the child at home which will have a shared professional/parent input and emailed to the setting.
- ★ After goals have been shared the PHV will contact the setting to arrange another visit.
- ★ The PHV can talk through goals, model activities they are working on, and offer advice.
- ★ A follow up phone call or, if requested by parent/carers or setting, a final visit can be made before Portage involvement finishes for an update on how the child is getting on and to plan ways forward together.
- ★ A closing report will be written and shared with the setting via email.
- ★ A PHV can attend TACs if held during the time they are working with the child.
- ★ For children receiving up to a year of Portage, setting visits will be arranged during involvement with the same focus as above.



## How you can work with us

- ★ To agree a time for the PHV to visit that works for you and the child's routine.
- ★ To have any relevant paperwork and SEN plans ready to share with the PHV when they visit.
- ★ For a member of staff who knows the child best to meet with the PHV to share together how the child is getting on, and for that member of staff to be available and out of ratio.
- ★ To make available a quiet space to be able to discuss the child.
- ★ To consider how PHV recommendations can be carried out in your setting.
- ★ To invite the PHV to relevant meetings about the child e.g. TACs.
- ★ To contact the PHV to rearrange the visit if the child or keyperson is no longer in on that day.
- ★ To contact the PHV during their involvement with any updates or to request further support.

When working together we strive to be open-minded and work restoratively and collaboratively.

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