

**TECHNOLOGY FOR ADULTS:  
TA AND SUPPORT STAFF TRAINING  
SUMMER TERM 2024**

AS PART OF OUR ONGOING COMMITMENT TO CONTINUOUS PROFESSIONAL DEVELOPMENT ACROSS THE CITY, WE ARE PLEASED TO LAUNCH OUR NEW TA AND SUPPORT STAFF TRAINING PROGRAMME.


THESE PATHWAYS HAVE BEEN DESIGNED TO PROVIDE OPPORTUNITIES FOR TAs AND SUPPORT STAFF TO UNDERSTAND HOW TO USE TECHNOLOGY TO:

- ENHANCE TEACHING AND LEARNING
- REDUCE WORKLOAD
- SUPPORT ACCESSIBILITY AND INCLUSION

AND ENSURE THAT ALL MEMBERS OF OUR COMMUNITY CAN WORK TOGETHER TO IMPROVE OUTCOMES FOR ALL.

EACH UNIQUE PATHWAY INCLUDES FOUR SESSIONS AND ARE OFFERED FREE OF CHARGE, DESIGNED ESPECIALLY BY SOME OF OUR DIGITAL EXPERTS FROM SCHOOLS ACROSS THE CITY.

PLEASE CONTACT GEMMA GWILLIAM ([GGWILLIAM@COPNORPRIMARY.CO.UK](mailto:GGWILLIAM@COPNORPRIMARY.CO.UK)) FOR MORE INFORMATION.



**TECHNOLOGY FOR ADULTS:  
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SUMMER TERM 2024**

PLEASE USE [THIS FORM](#) TO REGISTER YOUR INTEREST FOR ONE OF OUR 5  
PATHWAYS:

PATHWAY 1: USING TECHNOLOGY TO REDUCE WORKLOAD FOR MICROSOFT  
SCHOOLS

PATHWAY 2: USING TECHNOLOGY TO REDUCE WORKLOAD FOR GOOGLE  
SCHOOLS

PATHWAY 3: USING TECHNOLOGY TO SUPPORT ACCESSIBILITY AND  
INCLUSION

PATHWAY 4: USING TECHNOLOGY TO ENHANCE TEACHING AND LEARNING

PATHWAY 5: SUPPORTING THE COMPUTING CURRICULUM

Technology for Adults: TA and  
Support Staff Training Summer  
Term 2024





# PATHWAY 1

USING TECHNOLOGY TO REDUCE  
WORKLOAD FOR MICROSOFT SCHOOLS

ALL SESSIONS RUN FROM 15:30 TO 16:30

**WED**  
**01/05**

## **AN INTRODUCTION TO MICROSOFT 365 AND CLOUD BASED SYSTEMS**

↘ Court Lane Junior Academy, Hilary Avenue,  
Cosham, Portsmouth PO6 2PP

**WED**  
**15/05**

## **WORKING COLLABORATIVELY IN 365 APPS AND TEAMS**

↘ Court Lane Junior Academy, Hilary Avenue,  
Cosham, Portsmouth PO6 2PP

**WED**  
**19/06**

## **MICROSOFT FORMS**

↘ Court Lane Junior Academy, Hilary Avenue,  
Cosham, Portsmouth PO6 2PP

**WED**  
**03/07**

## **OTHER MICROSOFT QUICK WINS AND NUGGETS**

↘ Court Lane Junior Academy, Hilary Avenue,  
Cosham, Portsmouth PO6 2PP

# PATHWAY 2

## USING TECHNOLOGY TO REDUCE WORKLOAD FOR GOOGLE SCHOOLS

ALL SESSIONS RUN FROM 15:30 TO 16:30

**TUES**

**23/04**

### **AN INTRODUCTION TO GOOGLE AND CLOUD BASED SYSTEMS**

↘ St Paul's Catholic Primary School, Bourne Road,  
Portsmouth PO6 4JD

**TUES**

**07/05**

### **WORKING COLLABORATIVELY IN GOOGLE & GOOGLE CLASSROOM**

↘ St Paul's Catholic Primary School, Bourne Road,  
Portsmouth PO6 4JD

**TUES**

**11/06**

### **GOOGLE FORMS**

↘ St Paul's Catholic Primary School, Bourne Road,  
Portsmouth PO6 4JD

**TUES**

**25/06**

### **OTHER GOOGLE QUICK WINS AND NUGGETS**

↘ St Paul's Catholic Primary School, Bourne Road,  
Portsmouth PO6 4JD

# PATHWAY 3

USING TECHNOLOGY TO SUPPORT  
ACCESSIBILITY AND INCLUSION

ALL SESSIONS RUN FROM 15:30 TO 16:30

**MON**

**22/04**

## USING CLICKER

↘ Craneswater Junior School, St. Ronans Road,  
Southsea, Portsmouth, Southsea PO4 0PX

**TUES**

**30/04**

## USING MICROSOFT AND GOOGLE ACCESSIBILITY TOOLS

↘ St Paul's Catholic Primary School, Bourne Road,  
Portsmouth PO6 4JD

**MON**

**03/06**

## READING PROGRESS IN TEAMS

↘ Copnor Primary School, Copnor Road,  
Portsmouth PO3 5BZ

**THURS**

**11/07**

## OTHER QUICK WINS AND NUGGETS

↘ Copnor Primary School, Copnor Road,  
Portsmouth PO3 5BZ



# PATHWAY 4

## USING TECHNOLOGY TO ENHANCE TEACHING AND LEARNING

ALL SESSIONS RUN FROM 15:30 TO 16:30

**MON**

**22/04**

### **USING CLICKER**

↘ Craneswater Junior School, St. Ronans Road,  
Southsea, Portsmouth, Southsea PO4 0PX

**TUES**

**07/05**

### **AN INTRODUCTION TO AI**

↘ Solent Infant School, Eveleigh Road, Farlington,  
Portsmouth PO6 1DH

**WEDS**

**15/05**

### **MATHS: MANIPULATIVES, RESOURCES AND MODELLING**

↘ Craneswater Junior School, St. Ronans Road,  
Southsea, Portsmouth, Southsea PO4 0PX

**THURS**

**11/07**

### **OTHER QUICK WINS AND NUGGETS**

↘ Copnor Primary School, Copnor Road,  
Portsmouth PO3 5BZ

# PATHWAY 5

## SUPPORTING THE COMPUTING CURRICULUM

ALL SESSIONS RUN FROM 15:30 TO 16:30

**THURS**

**20/06**

### **INTRODUCTION TO THE COMPUTING CURRICULUM**

↘ Portsdown Primary School, Sundridge Close, Cosham, Portsmouth PO6 3JL

**MON**

**24/06**

### **PHYSICAL COMPUTING HARDWARE**

↘ Court Lane Junior Academy, Hilary Avenue, Cosham, Portsmouth PO6 2PP

**THURS**

**04/06**

### **AN INTRODUCTION TO SCRATCH (AND OTHER PROGRAMMING AND CODING)**

↘ St Paul's Catholic Primary School, Bourne Road, Portsmouth PO6 4JD

**THURS**

**11/07**

### **OTHER QUICK WINS AND NUGGETS**

↘ Copnor Primary School, Copnor Road, Portsmouth PO3 5BZ

# MEET THE TEAM

WE ARE VERY LUCKY TO BE SUPPORTED BY THE FOLLOWING DIGITAL LEADS AND EXPERTS FROM ACROSS THE CITY.

Court Lane Junior Academy	Amy Quade
Copnor Primary School	Ellie Wheeler
Craneswater Junior School	Scott Salmond
Craneswater Junior School	Emma Waterman
New Horizon's Primary School	Sophie Kelleher
Portsdown Primary School	Laura Say
Solent Infant School	Lewis Mason
St Paul's Catholic Primary School	Nicci Sawdy

WE ARE ALSO ABLE TO DIRECT ALL TAS AND SUPPORT STAFF TO FURTHER TRAINING AND QUALIFICATIONS THROUGH THE CITY OF PORTSMOUTH COLLEGE AND PRIMARY GOAL.